



## Lots/Plots

### PURCHASE OF LOTS/PLOTS

A plot or lot in the city cemetery may be purchased by paying the full cost of the plot or lot selected. A receipt will be issued with the plot and/or lot number, the cemetery section, purchase price, name/address of purchaser, and any other necessary information. Lots may be purchased at the Parks & Recreation office located at 200C S. Madison Avenue.

### LOT/PLOT SIZE

All LOTS measure a minimum of 10' X 10'. A PLOT consists of any number of lots having a common boundary line on at least one side or end. Limited single lots available 5' X 10'.

### LOCATING LOTS

Maps showing available lots and lots of ownership are housed on site in the Cemetery Office. Prior to the purchase of a lot or plot, a staff person will be available Mon. - Fri. 8a-3:30p (excluding holidays), to offer assistance with lot location. If you are unable to locate this person, call (912) 393-4796 or contact the Parks & Recreation Office, (912) 384-5978.



## Permits & Fees

### LOT/PLOT FEES

- \$400 5'X10' -Burial for (1) One
  - \$800 10'X10' -Burial for (2) Two
  - \$1,600 10'X20' -Burial for (4) Four
  - \$3,200 20'X20' -Burial for (8) Eight
  - \$235.00 Columbarium Niche
- Additional fee of \$30 for recording of each deed.*

### **MONUMENT/ MARKER FEE: \$50**

Markers shall be a maximum of six inches by six inches and set flush with ground level on the inside corner of the plot or lot marked.  
 No Fee: Onsite lettering on existing markers.

### **GRAVE SITE OPENING FEE: \$50**

### **COPING FEE: \$2 per foot**

### **DAMAGE TO PROPERTY: \$50 Minimum**

### **VA PILLOWS/BRONZE PLAQUES:**

No Fee (markers less than 3sq ft)

**Permits may be obtained from City Hall, 224 E. Bryan Street, (912)389-3462.**

*Permits are required, but no fees are charged in the northeast corner (old section) of the cemetery, for grave openings, markers, monuments, or coping.*

**Douglas City Cemetery**  
 1622 N. Gaskin Avenue/PO Box 470  
 Douglas, Georgia 31533  
 (912)384-5978 or (912)393-4796  
[www.cityofdouglas.com](http://www.cityofdouglas.com)



# CEMETERY

## Rules and Regulations

*Douglas City Cemetery*  
 1622 North Gaskin Ave., Douglas, GA 31533  
 PO Box 470, Douglas, GA 31534

*Douglas-Coffee County Parks & Recreation*  
 Cemetery Division  
 (912)384-5978 or (912)393-4796



The first burial in the Douglas Cemetery was David H. Kirkland (1835-1865), owner of Kirkland Store. A walk through the historic area, located in the northeast corner, gives you a sense of pride and identifies community pioneers. Although aged and weather-worn, individualized monuments and markers characterize and personalize the names and dates imbedded in stone.

In 1930, Warren P. Ward, author of Ward's History of Coffee County, described the Douglas Cemetery as one of the most beautiful in South Georgia. He gave credit to the ladies of Douglas for such beauty. Tall Italian Cypress trees reach more than 50 feet to blue skies. Although not native to the area, the

presence of these stately trees is the result of a community volunteer landscape program during the early 1900's. Ward also noted (in 1930) that perhaps Douglas had the only cemetery in South Georgia that had a mausoleum.

Those laid to rest in the Ashley Mausoleum:  
 Isabel McRae Clements: Died 1851  
 John Marshall Ashley: 1861 • 1916  
 John Marshall Ashley, Jr: 1915 • 1916  
 John Wooten Clements: 1848 • 1925  
 John R. Slater: 1892 • 1930  
 Ada Clements Ashley Slater: 1881 • 1972



## General

A permit is required for all work inside the cemetery in any area (gravesite openings, markers, repairs, cremation placement, etc.), by the party responsible for the work. The permit should be obtained a minimum of 24 hours in advance during normal business hours (M-Fri. 8am-5pm).

- In the event a permit cannot be obtained, during normal business hours the cemetery operations coordinator must still be notified to mark plots and permits must be obtained within 24 hours of normal city business hours, following burial.
- A city representative, upon receipt of the permit will locate the grave site and clearly mark the grave for opening.
- In no event shall anyone open a grave site prior to identification of said lot/plot.

Permits may be obtained from City Hall, 224 E. Bryan Street, (912)389-3462.



## Regulations

### OUTER BURIAL CONTAINER

In addition to a casket, an approved outer burial container is required (such as, concrete 1 1/2" thick, coated metals 12 gauge or thicker). Wooden boxes do not meet this requirement.



### MATERIAL DISPOSAL

Removal of all excess material shall be the responsibility of the person making repairs or installations. If not properly removed within 10 days, the City may remove and charge all cost to party obtaining permit.

- Graves shall be dug to a depth sufficient to allow a minimum ground cover of eighteen inches.
- Opened gravesites must have soil returned to the site fully compacted to prevent settling. If settling occurs within 1 year, the cost is charged to the original permit holder.
- All area where turf is disturbed shall be repaired by the party responsible for turf removal or damage.
- Repairs shall require proper soil replacement and turf installation. Top soil, not clay, shall be used as a base for turf to allow proper growth.
- Areas where it is necessary to remove turf/soil from a lot/plot, all turf/soil must be placed in a city designated area.

## Regulations

### MONUMENT BASE

Monument bases and/or markers should consist of poured concrete to a depth and size for proper support without cracking and shall not protrude above surrounding ground level more than one inch.

### FENCES/ORNAMENTAL OBJECTS

No fencing will be allowed on cemetery lot/plot. Ornamental objects, (containers, statues, etc) may only be placed on monuments/markers and must be attached or weighted as to not be easily removed by weather conditions or pedestrians. The City shall have the right to remove any object which encumbers normal ground maintenance. Plants - Only herbaceous, annuals and perennials are allowed on such plots or lots - no trees or woody plants.

*(The City of Douglas is not responsible for personal property or ornamental objects left at the cemetery)*

### DAMAGE TO PROPERTY

Persons causing damage to property shall be held liable. If not properly repaired within 5 days, the City may remove/repair and charge all cost to party obtaining permit.

