



DATE

ACCOUNT NUMBER

ONLINE RECORD NUMBER

CSS

APPROVED

APPLICATION FOR TEMPORARY RESIDENTIAL UTILITIES

SERVICE LOCATION

***BOLD DENOTES A REQUIRED FIELD**

SERVICE ADDRESS WHERE UTILITIES WILL BE CONNECTED (NOTE: SERVICES WILL NOT BE CONNECTED WITHOUT ADDRESS NUMBERS ON THE BUILDING)		
<input type="checkbox"/> I OWN OR HAVE RECENTLY PURCHASED THIS LOCATION (MUST PROVIDE CLOSING STATEMENT OR OTHER PROOF OF OWNERSHIP)	<input type="checkbox"/> I AM RENTING THIS LOCATION (MUST COMPLETE LANDLORD'S INFORMATION BELOW AND PROVIDE A LEASE AGREEMENT OR RENT RECEIPT):	
	LANDLORD'S NAME	LANDLORD'S PHONE NUMBER
MAILING ADDRESS WHERE THE BILL WILL BE DELIVERED		

PRIMARY APPLICANT

FULL LEGAL NAME		PREVIOUS UTILITIES WITH US?	
MAIDEN OR PREVIOUS NAMES		<input type="checkbox"/> YES <input type="checkbox"/> NO	
SOCIAL SECURITY NUMBER	DATE OF BIRTH	AGE	
LICENSE NUMBER	PRIMARY PHONE NUMBER		
SECONDARY PHONE NUMBER	EMPLOYER	WORK PHONE NUMBER	
EMAIL ADDRESS			

SECONDARY APPLICANT (OPTIONAL)

IF THIS SECTION IS COMPLETED, THE SECONDARY APPLICANT WILL BE ABLE TO MAKE CHANGES TO THE ACCOUNT, ESTABLISH CONTRACT PAYMENT PLANS, DISCONNECT OR TRANSFER SERVICES, OR OTHERWISE MAKE ACCOUNT HOLDER DECISIONS WITHOUT THE PRESENCE OF THE PRIMARY APPLICANT. THE SECONDARY APPLICANT MUST PROVIDE A VALID US GOVERNMENT ISSUED PICTURE ID.

FULL LEGAL NAME		PREVIOUS UTILITIES WITH US?	
MAIDEN OR PREVIOUS NAMES		<input type="checkbox"/> YES <input type="checkbox"/> NO	
SOCIAL SECURITY NUMBER	DATE OF BIRTH	AGE	
LICENSE NUMBER	PRIMARY PHONE NUMBER		
SECONDARY PHONE NUMBER	EMPLOYER	WORK PHONE NUMBER	
EMAIL ADDRESS			

ADDITIONAL OCCUPANTS

MUST LIST ALL OTHER OCCUPANTS AT THIS LOCATION AND PROVIDE A SOCIAL SECURITY NUMBER FOR EACH PERSON AGE 18 OR OLDER.

FULL LEGAL NAME	AGE	SOCIAL SECURITY NUMBER	PREVIOUS UTILITIES WITH US? <input type="checkbox"/> YES <input type="checkbox"/> NO
FULL LEGAL NAME	AGE	SOCIAL SECURITY NUMBER	PREVIOUS UTILITIES WITH US? <input type="checkbox"/> YES <input type="checkbox"/> NO
FULL LEGAL NAME	AGE	SOCIAL SECURITY NUMBER	PREVIOUS UTILITIES WITH US? <input type="checkbox"/> YES <input type="checkbox"/> NO
FULL LEGAL NAME	AGE	SOCIAL SECURITY NUMBER	PREVIOUS UTILITIES WITH US? <input type="checkbox"/> YES <input type="checkbox"/> NO

EMERGENCY CONTACTS

NAME	PHONE NUMBER
NAME	PHONE NUMBER

SANITATION & RECYCLING

SANITATION AND RECYCLING CARTS ARE ONLY ISSUED TO ACCOUNTS WITH TEMPORARY SERVICE BY REQUEST ONLY. RECYCLING COSTS ARE NOT INCLUDED IN SANITATION COSTS AND IS AN ADDITIONAL EXPENSE FOR ACCOUNTS WITH TEMPORARY SERVICE. RECYCLING IS FREE WITH PERMANENT RESIDENTIAL SERVICE.

CARTS	QUANTITY			
	1	2	3	OTHER
SANITATION (EMPTIED WEEKLY)				

I REQUEST A RECYCLING CART TO BE DELIVERED AND BILLED MONTHLY

COMMUNITY DEVELOPMENT / CODE ENFORCEMENT APPROVAL

TEMPORARY SERVICE ACCOUNTS MUST BE APPROVED BY CODE ENFORCEMENT AND AN INSPECTION MAY BE REQUIRED BEFORE UTILITY SERVICES CAN BE CONNECTED.

_____ ALL ZONING ISSUES HAVE BEEN RESOLVED AND I APPROVED FOR TEMPORARY UTILITY SERVICES TO BE CONNECTED AT THE ABOVE STATED ADDRESS.

DUE TO NEW FEDERAL LAWS AND A NEW CITY OF DOUGLAS ORDINANCE, THE INFORMATION CONTAINED IN APPLICATIONS WILL BE ELECTRONICALLY VERIFIED. SERVICES WILL NOT BE ESTABLISHED UNTIL THE CITY VERIFIES THAT ALL INFORMATION PROVIDED BY THE APPLICANT(S) IS VALID AND TRUE. IF FRAUD IS DETECTED OR SUSPECTED, WE WILL NOTIFY LAW ENFORCEMENT OF POSSIBLE IDENTITY THEFT.

ALL PRIOR ACCOUNTS OF EACH APPLICANT AND OCCUPANT MUST BE PAID IN FULL BEFORE THE CURRENT SERVICES CAN BE TURNED ON. IN THE EVENT ANY OLD DEBTS ARE DISCOVERED, THE BALANCE WILL BE TRANSFERRED TO THE CURRENT ACCOUNT AND WILL BE DUE BY THE NEXT REGULAR BILL'S DUE DATE. IF THE CITY DETERMINES THAT THE ABOVE INFORMATION IS FALSE AND / OR MISLEADING, AND HAS BEEN DEFRAUDED, THE CITY WILL DISCONNECT SERVICES AND WILL NOT RECONNECT SERVICES UNTIL ALL ISSUES HAVE BEEN RESOLVED.

SERVICES WILL BE DENIED IF A LANDLORD / PROPERTY MANAGER OWES ANY DELINQUENT DEBT ON ANY PROPERTIES OR ANY DELINQUENT TAXES WITHIN THE CITY LIMITS AND / OR UTILITY SERVICE AREA.

PRIMARY APPLICANT

DATE

SECONDARY APPLICANT

DATE