



February 1, 2023

Dear Property Owner/Occupant,

The City of Douglas Historic Preservation Commission is pleased to announce the designation of Gaskin Avenue Historic District. Preservation of the district and the properties within its boundaries provides for local recognition and protection of Douglas' unique character.

In accordance with the provisions of the City of Douglas' Historic Preservation Ordinance as adopted by the Mayor and Council on Tuesday, January 24, 2023, this letter serves as notification that your property or properties lie within the boundaries of the designated Gaskin Avenue Local Historic District. All owners of historic and/or non- historic properties within the proposed district are being notified.

The Mayor and City Commission designated the Gaskin Avenue Local Historic District following a report and a formal recommendation by the Historic Preservation Commission. The December 27, 2022 public hearing provided an opportunity for public comment and discussion. The designation ordinance was adopted on Tuesday, January 24, 2023. The boundaries of the district are shown on the City of Douglas' Official Zoning Map and a property owner and address list is on file at the City of Douglas' Planning Division and may be reviewed at any time. {A district map is enclosed for your convenience.}

Property owners or occupants within a historic district must obtain a Certificate of Appropriateness (COA) from the Historic Preservation Commission for any work project involving an exterior change or additions/add-ons to the appearance of any property. This includes new construction, demolition, removal of large trees and erecting a sign or a fence. A COA is not required for interior changes to a building and routine maintenance (painting, re-caulking windows, landscaping). The COA application's processing fee is \$45. Work requiring a COA may also require a separate building permit.

Applications for a COA are available at the Community Development Department located at 211 S. Gaskin Ave. The Historic Preservation Commission reviews applications on a monthly basis. You may contact the Community Development Department should you have any questions regarding design review of your project.

Thank you again for maintaining the City of Douglas' unique character and preserving the place we call home.

Sincerely,

Georgia Henderson
Community Development Director