

**.MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
DECEMBER 14, 2009**

A Regular Meeting of the Board of Commissioners was held on Monday, December 14, 2009, at 7:00P.M. in the Council Chambers of City Hall with Mayor Jackie L. Wilson presiding and Mayor Pro Tem Ronnie Anderson, Commissioners Johnnie Lee Roper, Robert Moore, Marty Swain, Dennis Josey and Olivia Pearson present.

INVOCATION

The invocation was given by Commissioner Marty Swain.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Chief Moya and Cadet Spivey with the Coffee County JROTC School System.

MINUTE ADOPTION

The following minutes were unanimously approved:

**Work Session.....November 23, 2009
Commission Meeting.....November 23, 2009**

Mayor Pro Tem Ronnie Anderson made the motion for approval and Commissioner Dennis Josey seconded the motion.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission unanimously approved to accept the order of the agenda.

Commissioner Dennis Josey made the motion for approval and Commissioner Marty Swain seconded the motion.

PRESENTATION OF PARADE WINNERS

Georgia Henderson, Central Service Director, recognized the participants for the 2009 Festival of Christmas Lights Parade. The participants were presented with trophies by City Manager Terrell Jacobs and Commissioner Olivia C. Pearson.

APPROVAL OF ANNUAL RENEWAL OF ALCOHOLIC BEVERAGE LICENSES

Upon recommendation from Ray Parker, Code Enforcement Officer, the Mayor and Commission unanimously approved the list of applicants presented, for a city license to sell alcoholic beverages in 2010.

Commissioner Johnnie Lee Roper made the motion for approval and Mayor Pro Tem Ronnie Anderson seconded the motion.

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
DECEMBER 14, 2009**

**APPROVAL OF DOWNTOWN DEVELOPMENT AUTHORITY
APPOINTMENTS**

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved that the two upcoming Downtown Development Authority board appointments expiring December 30th, be advertised on Channel 13 with appointments to be made in January 2010. Potential applicants desiring to serve on the DDA Board may pick up applications from the Community Development Office, City Manger's Office, or City Clerk.

Mrs. Batten stated the following criteria's:

- (1) Taxpayers residing in the municipal corporation for which the authority is created;
- (2) Owners or operators of businesses located within the downtown development area and who shall be taxpayers residing in the authority is created; or
- (3) Persons having a combination of the qualifications specified in paragraphs (1) and (2) of this subsection.

No action was taken on this item.

**APPROVAL OF DEPARTMENT OF HUMAN RESOURCES/OFFICE OF
INVESTIGATIVE SERVICES RENTAL RATE**

Upon recommendation from Dale Batten, Community Development Director, requested that this Commission consider reducing the monthly rent of the Department of Human Resources Office of Investigative Services located at 8 Willie C. Lane, to set a reduce rent amount.

Commissioner Bob Moore made the motion to reduce the rent to \$600.00 approval and Commissioner Johnnie Lee Roper seconded the motion. Commissioner Marty Swain and Mayor Jackie Wilson voted in favor of the motion. Mayor Pro Tem Anderson, Commissioner Pearson and Josey voted against the motion.

APPROVAL OF SELECTION CHIP CONSULTANT

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved the proposal received from Government consultants Unlimited, Inc., to administer the CHIP Housing Rehabilitation Grant No. 09m-x-034-2-6026, subject to approval by DCA and authorized Mayor Wilson to execute the consulting contract between the City and GCU, Inc.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Marty Swain made the second.

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
DECEMBER 14, 2009**

**APPROVAL OF POLICIES & PROCEDURES FOR DOWN PAYMENT &
CLOSING COST GRANT NO. 09h-x-034-2-5154**

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved a resolution adopting the Policies and Procedures for CDBG Grant #09h-x-034-2-5154 that will provide down payment and closing cost assistance to qualified buyers within the city.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Olivia Pearson made the second.

**APPROVAL OF 2009 FEMA STAFFING FOR ADEQUATE FIRE &
EMERGENCY RESPONSE (SAFER) GRANT**

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved a resolution authorizing Mayor Jackie L. Wilson to execute the Staffing for Adequate Fire and Emergency Response (SAFER) Grant application from the Federal Emergency Management Agency in an amount up to \$415,336 to hire five (5) new firefighters and authorized Mayor Wilson to execute necessary documents upon approval.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Olivia Pearson made the second.

**APPROVAL OF CHIP HOUSING REHABILITATION POLICIES &
PROCEDURES GRANT NO. 09m-x-034-2-6026**

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved a resolution adopting the Housing Rehabilitation Policies and Procedures for CHIP Grant No. 09m-x-034-2-6026 received from Georgia Department of Community Affairs.

Commissioner Pearson requested for future references to include an update listing on the status of houses being rehabilitated.

Commissioner Bob Moore made a motion for approval and Commissioner Marty Swain made the second.

**APPROVAL OF CITIZEN REQUEST TRACKER/WORK ORDER
SYSTEM/WEBSITE RFP**

Upon recommendation from Georgia Henderson, Central Services Director, the Mayor and Commission approved to acquire the services of Civic Plus to customize a Customer Request Tracker, Work Order System, and Website with full content management for the City of Douglas. This item was previously approved in the FY10 budget of \$15,000.00.

Commissioner Olivia Pearson made a motion for approval and Mayor Pro Tem Ronnie Anderson made the second. Commissioner Johnnie Lee Roper voted against the motion.

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
DECEMBER 14, 2009**

APPROVAL OF RESOLUTION/RECERTIFIED CITY OF ETHICS

Upon recommendation from Wynetta Bolder, City Clerk, the Mayor and Commission unanimously approved to readopt a resolution to be recertified and to remain a City of Ethics for the next four years.

Commissioner Dennis Josey made a motion for approval and Commissioner Olivia Pearson made the second.

**APPROVAL OF WATER/WASTEWATER IMPROVEMENTS/TASK ORDER
#25**

Upon recommendation from Ernest Crussel, Water and Wastewater Director, the Mayor and Commission unanimously approved a contract with (JJ&G) Jordan, Jones, and Goulding Inc. to perform the consulting work as described by Task Order #25 (treatment plant hydraulic polluted loading, wastewater allocation and sludge management plan) with compensation to be as follows: Task 1 and 2: \$36,980 and Task 3, if needed, costing \$5,480.00. Total cost not to exceed \$42,460.00.

Commissioner Dennis Josey made a motion for approval and Commissioner Olivia Pearson made the second.

COMMENTS

Fred Hutchinson, representing the Brotherhood Committee, expressed concern that contractors from out of town refusing to hire local workers. Mr. Hutchinson stated that the three places were the new jail, South Ga. College and the Nicholls Prison.

Commissioner Pearson questioned that if there are governmental funds are there affirmative action that major contractors should abide by.

The City Attorney, Jerome Adams stated that this may need to be discussed with the County to see what funds were used.

Mayor Wilson stated that you must be registered to be considered for contracting jobs.

City Manager stated that the city could look into a policy for hiring local contractors for the city.

The Mayor and Commission unanimously approved the motion Commissioner Bob Moore made to allocate \$200.00 to each full-time hourly employee. Commissioner Dennis Josey made the second.

Commissioner Roper and Mayor Jackie Wilson wished everyone a Merry Christmas.

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
DECEMBER 14, 2009**

ADJOURNMENT

With there being no further business to discuss, a motion was made to adjourn by Commissioner Bob Moore, and seconded by Mayor Pro Tem Ronnie Anderson. The Mayor and Commission unanimously approved to adjourn the Regular Meeting at 7:40 p.m.

Jackie L. Wilson, Mayor

Wynetta J. Bolder, City Clerk