

**AGENDA
CITY OF DOUGLAS
MAYOR AND COMMISSION**

**WORK SESSION
November 13, 2018
6:00 PM**

- I. **Review of October 22, 2018 Minutes**
Wynetta J. Bolder, City Clerk
Commissioner Cindy McNeill

- II. **Discuss Purchase of Equipment for two (2) Police Vehicles** TAB A
Stanley E. Merritt, Purchasing Agent
Mike Gowen, Commissioner

- III. **Discuss Purchase of One (1) 2019 Ford F-150 and one (1) 2019 Ford F-250 (State Contract)** TAB B
Stanley E. Merritt, Purchasing Agent
Bob Moore, Commissioner

- IV. **Discuss Resolution - Georgia Department of Natural Resources LWCF Grant** TAB C
Georgia Henderson, Community Development Director
Commissioner Olivia Pearson

- V. **Discuss the Wrecker and Towing Services Ordinance Amendments & Conduct First Reading** TAB D
Rodger Goddard, City Marshal
Commissioner Olivia Pearson

- VI. **Discuss Purchase of Police Vehicle Hardware for the Software** TAB E
Charlie Davis, City Manager
Mayor Tony Paulk

- VII. **Discuss Purchase (Replacement) of Two Servers** TAB F
Charlie Davis, City Manager
Mayor Tony Paulk

- VIII. **Discuss Building & Council Safety** TAB G
Charlie Davis, City Manager
Mayor Tony Paulk

- IX. **General Comments (3 Minutes)** TAB H
Charlie Davis, City Manager
Mayor Tony L Paulk

- X. **City Manager's Updates**
Charlie Davis, City Manager
Mayor Tony L Paulk

**AGENDA
CITY OF DOUGLAS
MAYOR AND COMMISSION**

**REGULAR MEETING
November 13, 2018
7:00 PM**

- | | |
|---|-------------------------------|
| I. Call to Order | Mayor Tony L Paulk |
| II. Invocation | Commissioner Bob Moore |
| III. Pledge of Allegiance | Coffee County NJROTC |
| IV. Minutes | |
| V. Approval of the Order of the Agenda | |
| VI. Consent Agenda Items | |
| VII. Work Session Items for Discussion/Questions | |
| VIII. Staff Comments | |
| IX. Mayor and Commissioners Comments | |
| X. Adjourn | |

NOTE: Immediately following Commission Meeting there will be an Executive Session and/or City Commission Utility Appeals Hearing, if necessary.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participated in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at (912) 389-3415 promptly to allow the City to make reasonable accommodations for those persons.

**AGENDA
CITY OF DOUGLAS
MAYOR AND COMMISSION**

**WORK SESSION
November 13, 2018**

DATE: 11/13/2018

WORK SESSION AGENDA ITEM TAB

FROM: Wynetta J. Bolder, City Clerk
Commissioner Cindy McNeill

RE: Review of October 22, 2018 Minutes

PURPOSE:

Review and approve the October 22, 2018 Minutes

BACKGROUND:

Review the October 22, 2018 Minutes

FUNDING:

N/A

RECOMMENDATION:

Approve the October 22, 2018 Minutes

APPENDIX:

1. **WS OCTOBER 22, 2018** **WS OCTOBER 22, 2018.docx**
2. **MINUTES OCTOBER 22, 2018** **MINUTES OCTOBER 22, 2018.docx**

**MINUTES
WORK SESSION OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
OCTOBER 22, 2018**

A Work Session of the Board of Commissioners was held on Monday, October 22, 2018, at 6:00 p.m. in the Council Chambers of City Hall. Mayor Tony L. Paulk began the Work Session discussion. Mayor Pro-Tem Kentaiwon Durham, Commissioners Mike Gowen, Cindy McNeill, and Bob Moore were present. Commissioner Edwin Taylor and Olivia Pearson were absent.

REVIEW OF OCTOBER 8, 2018 MINUTES

The first item of business presented by Mayor Tony L. Paulk was to review the Minutes from October 8, 2018 meeting of the Board of Commissioners. Mayor Tony L. Paulk requested that the Commissioners offer any changes that need to be made so that the Minutes can be recorded correctly for historical data.

This item was placed on the **Consent Agenda**.

DISCUSS APPOINTMENTS TO AIRPORT COMMISSION

Charlie Davis, City Manager, appeared before the Mayor and Commission to seek approval to fill four (4) vacancies on the Airport Commission.

Mr. Davis stated that the terms of Don Brooks, Byron Gillespie and Wayne McKinnon expired on September 30, 2018. All three gentlemen are valuable members and have expressed a willingness to serve another term on the Airport Commission, and request to be reappointed by this Commission. There is another older vacancy on the Airport Commission, which the Airport Commission would like to extend to Mr. John Henry, EDA/Chamber Executive Director, who has submitted his application to serve on this committee.

This item was placed on the **Consent Agenda**.

DISCUSS LEASE AGREEMENT - YOUTH ACHIEVEMENT ACADEMY

Charlie Davis, City Manager, appeared before the Mayor and Commission to seek approval to enter a five (5) year lease between the City of Douglas and Youth Achievement Academy at the historic Raymond Richardson WWII Air Base, Buildings #5, located at 1 Airport Circle.

Mr. Davis stated that the City received a request from Mr. Michael Stull, Executive Director of the Youth Achievement Academy, to lease the Admin Building on the historic Air Base. The location is Building #5, located at 1 Airport Circle, Douglas, GA 31535. The lease amount will be \$500 per month with an additional \$500 security deposit to cover the term of the five (5) year lease agreement.

**MINUTES
WORK SESSION OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
OCTOBER 22, 2018**

DISCUSS LEASE AGREEMENT - YOUTH ACHIEVEMENT ACADEMY CONTINUED

Youth Achievement Academy is a juvenile enrichment program designed to provide services and care for male youth, ages fourteen (14) to seventeen (17) years of age. A summary of programs offered will include: providing a nurturing environment; educational training; physical nurturing; growth, and development, individual and group counseling; medical care as needed; and opportunities to develop knowledge and skills for a successful future. This agency plans to use the facility for administrative and dorm purposes on a twenty four (24) hour, seven (7) days a week basis.

This item was placed on the **Consent Agenda**.

DISCUSS DATE CHANGE OF UPCOMING MEETING

Charlie Davis, City Manager, appeared before the Mayor and Commission to seek guidance on possible date change for November meeting.

Mrs. Davis explained that the first meeting in November is currently scheduled for Monday, November 12th, which is the Veterans Day holiday. Mr. Davis recommended Tuesday, November 13th for the next upcoming Commission Meeting.

This item was placed on the **Consent Agenda**.

DISCUSS CITIZEN CONCERN

Roscoe Allen appeared before the Mayor and Commission to express concerns in regards to the previous meeting discussion on October 8, 2018.

GENERAL COMMENTS

Alfalene Walker, American Legion, Post 515 appeared Mayor and Commission requesting to waive the fees for the usage of the C.E. Weir Center for the Veterans Day Program. It was the consensus of the Commission to move this request forward for approval.

Commander Walker proceeded to announce the Veteran's Day Program and meal will be held on November 9, 2018 from 12:00 p.m. until 2:00 pm at the C.E. Weir Center.

CITY MANAGER'S UPDATES

Charlie Davis, City Manager, appeared before the Commission to give updates.

There being no further discussion, the meeting was adjourned at 6:17 P.M.

/s/ _____
Wynetta Bolder, CMC

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
OCTOBER 22, 2018**

A Regular Meeting of the Board of Commissioners was held on Monday, October 22, 2018, at 7:00 p.m. in the Council Chambers of City Hall Mayor Tony L Paulk began the Regular Meeting. Mayor Pro -Tem Kentaiwon Durham, Commissioners Mike Gowen, Cindy McNeill, Bob Moore and Olivia Pearson were present. Commissioner Edwin Taylor was absent.

CALLED TO ORDER

The Regular Meeting of the Board of Commission was called to order by Mayor Tony Paulk.

INVOCATION (COMMISSIONER CINDY MCNEILL)

Commissioner Cindy McNeill provided the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Coffee County NJROTC.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission approved the order of the Agenda as printed. A **MOTION** to approve the order of the Agenda was made by Commissioner Cindy McNeill and seconded by Mayor Pro-Tem Kentaiwon Durham. The motion **carried (5-0)**.

CONSENT AGENDA ITEMS

- **APPROVAL OF THE OCTOBER 8, 2018 MINUTES**
- **APPROVAL OF THE APPOINTMENTS TO AIRPORT COMMISSION-DON BROOKS, BYRON GILLESPIE, WAYNE MCKINNON AND JOHN HENRY**
- **APPROVAL OF THE LEASE AGREEMENT – YOUTH ACHIEVEMENT ACADAMEY**
- **APPROVAL OF THE DATE CHANGE OF UPCOMING MEETING. (NOVEMBER 12TH MEETING CHANGED TO NOVEMBER 13TH , 2018)**
- **APPROVAL OF THE WAIVER OF FEES FOR THE C. E. WEIR CENTER FOR AMERICAN LEGION POST 515 VETERAN’S DAY PROGRAM.**

A **MOTION** to approve all **Consent Agenda Items** listed above as discussed in the Work Session was made by Mayor Pro-Tem Kentaiwon Durham and seconded by Commissioner Bob Moore. The motion **carried (5-0)**.

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
OCTOBER 22, 2018**

WORK SESSION ITEMS

Alfalene Walker, American Legion, Post 515 appeared before Mayor and Commission to announce the Veteran's Day Program and meal that will be November 9, 2018 from 12:00 until 2:00 pm at the C.E. Weir Center.

MAYOR AND COMMISSION COMMENTS

Comments were made by the Mayor and Commission.

ADJOURNMENT

With no further business to discuss in the Regular Meeting, a **MOTION** was made to adjourn to by Commissioner Bob Moore and seconded by Commissioner Cindy McNeill. The meeting was adjourned at 7:49 p.m.

Tony L. Paulk, Mayor

Wynetta J. Bolder, CMC

**AGENDA
CITY OF DOUGLAS
MAYOR AND COMMISSION**

**WORK SESSION
November 13, 2018**

DATE: 11/13/2018

WORK SESSION AGENDA ITEM TAB A

FROM: Stanley E. Merritt, Purchasing Agent
Mike Gowen, Commissioner

RE: Discuss Purchase of Equipment for two (2) Police Vehicles

PURPOSE:

To seek approval from the Mayor and Board of Commissioners to purchase equipment to be installed in two (2) Police Pursuit Vehicles for the Police Department.

BACKGROUND:

This bid was advertised on September 13th and 20th, 2018 in the Douglas Enterprise, and was publicly opened at City Hall Council Chambers on October 22, 2018 at 2:30 P.M. The Police Pursuit Vehicle Equipment will be used and installed in the two (2) new Police Cars approved at the 9-10-18 Commission Meeting. Police Chief Brannen Pruette has reviewed all bids and is in agreement with Purchasing Agent, Stanley Merritt to award to low bid submitted by West Chatham Warning Devices of Savannah, Georgia for a group total cost of \$18,853.60.

FUNDING:

**FY19 Budget
100-3223-53.1114**

RECOMMENDATION:

That the Mayor and Commission approve the purchase of equipment to be installed in two (2) new City of Douglas Police Pursuit Vehicles, and to award to the low bid submitted by West Chatham Warning Devices located in Savannah, GA for a group bid total of \$18,853.60.

APPENDIX:

**1. FY19 - TAB 2019 Dodge Charger
Equipment 10-22-18**

**FY19 - TAB 2019 Dodge Charger
Equipment 10-22-18.xlsx**

BOC: 11-12-18

Qty	Description	Vendor	Vendor	Vendor
		West Chatham Savannah, GA	Dana Safety Supply Sugar Hill, GA	Interceptor Public Safety Products Inc. Forsyth, GA
		Total Cost	Total Cost	Total Cost
2	WHE-IX8BBBB LIBERTY II 48" BBBB 10 IWDLB, ITL3. IA3	\$2,490.00	\$2,490.00	DMS
2	WHE-MKLP82 LOW PROFILE MT KIT 2019 Charger 48-50"	Inc	Inc.	DMS
2	WHE-PCCS9RW SWITCH CONTROLLER (W/RELAYS)	\$286.20	\$286.20	DMS
2	WHE-295SL100 295SL 100 SIREN	\$398.00	\$398.00	DMS
2	WHE-SA315P SPEAKER 100 WATT	\$230.00	\$230.00	DMS
2	WHE-SAK37 SA315 MT KIT 2019 CHARGER	\$30.00	\$30.00	DMS
2	HAV-C-VS-2400-CHGR-2 VS-2400-CHGR-2 24' CONSOLE 2019 CHARGER POL PKG ONLY 2 OUTLETS AND ONE MP3/USB PORT IN FRONT TRIM PANEL COVER 4.53' MIN AT FRONT OF CONSOLE 8' MAX DEPTH	\$536.56	\$440.74	DMS
2	HAV-C-EB30-MGC-1P 30-MGC-1P EQUIPMENT BRACKET 295SL 100	Inc	Inc.	DMS
2	HAV-C-EB25-WPC-1P EB25-WPC-10 FOR PCCS9RW	Inc	Inc.	DMS
2	HAV-C-EB25-MXP-1P 25-MXP-1P FOR XPR4550,4580	Inc	Inc.	DMS
2	6" FILLER PLATES	Inc	Inc.	DMS
2	HAV-C-CUP2-1 CUP 2-1 INT DUAL CUPHOLDER 4"	\$52.92	\$52.92	DMS
2	HAV-C-USB-1 DUAL USB CHARGE MODULE	\$71.40	\$71.40	DMS
2	HAV-C-ARM-103 ARMREST TOP MT LARGE PAD	\$148.74	\$148.74	DMS
2	GRH5077 PUSH BUMPER FOR 2019 CHARGER	\$398.00	\$398.00	DMS
2	GRH-5077WHD HEAVY DUTY WRAP 19 CHARGER OVERSIZE	\$556.00	\$556.00	DMS
2	PRG-S56C11OSB REAR TRANSPORT SEAT ABS 2019 CHARGER CHARCOAL AND OUTBOARD SEATBELTS	\$1,037.40	\$1,037.40	DMS
2	PRG-FP56C06 FLOOR PAN CHAR GREY 2019 CHARGER CHARC GREY ABS TO BE USED W/ S56C06 ONLY	\$254.80	\$292.60	DMS
2	PRG-PSSP5614C11A POLYCARB CENTER SLIDE WINDOW 2019 CHARGERW/EXPANDED METAL INSERT (INCLUDES RECESSED PANEL AND PAIR BUCKET SEAT EXTENSION PANELS)	\$1,146.60	\$1,271.20	DMS
2	PRG-GCPM****D.* VERTICAL PARTITION MNT DUAL WEAPON TRI-LOCK GUNRACK *GVPM5611D-H*	\$655.20	\$726.60	DMS
2	PRG-WBP56NPC11 POLY WINDOW BARRIER, PAIR 2019 CHARGER (FOR USE W/OEM DOOR PANELS)	\$308.00	\$337.40	DMS
2	HAV-PKG-PSM-168 PKG-PSM-168 COMPUTER MT 11-19 CHARGER MD-202 HDM-169, HDM-209, HDM-304	\$442.34	\$398.00	DMS
2	HAV-UT-1003 UNIV LAPTOP 11-14" ADDED DEPTH 1.265-1.865" LATITUDE 14 RUGGED/5414	\$424.20	\$394.00	DMS
2	HAV-PLPS-211 MULTIPURPOSE BRACKET SECURES POWER SUPPLY ON HAVIS DOCKING STATION	\$59.34	\$48.22	DMS
2	LIND-DE2045-1320 AUTO ADAPTERS DE2045-1320 (CIG PLUG)	\$239.90	\$239.90	DMS
2	STA-DUALSL STALKER DUAL SL RADAR KA DUAL ANT, 8" & 16" CABLE	\$3,778.00	\$3,990.00	DMS
2	STA-155221100 REMOTE SEPARATION CABLE	\$160.00	Inc.	DMS

BOC: 11-12-18

2	STA-047509600 ANTENNA STUD MT TO MOUNT ANTENNE ON WINDSHIELD	\$60.00	Inc.	DMS
2	DEC-RAP-B-166-1-237U TWIST LOCK SUCTION CUP MNT FOR RADAR ANT WINDOW MNT	\$90.00	\$42.98	DMS
	SHIPPING COST	Inc	Inc.	DMS
	RECOMMEND THE LOW GRAND TOTAL GROUP BID	\$13,853.60	\$13,880.30	DMS

Interceptor was DMS due to not quoting all line items.

Vendors Not Responding:

Galls Quartermaster, Lexington, KY

Law Enforcement Supply, Marietta, GA

Hasty's Communications East, Waycross, GA

Two-Way Communications, Douglas, GA

**AGENDA
CITY OF DOUGLAS
MAYOR AND COMMISSION**

**WORK SESSION
November 13, 2018**

DATE: 11/13/2018

WORK SESSION AGENDA ITEM TAB B

FROM: Stanley E. Merritt, Purchasing Agent
Bob Moore, Commissioner

RE: Discuss Purchase of One (1) 2019 Ford F-150 and one (1) 2019 Ford F-250 (State Contract)

PURPOSE:

To seek the approval of the Mayor and Board of Commissioners to allow the purchase of one (1) 2019 Ford F-150 Pickup Truck and one (1) 2019 Ford F-250 Pickup Truck from Georgia State Contract. These vehicles will be utilized by the Electric Department.

BACKGROUND:

The Electric Department has requested to purchase one (1) 2019 Ford F-150 pickup truck for everyday use to replace the wrecked truck, 2009 Ford F-150 will be turned in to be sold on GovDeals Auction Site. Also one (1) 2019 Ford F-250 pickup truck for everyday use, these trucks are a budgeted item. There will be a truck transfer from Electric Department to the Gas Department to accommodate the new 2019 F-250 addition, one (1) 2001 Ford F-450 will be turned in from the Gas Department to be sold on GovDeals Auction Site. These vehicles will be purchased under State Contract (SWC#99999-SPD-ES40 199373-002). Utilities Department Director, Mike Hudson and Vehicle Maintenance Director, Terry Fesperman have reviewed the State Contract specifications and pricing and are both in agreement with Purchasing Agent, Stanley E. Merritt to accept the prices for these trucks from State Contract pricing from Allan Vigil Ford of Morrow, Georgia, for a total amount of \$55,174.00.

FUNDING:

FY19 510-4601-54.2202 -----\$22,092.00
FY19 510-4600-54.2202 -----\$33,082.00

RECOMMENDATION:

That the Mayor and Commission approve the State Contract Prices from Allan Vigil Ford of Morrow, Georgia for one (1) 2019 Ford F-150 and F-250 truck to be utilized

by the Electric Department for a total cost of \$55,174.00, and also approve to sell one (1) 2009 Ford F150 from Electric Meter Reader and one (1) 2001 Ford F-450 from the Gas Department as Surplus Property on the GovDeals Auction Site.

APPENDIX:

1. 2019 F-150 and F-250 Spec Sheets 11-2-18 2019 F-150 and F-250 Spec Sheets 11-2-18.pdf

ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

2019 Ford F150 (1/2 ton)
Regular Cab, 6 Cyl, 4x2, SWB

SWC #99999-SPD-ES40199373-002

Equipment included in

Base price

- 3.3L V6 Flex Fuel engine
- 6 Speed Automatic Transmission
- Factory Installed A/C
- AM-FM Radio
- Solar Tinted Glass
- Power Steering/ABS Brakes
- Rear view back up camera
- Vinyl 40/20/40 Bench Seat
- Rubber Floor Covering
- Full Size Spare/ Step bumper
- Autolamp headlights
- Short Bed (6.5 ft)
- 6500 GVWR
- P245/70Rx17 Tires
- Rain sensing wipers
- Exterior Colors
- Interior Color
- Medium
- Gray
- D1 Stone Gray X
- PQ Race Red X
- N1 Blue Jeans X
- E7 Velocity Blue X
- UX Ingot Silver X
- UM Agate Black X
- J7 Magnetic X
- YZ White X
- E2 Magma Red (XLT Only) X

School Bus Yellow is available at \$720.00 per vehicle

FOB Allan Vigil Ford
Delivery- see chart, \$75 minimum

ALLAN VIGIL FORD GOV'T SALES
6790 Mt. Zion Blvd
Morrow, GA 30260

770-968-0680 Phone
800-821-5151 Toll Free
678-364-3910 Fax

- * 5.0L V8 or 3.5L EcoBoost engine required
- ** Not available with regular cab short wheel base
- *** Requires 85A (Power W-L-M)

Base Price \$19,155.00

NOTE: Auto Start/Stop is standard on all F150 engines

Options	Price	Code
5.0L V8 Flex Fuel engine	1,836.00	995
3.5L V6 EcoBoost engine**	2,388.00	99G
2.7L V6 EcoBoost	916.00	99P
Long Bed (8 ft)	285.00	145
Extended range fuel tank**	410.00	655
Super Cab (6.5 ft. bed)	2,525.00	X1C
Super Cab (8 ft. bed) *	3,690.00	X1CLong
4x4 Option (All models)	2,645.00	F1E
Skid Plates	155.00	413
Crew Cab SWB (5.5 ft bed)	4,920.00	W1Cs
Crew Cab LWB* (6.5 ft bed)	5,850.00	W1CI
Limited Slip Axle	525.00	XL9
Tilt / Cruise	215.00	50S
Running boards (black)	262.00	18B
Daytime Running Lights	42.00	942
Power Windows/Locks/Mirrors	1,088.00	85A
Power Seat-requires 85A	345.00	91P
Class IV Hitch (w/o tow pkg)	100.00	53B
Trailer Tow Pkg	555.00	53A
Trailer Tow Pkg (w/101A pkg)	916.00	53A
Tow Mirrors w/ spotlights***	495.00	54Y/59S
XL w/ Power W-L-M, SYNC, AM/FM/CD, & Cruise control.	2,075.00	101A
SYNC(Bluetooth)& Cruise con.	690.00	52P/50S
40-20-40 Cloth Split Bench	N/C	CG
Cloth Buckets w/console	275.00	WG
Electric Brake Controller	265.00	67T
Fog Lights	135.00	595
Carpet w/ Mats	140.00	168
XL SSV Package	49.00	66S
XLT Package	4,763.00	300A
Rear window defroster & privacy glass	305.00	57Q/924
Aluminum Wheels & Bumpers	740.00	86A
Box Side Steps	305.00	63S
Tailgate Step	355.00	63T
Reverse Sensing-requires 53A or 53B	255.00	76R
Spray-in Bedliner	375.00	ATK
Options total	2,712.00	
Other vendor added equipment		
Delivery	225.00	
Total	\$ 22,092.00	

Contact person _____
Agency _____
Phone Number _____
Fax number _____

*O.K. - R. Burtner
Allan Vigil
Ford
11-2-18*

Aug, 2018

ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

2019 Ford F250 Regular Cab
V8 Long Bed 4X2 (3/4 ton)

Base Price \$21,532.00

Options	Price	Code
SWC #99999-SPD-ES40199373-002		
6.7L V8 Diesel Engine	8,359.00	99T
4X4 Option	4,175.00	F2B
Skid Plates (4X4 only)	95.00	41P
LT245 All-terrain tires	160.00	TBM
Manual Shift & Hubs	N/C	21M
Super Cab Long Bed	3,975.00	X20I
Super Cab Short Bed	3,790.00	X20s
Crew Cab Long Bed	4,165.00	W20I
Crew Cab Short Bed	4,010.00	W20s
Roof Clearance Lights	89.00	592
Cruise Control	225.00	525
Cab Steps	355.00	18B
AM/FM/MP3/SYNC(bluetooth)	525.00	585
Limited Slip Axle	365.00	X3E
Engine block heater	85.00	41H
PTO Transmission -diesel only	270.00	62R
Trailer Brake Controller	255.00	52B
Daytime Running Lights	42.00	942
Reverse Aid Sensor	235.00	76R
XL Value Pkg (AM/FM/MP3,SYNC Cruise, Chrome bumpers)	945.00	96V
R.window defrost-requires 90L	65.00	43B/924
Power Windows,Locks,Mirrors	1,050.00	90L
Cloth 40/20/40 Bench Seat	295.00	1S
Dual Alternators (Diesel only)	331.00	67A
200 Amp HD Alternator	80.00	67E
Upfitter Switches	160.00	66S
Spray-in Bedliner	375.00	ATK
Tailgate Step	345.00	85G
Bed & Camera Delete	(249.00)	66D
Spring pkg for bed delete	115.00	63R
RearView Camera w/bed delete	378.00	872
XLT Package Upgrade	5,590.00	603A
Power Driver Seat (XLT only)	1,349.00	17V
CNG/Propane Prep pkg	310.00	98F

**Equipment included in
Base price**

6.2L V8 Gasoline/E85 Engine
6 Speed Automatic Transmission
Factory Installed A/C
9800# GVWR
AM-FM Radio
Power Steering
Power ABS Brakes
40/20/40 Vinyl Bench Seat
Rubber Floor Covering
Full Size Spare Tire
Rear Step Bumper
Solar Tinted Glass
Trailer wiring harness
Receiver Hitch (12.5k)
Tilt Steering Wheel
Rear View Camera
Electric Shift (4X4 only)

Colors Available

Exterior	Interior
J7 Magnetic	Grey
PQ Race Red	Grey
N1 Blue Jeans	Grey
UX Ingot Silver	Grey
D1 Stone Gray	Grey
UM Agate Black	Grey
Z1 Oxford White	Grey

School Bus Yellow is available at
\$654.00 per vehicle.

FOB Allan Vigil Ford
Delivery \$1.50 per mile, \$75 minimum

ALLAN VIGIL FORD GOV'T SALES
6790 Mt. Zion Blvd
Morrow, GA 30260

770-968-0680 Phone
800-821-5151 Toll Free
678-364-3910 Fax

Option total 11,326.00
Other vendor added equipment 226.00
Delivery

Total \$ 33,082.00

Contact person _____

Department _____

Phone Number _____

Fax number _____

OK
R. Butner
Allan Vigil
Ford
11/2/18

Mar. 2018

**AGENDA
CITY OF DOUGLAS
MAYOR AND COMMISSION**

**WORK SESSION
November 13, 2018**

DATE: 11/13/2018

WORK SESSION AGENDA ITEM TAB C

FROM: Georgia Henderson, Community Development Director
Commissioner Olivia Pearson

RE: Discuss Resolution - Georgia Department of Natural Resources LWCF Grant

PURPOSE:

To seek approval of a resolution authorizing Mayor Tony L. Paulk to execute necessary grant documents pertaining to the Georgia Department of Natural Resources Land and Water Conservation Grant.

BACKGROUND:

The City of Douglas was awarded a grant in the amount of \$100,000.00 from the Georgia Department of Natural Resources Land and Water Conservation Fund for the Miracle Field Project, located at Davis-Wade Park. The scope of the Miracle Field project is to install the soft scape rubber fields and dugouts and install the bleachers and PA sound system.

It is necessary for the adoption of the resolution authorizing Mayor Tony L. Paulk to execute grant documents and any other necessary documents pertaining to grant number 13-00990 (P18AP00633).

FUNDING:

RECOMMENDATION:

That the City Commission adopt a resolution authorizing Mayor Paulk to execute necessary grant documents pertaining to the Georgia Department of Natural Resources Land and Water Conservation Grant, No. 13-00990 (P18AP00633), for the Miracle Field Project, located at Davis-Wade Park.

APPENDIX:

- 1. Resolution - Acceptance DNR Grant Resolution - Acceptance DNR Grant.pdf**

STATE OF GEORGIA
COUNTY OF COFFEE

**RESOLUTION
OF THE DOUGLAS CITY COMMISSION
TO ACCPET THE LAND & WATER CONSERVATION FUND
GRANT MONIES FOR THE MIRACLE FIELD
PROJECT AT DAVIS-WADE PARK**

WHEREAS, at the regular meeting of the City of Douglas of Douglas, Georgia, held on, 13th of November, 2018 a motion was made and duly seconded that City of Douglas agree to the terms of the contract for a state grant between the Georgia Department of Natural Resources and City of Douglas for a grant of financial assistance to The Miracle Field Project at Davis-Wade park, authorize Mayor Tony L. Paulk to execute said contract on behalf of City of Douglas, and accept the grant provided for in said contract in the amount of \$100,000.00.

NOW THEREFORE BE IT RESOLVED by the City of Douglas of Coffee County, Georgia that the terms and conditions of the contract between the Georgia Department of Natural Resources and the City of Douglas are hereby agreed to, that the Mayor, Tony L. Paulk is authorized and empowered to execute said contract and any subsequent amendments thereto on behalf of the City of Douglas, and the grant provided for in said contract in the amount of \$100,000.00 is hereby accepted to be used under the terms and conditions of said contract, and that sufficient funds have been designated to assure the acquisition and/or development, operation and maintenance of the facilities and/or delivery of services as identified in said contract.

Read and unanimously adopted in the regular meeting of the City of Douglas Commission held on 13th of November, 2018.

ATTEST:

CITY OF DOUGLAS,
of Coffee County, Georgia

Wynetta J. Bolder, City Clerk

BY: _____
Tony L. Paulk, Mayor

(Seal)

Certification

I do hereby certify that the above is a true and correct copy of the Resolution duly adopted by the City of Douglas Mayor and Commission on the date so stated in the Resolution.

I further certify that I am the Clerk of the Council and that said resolution has been entered in the official records of said Council and remains in full force and effect the _____ day of _____, 2018.

Wynetta Bolder, City Clerk

Federal Employers Identification#58-6000564

**AGENDA
CITY OF DOUGLAS
MAYOR AND COMMISSION**

**WORK SESSION
November 13, 2018**

DATE: 11/13/2018

WORK SESSION AGENDA ITEM TAB D

FROM: Charles Davis, City Manager
Tony Paulk, Mayor

RE: Discuss the Wrecker and Towing Services Ordinance Amendments & Conduct First Reading

PURPOSE:

To seek approval of the first reading of the amended Wrecker and Towing Service ordinance.

BACKGROUND:

On December 14, 2015, Mayor and Commission enacted an ordinance relating to the regulation of Wreckers and Towing Services.

On September 10, 2018 Mayor and Commission discussed amending the ordinance or application process to reflect the below items:

- 1. To allow Michael Thomas back on the rotating list if he meets the qualifications.**
- 2. Change the storage pricing from \$15.00 up to \$35.00 per day, on the application.**
- 3. Change the wreckers services response time from 20 minutes to 30 minutes.**
- 4. Make sure officers are using either the customers choice of wrecker service or using a wrecker service on the list.**
- 5. Allowing wrecker services to sub out their call to another on the rotation list.**

Other changes/clarifications made are:

- 6. Section 86-131 item 6 - added - Nuisance Vehicles**
- 7. Section 86-132 item 10 - changed - provide copy of state DOT Record of Annual Inspection**
- 8. Section 86-133 item 8 - added - Wrecker service must verify insurance before releasing vehicle**

9. Section 86-133 item 10a - added - 911 Center

10. Section 86-133 item 11 - added - entire section about Non-Consensual Towing

11. Section 86-135 item 3 - added - If a wrecker is requested from the wrecker rotation list, the wrecker service company may only charge the amount as per any other wrecker rotation call based on either the approved daytime fee or nighttime fee. Wrecker companies may not charge more for tows of a wrecked vehicle.

12. Section 86-135 item 4 - changed to - If the wrecker service company on the schedule does not answer, then the next listed wrecker company on the rotation will be called. If the wrecker service company has brokered a deal with another company that is on the rotation list, that company can pull for them in their place (i.e. sick, vacation, family emergency) in either company's vehicle. A response time of 30 minutes starts when original wrecker company on the rotation is called. If the wrecker service company does not arrive within the 30 minutes, then officers should request the next wrecker service on rotation and cancel the previous responding wrecker service.

13. Section 86-137 item 1 - changed - starting October 1 and before November 30

14. Section 86-137 item 2 - changed - before the November 30th deadline. If November 30th falls on a weekend then the deadline will be 5:00 pm on the Friday before.

15. Section 86-137 item 4 - added - include wrecker services on rotation called by an officer for the tow of a wrecked vehicle.

The ordinance has been amended to reflect the discussed changes and is ready for the City Attorney to conduct the first reading.

FUNDING:

RECOMMENDATION:

Staff recommends that the Mayor and Commission approve the first reading to be conducted by City Attorney Jerome Adams, on the amended Wrecker and Towing Service ordinance.

APPENDIX:

- | | |
|--|--|
| 1. WRECKER AND TOWING SERVICES ORD (2018 amendment) | WRECKER AND TOWING SERVICES ORD (2018 amendment).docx |
|--|--|

STATE OF GEORGIA
COFFEE COUNTY
CITY OF DOUGLAS

ORDINANCE # _____

“AN ORDINANCE FOR THE CITY OF DOUGLAS, GEORGIA, CODE OF ORDINANCES, TO AMEND CHAPTER 86, TRAFFIC AND VEHICLES, BY DELETING ARTICLE VI IN ITS ENTIRETY AND REPLACING WITH THE ORDINANCE BELOW; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES.”

“Be it Ordained by the Mayor and Board of Commissioners of the City of Douglas in regular meeting assembled and pursuant to lawful authority, the Alcoholic Beverage provision of the City of Douglas, Georgia is hereby amended and stands amended by adding the following:

BE IT ORDAINED by the Mayor and Board of Commissioners of Douglas in regular meeting assembled and pursuant to lawful authority thereof, the Wrecker and Towing Services Ordinance of the City of Douglas, Georgia is as follows:

ARTICLE VI. –WRECKER AND TOWING SERVICES

FOOTNOTE(S):

State Law reference— Removal of junked motor vehicles, O.C.G.A. § 36-60-4; flashing or revolving lights on vehicles, O.C.G.A. § 40-8-92; local ordinances, etc., relating to wrecker services, O.C.G.A. § 48-13-10.1.

Sec. 86-131. - Definitions

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Inoperable motor vehicle means any motor vehicle as defined herein which is incapable of being moved under its own power without additional work or repairs being completed

to the motor vehicle, or without any additional components being added to or placed upon said motor vehicle.

Junked motor vehicle is any motor vehicle, as defined in this section, which does not have lawfully affixed thereto both an unexpired license plate and a current license decal, or the condition of such motor vehicle is in a state of disrepair, wrecked, dismantled, partially dismantled, inoperative, abandoned or discarded. The absence of a current car tag or decal from any vehicle shall be presumptive evidence that such vehicle is a junked motor vehicle.

Motor vehicle means any vehicle which is or is intended to be self-propelled and designed to travel on the ground and shall include, but shall not be limited to, automobiles, buses, motorbikes, motorcycles, motor scooters, trucks, tractors, go-carts, golf carts, four-wheelers, campers and trailers, as well as any part or parts thereof.

Tow means towing, hauling and removing vehicles by the use of a wrecker.

Unlicensed vehicle means any car, truck van, motor home, camper, trailer, motorcycle or other vehicle not displaying a proper, valid/current proof of licensing from the state of license plate issuance or any car, truck, van, motor home, camper, trailer, motorcycle or other vehicle that is not bearing a valid/current license plate.

Vehicle means, unless otherwise indicated, a vehicle to be towed shall be:

- (1) A vehicle damaged to such an extent that it is unable to be moved safely under its own power;
- (2) A vehicle abandoned by its owner, driver, or other person;
- (3) A vehicle impounded or under the control of a city police officer or other lawfully empowered officer of the city or state;
- (4) A vehicle, the owner or operator or person in possession of which is under arrest or in the custody of the city police or other lawfully empowered officer of the city or state;
- (5) A vehicle, the owner or operator or person in possession of which is not in physical or mental condition to operate a vehicle.
- (6) Any junked motor vehicle, inoperable motor vehicle or unlicensed vehicle which has been declared as a public nuisance.

Wrecker means an automotive vehicle with hoisting apparatus and equipment for towing wrecked, disabled or abandoned automobiles or other vehicles. The term “wrecker” also includes any vehicle otherwise equipped and used for the purpose of towing wrecked, disabled or abandoned automobiles or other vehicles. This definition includes "rollback" or "slide back" wreckers. Passenger cars, light truck and similar vehicles means any vehicle weight up to 10,000 pounds of gross vehicle weight ("GVW"). Passenger cars, light truck and similar vehicles means any vehicle weight up to 10,000 pounds of gross vehicle weight ("GVW").

Wrecker service means any entity, corporation, partnership or individual person, either as principal, agent or employee, in the business of removing, towing and/or storing wrecked, disabled or abandoned automobiles or other vehicles by the use of a wrecker or other towing device within the city.

Wrecker Service Company means any person furnishing wrecker service within the city.

Sec. 86-132. - Conditions prerequisite to furnishing towing service at request of city.

Unless the person needing wrecker services specifically requests that a wrecker service unauthorized under this article be called, all persons engaged in the wrecker service business within the city shall not be called upon by police officers or other authorized employees of the city to furnish the service of towing any vehicle upon the streets of the city, unless the person engaged in furnishing the wrecker service shall have complied with the following conditions:

- (1) The wrecker service shall be available 24 hours a day, seven days a week, to provide the service.
- (2) The wrecker service shall have qualified licensed employees, skilled and knowledgeable in performing their duties, and available at all times to avoid delay.
- (3) The wrecker service shall operate at least an 8,000-pound dual cable winch or "rollback" wrecker with wheel lifts. The wrecker shall:
 - a. Be in good operating condition, meeting all requirements of state law, and be equipped with a flashing light mounted on top of the tow car, or on top of the crane or hoist, which light will be visible for a distance of 1,000 feet, and mounted in such a manner that it can be seen both by

approaching and rear traffic. To have flashing lights the wrecker company must have a permit from the state and have the sticker placed on the windshield of the wrecker.

- b. Be equipped with sufficient red flares, lanterns or warning lights and reflectors to be able to mark the scene of a wreck on both sides of the same, so as to warn all traffic on the highway of the emergency existing while the wreckers are in operation.
 - c. Carry brooms, shovels, oil dry, sand, and fire extinguishers suitable for extinguishing fires in wrecked vehicles, and for cleaning up the debris, fluids and glass from the area where the wreck has occurred. The fire extinguisher shall be of a type capable of extinguishing a fire of flammable liquid.
- (4) Wrecker services placed on call list to receive large wrecker calls shall have available heavy-duty wrecker(s) having a 26,001-pound minimum gross weight rating with a 20-ton winch, or an equivalent vehicle having the same minimum capabilities for moving vehicles, including large trucks, buses and loaded and unloaded tractor trailers.
- (5) The wrecker service shall have attached and displayed in a conspicuous place, on both the right and left sides of the wrecker, the name of the towing service or company, business address and business phone number. Magnetic or removable decals or signs do not satisfy the requirements of this paragraph.
- (6) The wrecker service shall maintain in the wrecker service's name, at a minimum, the following insurance policies:
- a. An vehicle liability insurance policy having a combined single limit of not less than minimum amounts set by state law;
 - b. A comprehensive general liability policy providing bodily injury coverage limits of not less than minimum amounts set by state law per occurrence and property damage coverage limits of not less than minimum amounts set by state law per person and not less than minimum amounts set by state law annual aggregate;
 - c. Cargo and garage keepers' liability insurance with a limit of not less than minimum amounts set by state law; and
 - d. Workers' compensation insurance meeting the minimum coverage mandated by current Georgia law. If required by current Georgia law, said insurance policies shall name the City of Douglas as an additional insured under the

policy, and shall provide for written notification at least 15 days prior to any modification, expiration, or cancellation of the policy. The wrecker service shall provide to the Chief of Police a full copy of the insurance policy no later than five days from execution of agreement or extension thereof or any modification or renewal of the policy. If Wrecker Company is exempt from the requirement of having Workers' compensation insurance based on Georgia law then the wrecker company must provide a notarized affidavit which states they are exempt and which outlines the reason for being exempt.

- (7) The wrecker service shall provide a storage area located within Coffee County for the storage and safekeeping of vehicles towed under this article, but must maintain a 30- minute response time. The area shall be enclosed with a 6ft fence. A minimum of 5ft will be constructed of solid wall made up of brick, cinder blocks, concrete, or a substantial chain link fence. The remainder can be constructed with 3 strands of barbed wire. No wood fencing, mesh fencing or any other type fencing will be acceptable. The 6 feet will be measured from the top of the fence to the ground and measured 6 feet at all points. All fences must enclose entire area vehicles will be stored, and have a capacity for a minimum of 10 cars. The fencing will have a gate which can be locked for entry of towed vehicles and the storage area should have sufficient lighting to light up the entire area vehicles are stored. Wrecker storage lots will be inspected annually by an official from the City of Douglas Police Department.
- (8) The wrecker service shall employ employee operating personnel of wrecker units that shall be technically qualified and physically capable of responding immediately to all calls received.
- (9) The wrecker service must maintain registration with the Georgia Public Service Commission and possess all state-required permits. Also, must meet the state requirements through the Georgia Department of Public Safety and maintain Georgia Intrastate Motor Carrier Registration (G.I.M.C.) Failure to have proper registration and meeting State of Georgia requirements will result in dismissal from wrecker list or denial of application during enrollment period.
- (10) Each year wrecker companies will be required to provide a copy of the state DOT Record of Annual Inspection with a copy attached to application and shows wrecker being in compliance for the wrecker rotation period being applied for.

Sec. 86-133. - Responsibility of Wrecker Service Companies.

- (1) Wrecker service companies shall maintain a daily list of vehicles towed and/or stored for police-initiated towing and storage services. The list shall contain details as to the make, year, model, color, vehicle I.D. number, license plate number, name of owner, and the purpose of removing and/or storing vehicle. The records shall be retained for a period of 12 months and shall be made available to the police department upon request during normal business hours, Monday through Friday (8:00 a.m. to 5:00 p.m.).
- (2) Wrecker service companies shall be responsible to the vehicle owner for all damages done during towing and storage of any vehicles entrusted to them under this article.
- (3) It shall be the duty of every driver of a wrecker service vehicle to tow vehicles in a professional manner and to deal with the public in a professional and courteous manner.
- (4) Reasonable care shall be taken by wrecker service personnel to ensure no further damage will occur to the vehicle towed, either through carelessness or from natural elements, and the wrecker service shall use the proper equipment necessary (e.g. dollies, wheel lifts) to prevent further damage to the vehicles towed.
- (5) Wrecker service companies shall cooperate with all duly authorized law enforcement officers in the protection of any evidence or in any investigation arising out of a wreck or seizure of a vehicle by any officials.
- (6) Wrecker service companies shall have a response time of 30- minutes. Response time is the time elapsed from the time the 911 Center dispatches the wrecker service until the time that the wrecker actually arrives at the location of the vehicle that is to be towed.
- (7) Pursuant to O.C.G.A. § 40-6-276, it shall be the responsibility of the wrecker service company, prior to leaving the scene of any collision, to clean the pavement and right of way of all debris of the collision, including the removal of all glass from paved roadways. In the event that engine fluids have spilled on the roadway, the wrecker service shall provide and spread only that amount of oil dry material on the affected area in order to render the roadway safe for vehicular traffic.
- (8) A wrecker service company may release any vehicle to the registered owner, unless a hold has been placed on the vehicle by the arresting officer, or a court order prohibits the release. The wrecker service must verify and obtain proof of insurance of the vehicle being released.

- (9) Wrecker service companies shall not go to any accident scene unless:
 - (a) Called by the police department;
 - (b) Called by the vehicle owner/operator; or
 - (c) There exists an extreme emergency immediately endangering life or property.

- (10) Wrecker service companies shall provide information to the police department under the following circumstances:
 - (a) Whenever any wrecked or abandoned vehicle is removed without the request, direction or participation of the police department, the wrecker service performing the removal shall, if the owner is unknown and within 72 hours of such removal, furnish to the 911 Center and police department the following information with respect to such vehicle: tag number and description, including year, model, make, color and vehicle identification number.
 - (b) Upon receipt of such information, the police department shall immediately take steps to ascertain the identity of the vehicle owner and notify them of the time and place of removal and of the present whereabouts of the vehicle.
 - (b) Nothing in this article shall relieve any wrecker service of any of the requirements imposed by virtue of O.C.G.A. § 40-11-1 et seq., or by virtue of any other law with respect to the duties, among others, to make diligent inquiries as to the ownership of vehicles and notification to owners.

- (11) Wrecker service companies performing Non-Consensual Towing must abide by all state laws. If a wrecker service company is found to be in violation of the state Non-Consensual Towing laws, the wrecker service company will lose its ability to be on the city's wrecker rotation and will be removed from the rotation list until the next application period (assuming all state issues have been resolved).

Sec. 86-134. - Regulation of Fees for Services Rendered.

- (1) Fees for on-call services rendered under this article shall not exceed the schedule of fees for services rendered and as agreed upon by all parties. The agreed upon fees allowed will be spelled out in a contract. The wrecker company owner will sign said agreement and have it notarized. Any violation of the agreement will be cause for taking the wrecker company off the wrecker rotation.
- (2) The wrecker service shall post all towing fees, reflecting the prices to be charged to the public. Fees shall be posted in open view to the public in the wrecker service's lobby. In addition, the wrecker service shall deliver to each owner or representative of every towed vehicle present at the scene of the tow a pre-printed disclosure form approved by the City of Douglas Police Department that clearly provides:
 - (a) The fees to be charged by the wrecker service;
 - (b) Location of storage lots;
 - (c) Times of vehicle release; and
 - (d) Phone number(s) of the wrecker service.
- (3) The wrecker service shall furnish the person who pays for wrecker services a written receipt on a pre-printed form approved by the City of Douglas Police Department which contains the following information:
 - (a) An itemization of all charges;
 - (b) The name of the person on the scene who recovered the vehicle; and
- (c) The schedule of fees for on-call services rendered may only be modified by approval the Douglas Police Department and would cause for a new agreement to be put in place with appropriate signatures and notarization.
- (d) The maximum wrecker companies allowed on the wrecker rotation list will be 15. First consideration will be given to those wrecker businesses which have their business within the city limits of Douglas. Next consideration will be given based on first come first serve and those who are on the present wrecker rotation listing. Once the 15 wrecker companies are chosen the rotation list will be final. If there are less than 15 wrecker companies who qualify for placement on the wrecker rotation list the list will be final until the next enrollment period and rotation consideration. No wrecker companies will be added after list is determined and new wrecker rotation list begins. The wrecker rotation will be good from midnight January 1st to 11:59 pm on December 31st each year.

Sec. 86-135. - Procedures for City Police Officers and Employees.

- (1) A schedule shall be set up by the chief of police on a rotating basis for all qualified wrecker service companies which have qualified under this article, which wreckers service companies shall be used as herein after provided, except in extreme emergency, where persons are trapped or pinned in or under vehicles, or in burning vehicles, or in danger of drowning by submersion, or where traffic is blocked to prevent normal flow of vehicles, in which event, and only in which event, a police officer or other lawfully authorized officer shall be authorized to call the nearest, most qualified company to prevent serious injury or death.
- (2) The police officer or other lawfully authorized officer shall first determine whether or not a wrecker is needed, and if a wrecker is needed, shall ascertain whether the owner or operator is in condition to make a preference known, what wrecker service company the owner or operator desires to be called, and shall then call the preferred company desired by the owner or operator of the vehicle if the wrecker service can respond within a reasonable time. Officers can advise the owner or operator that they may request an estimated cost of the towing service.
- (3) In the event the owner or operator is unable, due to injury or due to a physical or mental impairment, to make a choice, or does not have any preference, then said police officer or other authorized officer shall request through dispatch the next list wrecker by rotation. If a wrecker is requested from the wrecker rotation list, the wrecker service company may only charge the amount as per any other wrecker rotation call based on either the approved daytime fee or nighttime fee. Wrecker companies may not charge more for tows of a wrecked vehicle.
- (4) If the wrecker service company on the schedule does not answer, then the next listed wrecker company on the rotation will be called. If the wrecker service company has brokered a deal with another company that is on the rotation list, that company can pull for them in their place (i.e. sick, vacation, family emergency) in either company's vehicle. A response time of 30 minutes starts when original wrecker company on the rotation is called. If the wrecker service company does not arrive within the 30 minutes, then officers should request the next wrecker service on rotation and cancel the previous responding wrecker service.
- (5) Except in extreme emergencies, the police officer or other authorized officer shall await the arrival of the wrecker and shall in the meantime try to make the scene safe for other vehicles, using the road in the vicinity thereof, giving warnings and directing traffic.

- (6) The police officer or other authorized officer shall make a tow-in report, which shall contain the information and details prescribed by the city (especially the name of the operator and owner), on a form made up for that purpose. The officer shall have the wrecker operator sign the wrecker inventory form and provide a copy of it to the wrecker operator before leaving the scene. The officer shall retain the original for department records.
- (7) A thorough inventory shall be made by the officer on the scene of personal articles and equipment in the vehicle to be towed, such inventory to be written upon a form provided by the police department. If the officer requests that a vehicle be towed to the police department for law enforcement purposes, the wrecker company shall send a bill to the police department with the charge being the agreed to amount in the agreement signed by the wrecker company.
- (8) Officers will give the 911 dispatch center as much information as possible about the size of the vehicle and the circumstances. This information will be passed on to the wrecker service, which will make the determination as to which equipment is necessary for the situation.

Sec. 86-136 - Responsibility for Payment.

All charges and fees for towing and storage of the vehicle towed shall be at the expense of the owner of the vehicle, and against the vehicle itself, as provided by state law.

Sec. 86-137 - Qualification of Wrecker Service Companies.

- (1) Any wrecker service company desiring to be qualified to be placed on the rotating schedule for use by the city, under the conditions set out herein, shall file an application starting October 1 and before November 30 of the calendar year with the Chief of Police. Each company shall pay an annual regulatory fee for the cost of inspecting the wrecker. If a wrecker company has been found in violation of this ordinance and is taken off the wrecker rotation they will not be refunded any portion of any fees.
- (2) After the creation of the official on-call schedule, all wrecker services seeking to be placed on the rotating schedule shall, if qualified, be placed on the next calendar year, following receipt of an acceptable application before the November 30th deadline. If November 30th falls on a weekend then the deadline will be 5:00 pm on the Friday before.
- (3) A continuing responsibility for eligibility shall include an adequate and reasonable response time to calls made to the scheduled wrecker service company to assure efficient service on a 24-hour basis. Companies failing to remain qualified will be notified of the problem, in writing and shall be given a

15-day period to correct the condition. The wrecker service may be temporarily suspended from service and removed from the approved list during this period. If the company fails to correct the condition within the 15-day period, the company shall be removed from the wrecker service schedule. Appeals to decisions of the police department may be filed in writing with the city manager.

- (4) Wrecker service companies desiring to be qualified on the rotating schedule shall agree that the fee schedule published by the city shall apply to all calls initiated by a police officer or other authorized official to which the wrecker service responds, while on call, to include wrecker services on rotation called by an officer for the tow of a wrecked vehicle.
- (5) Any wrecker service that has an owner or operator that has been convicted of a felony within five years will not be on the City of Douglas's rotating schedule for police-initiated tows. All wrecker services desiring to be placed on or to remain on said rotating schedule agree to provide the Douglas Police Department, at the time of seeking qualification under this article and thereafter, annually, with a release executed by all owners of each wrecker service and all operators for each wrecker service, which authorizes the Douglas Police Department to conduct a criminal records search of said individuals. All wrecker services desiring to qualify or to remain qualified shall also provide a release to the Douglas Police Department with respect to all new owners or operators of the wrecker service.
- (6) The authorized fee schedule shall be posted in a conspicuous place at the qualified wrecker service company's place of business, and each wrecker vehicle of the company shall carry a copy of the schedule, for the purpose of furnishing the same for vehicle owners or operators.

Sec. 86-138. Appeals.

If removed from the wrecker rotation list, the wrecker company may file, in writing, an appeal request to the mayor and city commission within five business days of being removed from the wrecker rotation.

Sec. 86-139. - Penalties for Violations.

- (1) Violations of provisions of this article by any wrecker service list. If removed from the wrecker rotation list wrecker company may file, in writing, an appeal request to the City Manager within five (5) business days of being removed from the wrecker rotation. The City Manager shall have the final decision.

Sec. 86-140. - Fee Schedule and Operating Fees Procedures.

- (1) As per the agreement signed and notarized by wrecker companies authorized to be on wrecker rotation. Fee schedule may change with an agreement between wrecker companies and the Douglas Police Department and upon approval of the City Commission. With the agreed upon fee scheduled signed and notarized by the wrecker companies.

OFFERED AND READ FOR THE FIRST time at a regular meeting of the Mayor and Board of Commissioners of the City of Douglas, Georgia, on **Tuesday, November 13th, 2018**, and read for the second time at a regular meeting of the Mayor and Board of Commissioners, after properly advertising the Caption as required under the Charter of the City of Douglas, Georgia, on **Monday, November 26th, 2018**.

CITY OF DOUGLAS, GEORGIA

Tony L. Paulk, Mayor

ATTEST:

Wynetta Bolder, City Clerk

**AGENDA
CITY OF DOUGLAS
MAYOR AND COMMISSION**

**WORK SESSION
November 13, 2018**

DATE: 11/13/2018

WORK SESSION AGENDA ITEM TAB E

FROM: Charlie Davis, City Manager
Tony Paulk, Mayor

RE: Discuss Purchase of Police Vehicle Hardware for the Software

PURPOSE:

To discuss the purchase of the in car printers, magnetic strip readers , and barcode labeling equipment.

BACKGROUND:

Part of the new law enforcement software is the electronic ticketing (e tickets). This hardware (printer and magnetic strip license reader) replaces the paper ticket book.

We have 3 quotes for the 25 in car printer, magnetic strip reader, and evidence room scanner & printer. CDWG was \$24,114.51, NCC was \$20,749.66, and B&H was \$23,470.71

FUNDING:

100-3223.54.2401

RECOMMENDATION:

Mayor & Council to approve the purchase of the in car printers, magnetic strip readers , and barcode labeling though NCC in the amount of \$20,749.66.

APPENDIX:

- 1. Quote #108903 Quote #108903.pdf**



**Networking & Computer
Consultants Inc**
PO Box 2483
Douglas, GA 31534

Estimate

10/16/2018	108903

The City Of Douglas



Description	Qty	Rate	Total
Datacard E-Seek M260 2D Bar Code and Mag Stripe	25	495.00	12,375.00T
Brother Pocket Jet PJ-722 Vehicle Kit Direct Thermal	26	301.50	7,839.00T
Evidence Bar Code Scanner (Zebra LS2208)		99.00	99.00T
Barcode Printer (Wasp WPL305)		397.19	397.19T
Barcode Labels		39.47	39.47T
			\$20,749.66
			\$0.00
			\$20,749.66

**AGENDA
CITY OF DOUGLAS
MAYOR AND COMMISSION**

**WORK SESSION
November 13, 2018**

DATE: 11/13/2018

WORK SESSION AGENDA ITEM TAB

FROM: Charlie Davis, City Manager
Tony Paulk, Mayor

RE: Discuss the Purchase (replacement) of Two Servers

PURPOSE:

To discuss the replacement purchase of two servers (PD video server & main financial software server).

BACKGROUND:

We have two servers that have to be replaced. PD video server is out of warranty and full. The city Incode server is 7 years and about out of space. The PD video server is for storage of all car video and personal video cameras. The Incode server is the main city server that runs payroll, utility billing, purchasing, accounts payable, etc.

We have the state contract through Dell and bid through NCC for Dell servers. The Dell bid was \$18,210.82 and the NCC bid was \$17,344.26.

FUNDING:

100.1535 (IT Division)

RECOMMENDATION:

Mayor and Council to approve the replacement purchase of two servers through NCC in the amount of \$17,344.26

APPENDIX:

- 1. Quote #108904** **Quote #108904.pdf**
- 2. PD Video Server & Incode Server Spec** **PD Video Server & Incode Server Spec.docx**



**Networking & Computer
Consultants Inc**
PO Box 2483
Douglas, GA 31534

Estimate

10/16/2018	108904

The City Of Douglas



Description	Qty	Rate	Total
Dell Server (per Dell Quote Specs) Police Dept Video Server & Incode Server	2	8,672.13	17,344.26T
			\$17,344.26
			\$0.00
			\$17,344.26

Phone # (912) 384-1611

Fax # (912) 331-0304

support@n-cc.com

www.n-cc.com

Spec's for
Pd Video Server &
Incode Server

Item		Qty
	PowerEdge R540 - [AMER_R540_12425]	1
210-ALZH	PowerEdge R540 Server	1
384-BBTH	PowerEdge R540 Motherboard	1
461-AADZ	No Trusted Platform Module	1
321-BCWW	3.5" Chassis with up to 8 Hot Plug Hard Drives	1
405-AAOM	Internal PERC	1
340-BSID	PowerEdge R540 Shipping	1
481-BBDQ	PowerEdge R540 Shipping Material	1
338-BLUQ	Intel Xeon Silver 4110 2.1G, 8C/16T, 9.6GT/s , 11M Cache, Turbo, HT (85W) DDR4-2400	1
374-BBPN	Intel Xeon Silver 4110 2.1G, 8C/16T, 9.6GT/s , 11M Cache, Turbo, HT (85W) DDR4-2400	1
330-BBHQ	1xFH, 4xLP, 2CPU	1
370-ADNU	2666MT/s RDIMMs	1
370-AAIP	Performance Optimized	1

403-BBPT	BOSS controller card + with 2 M.2 Sticks 240G (RAID 1),FH	1
634-BILL	Windows Server 2016 Standard,16CORE,Factory Installed, No Media,NO CAL	1
385-BBKT	iDRAC9,Enterprise	1
528-BBWT	OME Server Configuration Management	1
528-BCBW	iDRAC Digital License	1
379-BCQV	iDRAC Group Manager, Enabled	1
379-BCSF	iDRAC,Factory Generated Password	1
542-BBBP	On-Board LOM	1
429-ABCL	DVD +/-RW, SATA, Internal	1
450-AGRC	Dual, Hot-plug, Redundant Power Supply (1+1), 750W	1
325-BCHV	PowerEdge 2U LCD Bezel	1
350-BBLI	Dell EMC Luggage Tag	1
350-BBKV	Quick Sync 2 (At-the-box mgmt)	1
384-BBBL	Performance BIOS Settings	1
800-BBDM	UEFI BIOS Boot Mode with GPT Partition	1
770-BBBR	ReadyRails Sliding Rails With Cable Management Arm	1
631-AACK	No Systems Documentation, No OpenManage DVD Kit	1
379-BCQX	iDRAC Service Module (ISM), NOT Installed	1
332-1286	US Order	1
815-4328	Dell Hardware Limited Warranty Plus On-Site Service	1
815-4374	ProSupport: Next Business Day On-Site Service After Problem Diagnosis, 5 Years	1
815-4388	ProSupport: 7x24 HW/SW Technical Support and Assistance, 5 Years	1
989-3439	Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	1
804-6748	ProDeploy Dell Server R Series 1U/2U - Deployment	1

804-6749	ProDeploy Dell Server R Series 1U/2U - Deployment Verification	1
370-ADND	16GB RDIMM, 2666MT/s, Dual Rank	2
400-ASHS	2TB 7.2K RPM NLSAS 12Gbps 512n 3.5in Hot-Plug Hard Drive	5
634-BJQR	Windows Server 2016 Standard Edition, No Media; 2012R2 Downgrade Media, Multi-Language	1
634-BILD	Windows Server 2016 Standard, 16CORE, Media Kit	1
634-BIMQ	10-pack of Windows Server 2016, 2012 USER CALs (Standard or Datacenter)	5
540-BBDE	Broadcom 5720 DP 1Gb Network Interface Card, Low Profile	1
450-AALV	NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America	2

**AGENDA
CITY OF DOUGLAS
MAYOR AND COMMISSION**

**WORK SESSION
November 13, 2018**

DATE: 11/13/2018

WORK SESSION AGENDA ITEM TAB G

FROM: Charles Davis, City Manager
Tony Paulk, Mayor

RE: Discuss Building & Council Chamber Safety

PURPOSE:

To discuss safety and security concerns for City Hall, elected, personnel, and citizens.

BACKGROUND:

Below is the copy of the I email I sent concerning safety issues as it related to one individual but the bigger conversation is concerning safety as a whole.

"This email is in reference to the council meeting on 10/22/18 as it relates to security concerns. It is meant to facilitate talks about security as a whole in the current building, with the new building and any actions you may want to take concerning the current individual.

Since before and after the mention of "I got a 9mm" by XXXXXXXXX at the last council meeting, I have been approached by many department heads, regular staff, and some council members concerned about safety/security. They have become very concerned about this individual's erratic behavior, disrespect for council members, threatening body language etc. I have had the police look into the "threats" and the best we can determine is the threat was "conditional" not "unconditional". I have talked with XX. XXXX on this past Friday and he apologized for his actions. I did tell him that the police was looking into it and the council may take actions such as banning him from the physical buildings for a period of time, etc. He apologized again. Question – what actions (if any) does the council want to take.

The above is about XX. XXXX, but the bigger issue is what about other's action, current security for this building, future security for new building, actions/consequences, etc.

In today's crazy society, divisive politics, etc, this safety/security conversation is necessary.

If you want, you can email me and I will compile a list of responses for your conversation."

This email and agenda item is to be used as a starting point for discussions concerning safety, security, behavior conduct, etc.

FUNDING:

N/A

RECOMMENDATION:

To discuss safety and security concerns for City Hall, elected, personnel, and citizens.

APPENDIX:

**AGENDA
CITY OF DOUGLAS
MAYOR AND COMMISSION**

**WORK SESSION
November 13, 2018**

DATE: 11/13/2018

WORK SESSION AGENDA ITEM TAB

FROM: Charlie Davis, City Manager
Mayor Tony L Paulk

RE: City Manager's Updates

PURPOSE:

City Manager to provide updates

BACKGROUND:

City Manager to provide updates

FUNDING:

N/A

RECOMMENDATION:

City Manager to provide updates

APPENDIX: