

MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
JUNE 12, 2017

A Regular Meeting of the Board of Commissioners was held on Monday, June 12, 2017, at 7:05 P.M. in the Council Chambers of City Hall with Mayor Tony L. Paulk presiding and Commissioners, Cindy McNeill, Kentaiwon Durham, Olivia Pearson Mike Gowen and Mayor Pro Tem Bob Moore were present.

CALLED TO ORDER

The Regular Meeting of the Board of Commission was called to order by Mayor Tony L. Paulk.

INVOCATION

Pastor Trevino Simpson, Pleasant Grove Baptist Church provided the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Tony Paulk.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission approved the order of the Agenda as printed. A **MOTION** to approve the order of the Agenda was made by Commissioner Cindy McNeill and seconded by Commissioner Kentaiwon Durham. The motion **carried (5-0)**.

APPROVAL OF THE SECOND READING & PUBLIC HEARING OF ANNEXATION & REZONING ORDINANCE –BDM CARGO, LLC

Jerome Adams, City Attorney conducted the second reading and held a public hearing, approving the request of BDM Cargo, LLC to annex 20.29 acres and rezone property to Industrial (M-2) located at 1100 Thompson Drive, **“AN ORDINANCE TO ANNEX PROPERTY INTO THE CITY OF DOUGLAS, GEORGIA, PURSUANT TO CHAPTER 36 OF TITLE 36 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED: TO PROVIDE AN EFFECTIVE DATE; AND OTHER PURPOSES.”** No comments by the public and Jerome Adams, City Attorney stated that this ordinance was ready for action.

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Cindy McNeill. The motion unanimously **carried (5-0)**.

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**APPROVAL OF THE SECOND READING & PUBLIC HEARING OF ANNEXATION
& REZONING ORDINANCE – DOUGLAS COUNTY EDA**

Jerome Adams, City Attorney conducted the second reading and held a public hearing, approving the request of the Douglas-Coffee County Economic Development Authority to annex 98.85 acres and rezone property to Industrial (M-2) located at Thompson & Westgate Drives, **“AN ORDINANCE TO ANNEX PROPERTY INTO THE CITY OF DOUGLAS, GEORGIA, PURSUANT TO CHAPTER 36 OF TITLE 36 OF THE OFFICIAL CODE OF GEORGIA A\NNOTATED: TO PROVIDE AN EFFECTIVE DATE; AND OTHER PURPOSES.”** No comments by the public and Jerome Adams, City Attorney stated that this ordinance was ready for action.

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Kentaiwon Durham. The motion unanimously **carried (5-0)**.

FY’18 BUDGET PUBLIC HEARING

Upon recommendation from Charlie Davis, Finance Director/Assistant City Manager, the Commission allowed for the FY’18 Budget Public Hearing to be held. City Attorney Jerome Adams conducted the public hearing, there were no objections, and the FY18 Budget will be presented for adoption at the Commission meeting on June 19, 2017.

No action was taken at this time

CONSENT AGENDA ITEMS

- **APPROVAL OF MINUTES FROM MAY 22, 2017**
- **APPROVAL OF THE PURCHASE OF NEW FIRE EQUIPMENT (BID 5-22-17)**
- **APPROVAL OF PURCHASING NEW FIRE TURN-OUT GEAR (BID 5-22-17)**
- **APPROVAL OF THE PURCHASE OF NEW FIRE SCBA (BID 5-22-17)**
- **APPROVAL OF DECLARING EQUIPMENT AS SURPLUS**
- **APPROVAL OF THE RESOLUTION FOR ESTABLISHING MARSHAL’S OFFICE**
- **APPROVAL OF FOR KAYLA SELLERS TO PURCHASE PROPERTY**
- **APPROVAL OF THE 1ST ANNUAL AVIATION DAY FLY-IN**
- **APPROVAL OF REMOVAL OF PINE TREES AT THE AIRPORT**
- **APPROVAL OF THE PREMIUM PEANUT GAS MAIN INSTALLATION**
- **APPROVAL OF THE APPOINTMENT TO THE LIBRARY BOARD-CHRIS TROWELL**

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CONSENT AGENDA ITEMS-CONTINUE

A **MOTION** to approve all **Consent Agenda Items** listed above as discussed in the Work Session was made by Commissioner Cindy McNeill and seconded by Commissioner Kentaiwon Durham. The motion **carried (5-0)**.

FIRST READING- PROSTITUTION, PANDERING, AND PIMPING ORDINANCE

Jerome Adams conducted the first reading of the Prostitution, Pimping and Pandering Ordinance, be held on this date by City Attorney Jerome Adams, with the second reading, after advertising the caption as required by the City Charter, be held on June 19, 2017. **“AN ORDINANCE TO FOR THE CITY OF DOUGLAS, GEORGIA, CODE OF ORDINANCES, TO DEFINE PROSTITUTION, PIMPING, PANDERING AND THE PENALTIES FOR VIOLATIONS”**

No action was taken at this time

STAFF COMMENTS

Georgia Henderson, Public Information Director, appeared before the Commission to give an update on events for the City of Douglas.

MAYOR AND COMMISSION COMMENTS

Comments were made by the Mayor and Commission.

ADJOURNMENT

With no further business to discuss in the Regular Meeting, a **MOTION** was made to adjourn to Executive Session by Commissioner Cindy McNeill and seconded by Commissioner Mike Gowen. The meeting was adjourned at 7:47 p.m.

/s/ _____
Tony L. Paulk, Mayor

/s/ _____
Wynetta J. Bolder, CMC

**UTILITY COMMISSION MEETING
CITY OF DOUGLAS
DECEMBER 12, 2016**

A Utility Commission Meeting was held on Monday, June 12, 2017. The meeting was convened in the Council Chambers of City Hall with Mayor Tony Paulk presiding. Pro Tem Bob Moore, Commissioners Olivia Pearson, Cindy McNeill, Mike Gowen, and Kentaiwon Durham were in attendance.

Terrell Jacobs, City Manager, Jerome Adams, City Attorney and Mike Hudson, Utility Director and Wynetta J. Bolder, City Clerk appeared before the Mayor and Commission to discuss and receive recommendations.

Wynetta J. Bolder, City Clerk/Customer Service Director presented the following information:

MRS. IRMA JACKSON/DBA TINA'S

Wynetta Bolder presented Mrs. Jackson who stated that she had a busted water line hidden in some bushes. Mrs. Jackson appeared before the Utility Committee, June 7th, by the authority invested in the committee by Commission she was given a sewer adjustment in the amount of \$1,013.82. After much discussion, it was the recommendation to reduce the water consumption 2 tgl giving a water adjustment in the amount of \$602.00 plus removal of penalties \$72.67.

MRS. ALICE FUSSELLWARD/LYNN OSTEEN

Wynetta Bolder presented Mrs. Osteen the daughter of Mrs. Ward who stated that her mother had a problem with her irrigation, she stated that repairs had been made. Mrs. Osteen did not appear before the Utility Committee, June 7th, but her account was discussed and by the authority invested in the committee by Commission she was given an adjustment towards her irrigation in the amount of \$622.18. After discussion, it was the recommendation to reduce the water consumption 2 tgl giving a water adjustment of \$584.08 plus removal of penalties \$114.08.

DISCUSSION OF UTILITY POLICY AND PROCEDURES

Mrs. Bolder requested direction regarding a procedure that was implemented over 15 years ago. Customers asked about leaving a small balance on their bill it was told that \$25.00 could be left without being a disconnect, but due to penalties in the amount of \$2.50 it allowed the customer to be subject for the disconnect. Therefore a \$40.00 limit was discreetly implemented to avoid cutoffs of 30.00 and below.

After much discussion, it was the consensus of the Commission to state to the customer that the will be subject to disconnection if there is a balance on their utility bill, but the staff is not to disconnect anything under \$25.00.

Mrs. Bolder presented a letter from a customer Mr. Daniels concerning the City of Douglas fee to a non-electric customer of a 1.00 billing charge.

DISCUSSION OF UTILITY POLICY AND PROCEDURES-CONTINUE

Mrs. Bolder explained that this was created as an administrative fee in the late 80's or early 90's to non-electric and outside gas customers. She stated that if was discontinue the city would have a \$12,000 to \$14,000 loss per year.

City Attorney Jerome Adams stated there was nothing illegal with charging that fee, therefore the Commission decided to continue the \$1.00 billing charge.