

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS, GEORGIA  
NOVEMBER 14, 2016**

**A Regular Meeting of the Board of Commissioners was held on Monday, November 14, 2016 at 7:00 P.M. in the Council Chambers of City Hall with Mayor Tony L. Paulk presiding and Mayor Pro Tem Olivia Pearson, Commissioners Bob Moore, Mike Gowen, Kentaiwon Durham, Cindy McNeill and Johnnie Lee Roper Sr. were present.**

**CALLED TO ORDER**

The Regular Meeting of the Board of Commission was called to order by Mayor Tony L. Paulk.

**INVOCATION**

Reverend Walker, First Methodist Church, provided the invocation.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Lieutenant Commander Ortiz and Lieutenant Jr. Grade Metz with the Coffee County NJROTC.

**APPROVAL OF THE ORDER OF THE AGENDA**

The Commission approved the order of the Agenda as printed. A **MOTION** to approve the order of the Agenda was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Kentaiwon Durham. The motion carried **(6-0)**.

**RECOGNITION OF FIRE SAFETY WEEK POSTER CONTEST WINNERS**

Larry Wilson, Fire Chief, Casey Wright, Assistant Fire Chief along with the Mayor and Commission recognized the third grade students that participated with the Fire Safety Month Poster Contest.

	<u><b>Indian Creek Elementary</b></u>	<u><b>Eastside Elementary</b></u>
<b>Grand Prize:</b>	Miesha Knight	Taylor Rae Martin
<b>1<sup>st</sup> Place:</b>	Caitlyn Bryant	Daniella Reyes
<b>2<sup>nd</sup> Place:</b>	Grayson Taylor	Sarai Rivera Diaz
<b>3<sup>rd</sup> Place:</b>	GiGi Lewis	Rihanna Favors

**SECOND READING OF AMENDMENT TO WRECKER & TOWING ORDINANCE**

City Attorney, Jerome Adams conducted the second reading and public hearing for an ordinance to Amend the Wrecker and Towing Services, a. **“AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CODE OF ORDINANCES, WRECKER AND TOWING SERVICES; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES”** Jerome Adams, City Attorney stated that this ordinance was ready for action.

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Cindy McNeill. The motion **carried (6-0)**.

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**CONSENT AGENDA ITEMS**

- **MINUTES ADOPTION –OCTOBER 24, 2016**
- **APPROVAL OF RATIFICATION OF FEE WAIVER FOR C. E. WEIR CENTER**
- **APPROVAL OF A 5 YEAR AIRPORT CAPITAL IMPROVEMENT PLAN FY'18-FY'22 & FY'18 PRE-APPLICATION**
- **APPROVAL OF AIRBASE PRESERVATION AND DEVELOPMENT COMMITTEE CHANGE OF BY-LAWS**
- **APPROVAL OF GAS LINE REPLACEMENT ON HWY 441 SOUTH**
- **APPROVAL OF MINI EXCAVATOR PURCHASE FOR GAS DEPARTMENT**
- **APPROVAL OF MINGLEDORF WATER PROJECT SPLOST V**
- **APPROVAL OF TANTALUS SYSTEM PILOT ACCEPTANCE APPROVAL AND FINAL PAYMENT APPROVAL**
- **APPROVAL OF DATE CHANGE OF UPCOMING MEETINGS**
- **APPROVAL OF ANIMAL SHELTER AGREEMENT**

A **MOTION** to approve all **Consent Agenda Items** listed above as discussed in the Work Session was made by Commissioner Bob Moore and seconded by Commissioner Johnnie Lee Roper. The motion **carried (6-0)**.

**ANNOUCEMENT OF APPOINTMENTS TO LAND BANK AUTHORITY**

Dale Batten, Community Development Director, announced that there are two (2) positions for the Land Bank Authority that are opened for appointments. She stated that if anyone is interested they must pick up an application from City Hall and to serve they must reside in the city.

**For Informational Purposes Only. No Action Taken at This Time.**

**FIRST READING- AMENDMENT OF CHAPTER 18, BUILDINGS AND BUILDING CODES ORDINANCE**

City Attorney Jerome Adams conducted the first reading of an ordinance amending the City of Douglas Chapter 18, Buildings and Building Code Ordinance, by adopting the 2012 International Property Maintenance Code w/ amendments and the 2012 international existing building code as the Georgia Department of Community Affairs provides guidance. After properly advertising caption as required under the Charter of the City of Douglas, Georgia, the second reading will be held on November 28, 2016. **“AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CODE OF ORDINANCES, CHAPTER 18, TECHNICAL CODES SECTION 18-31 - CODES; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES”**

**No action taken at this time.**

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**STAFF COMMENTS**

Georgia Henderson, Public Information Director, announced the following:

- Thanked Joann Lott, Organizer of the Southern Home Vintage for the two day event that was held November 4<sup>th</sup> and 5<sup>th</sup> at the Central Square Gym.
- Encouraged everyone to attend the 1<sup>st</sup> Annual Thanksgiving Spectacular, this will be held Saturday, November 19<sup>th</sup> beginning 4p.m. at the Martin Centre and the tree lightening program will begin 6:30 p.m.
- Downtown Holiday Open House Sunday, November 20<sup>th</sup> 1 p.m. – 5 p.m.
- Distribution of Toys for underprivileged children will be held December 17<sup>th</sup> from 9 a.m. -12 p.m. at the Central Square Complex
- Shop Small Business Saturday November 26<sup>th</sup>
- City of Douglas Offices will be closed November 24<sup>th</sup> & 25<sup>th</sup>
- Trans Waste pickup will be delayed one day behind due to the holidays
- Mayor's Motorcade will be December 7<sup>th</sup> in Savannah Georgia
- 53<sup>rd</sup> Festival of Lights Christmas Parade will be December 3<sup>rd</sup>.

**GENERAL COMMENTS**

Hal Presley, President of the NAACP handed the Mayor and Commission an envelope concerning a personnel issue for them to review.

**COMMISSIONERS COMMENTS**

**Commissioner Roper** encouraged everyone to go by the Senior Citizen building to see the greens that were planted by the senior citizens.

**Commissioner Moore** wished everyone a Happy Thanksgiving.

**Mayor Pro Tem Pearson** updated everyone regarding the GMA District 11 Meeting that was held in Douglas. She is the current President and had the opportunity to preside. Among the attendees were Lamar Norton, Executive Director of GMA and Austin Board President of GMA. She commended how it was well attended. Also, she gave her condolences to the families of the late Larce Wilcox Callender and the late Norma Preston.

**Commissioner Durham** thanked everyone for attending the Veterans Day Program that was held at the C.E. Weir Center. Keep all the bereaved families in prayer.

**Commissioner McNeill** wished everyone a Happy Thanksgiving. Thanked the County Elections Board for doing a great job with the elections. Thanked the veterans for serving. Encouraged everyone to be involved in the upcoming holiday events.

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**COMMISSIONERS COMMENTS CONTINUED**

Commissioner Gowen acknowledged the Coffee High Trojans football team and the band. Thanked Mayor Paulk for encouraging everyone to exercise.

**Mayor Tony Paulk** stated that the following:

- + Parks & Recreation serving the kids in the community
- + Involvement with the Boys and Girls Scout Troops
- + Involvement with the Boys and Girls Club
- + Involvement of the JROTC (*JROTC went through an inspection and 37 cadets received metals*)
- + Encouraged Commissioners and City Employees to attend the Thanksgiving Spectacular
- + School will be released early on Friday

Mayor Paulk commended the Coaches, Teachers and School Board representatives for their involvement.

Commissioner Durham stated that he and Commissioner McNeill attended the Fire Fighters Dinner, he thanked the Firefighters for all they do.

**ADJOURNMENT**

With no further business to discuss, Mayor Tony Paulk adjourned the Regular Meeting so that the Commission could enter into Executive Meeting.

Mayor Pro-Tem Olivia Pearson made the **MOTION** to enter into Executive Session and **MOTION** was seconded by Commissioner Kentaiwon Durham.

/s/\_\_\_\_\_  
Tony L. Paulk, Mayor

/s/\_\_\_\_\_  
Wynetta J. Bolder, Certified Municipal Clerk

**MINUTES**  
**EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS**  
**CITY OF DOUGLAS, GEORGIA**  
**NOVEMBER 14, 2016**

**An Executive Meeting of the Board of Commissioners was held on November 14, 2016 at 7:38 PM, in the Council Chambers of City Hall with Mayor Tony L. Paulk presiding and Mayor Pro-Tem Olivia Pearson, Commissioners, Bob Moore, Cindy McNeill, Mike Gowen, Kentaiwon Durham and Johnnie Lee Roper, Sr. present. Charles Davis, Assistant City Manager, Jerome Adams, City Attorney and Wynetta J. Bolder, City Clerk were also in attendance.**

**PERSONNEL ISSUES**

Charles Davis, Assistant City Manager, along with Jerome Adams, City Attorney discussed personnel issues with the Mayor and Commission.

Mayor Pro-Tem Olivia Pearson made the **MOTION** to adjourn from Executive Session and **MOTION** was seconded by Commissioner Kentaiwon Durham.

Mayor Pro-Tem Olivia Pearson made the **MOTION** to re-enter back into Regular Session and **MOTION** was seconded Commissioner Cindy McNeill.

**ADJOURNMENT**

With no further business to discuss Mayor Pro-Tem Olivia Pearson made the **MOTION** to adjourn the Regular Session. The **MOTION** was seconded by Commissioner Johnnie Roper. The Commission unanimously approved (**6-0**) and the meeting was adjourned at 9:30 PM.

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Tony L. Paulk, Mayor

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Wynetta J. Bolder, C.M.C.

# Affidavit

The undersigned presiding officer, under oath, certifies that at a City of Douglas Commission Meeting, held on \_\_\_\_\_, 2016, the Mayor and Commission closed its meeting as permitted by the Open Meetings Act of Georgia [O.C.G.A. 50-14-1 through 50-14-6]. The only matter(s) considered or discussed during the closed meeting are as indicated below:

\_\_\_\_\_ To discuss future acquisition of real estate [O.C.G.A. 50-14-3 (4)].

\_\_\_\_\_ To discuss or deliberate the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of an employee [O.C.G.A. 50-14-3 (6)].

\_\_\_\_\_ To consult with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or an officer or employee or in which the officer or employee may be directly involved [O.C.G.A. 50-14-2].

This \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
Signature of Presiding Officer

Sworn to & Subscribed Before Me  
On The Above Indicated Date:

\_\_\_\_\_  
Notary Public, State of Georgia  
Commission Expires \_\_\_\_\_

**The Mayor and Commission unanimously approved to enter into executive session.**

# RESOLUTION OF THE CITY OF DOUGLAS COMMISSION

BE IT RESOLVED by the Douglas Ga City Commission as follows: At the meeting held on the \_\_\_ day of \_\_\_\_\_, 2016 the Commission entered into closed session for the purpose of discussing:

\_\_\_ To discuss future acquisition of real estate [O.C.G.A. 50-14-3 (4)].

\_\_\_ To discuss or deliberate the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of an employee [O.C.G.A. 50-14-3 (6)].

\_\_\_ To consult with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or an officer or employee or in which the officer or employee may be directly involved [O.C.G.A. 50-14-2].

- (1) The actions of the Council and the discussions of the same regarding the matter set forth for closed session purposes are hereby ratified.
- (2) Each member of this body does hereby confirm that to the best of his or her knowledge, based upon the advice of the City Attorney, the said subject matter of the meeting and of the closed session portion was devoted to matters within the specific relevant exception(s) as set forth above.
- (3) The Mayor, or the presiding officer, is hereby authorized and directed to execute an affidavit, with full support of the members of this Commission, in order to comply with O.C.G.A. 50-14-4(b).
- (4) The affidavit shall be included and filed with the official minutes of the meeting and shall be in a form as required by the statute, which shall be substantially as follows:

Approved this \_\_\_ day, of \_\_\_\_\_ 2016

\_\_\_\_\_  
Tony L. Paulk, Mayor

Attest:

\_\_\_\_\_  
Wynetta J. Bolder, City Clerk