

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
AUGUST 8, 2016**

A Regular Meeting of the Board of Commissioners was held on Monday, August 8, 2016 at 7:20 P.M. in the Council Chambers of City Hall with Mayor Tony L. Paulk presiding and Mayor Pro Tem Olivia Pearson, Commissioners Bob Moore, Kentaiwon Durham, Cindy McNeill, Mike Gowen and Johnnie Lee Roper Sr. were present.

CALLED TO ORDER

The Regular Meeting of the Board of Commissioners was called to order by Mayor Tony L. Paulk.

INVOCATION

Wynetta J. Bolder, City Clerk, provided the invocation.

PLEDGE OF ALLEGIANCE

Lieutenant Commander Ortiz and Lieutenant Jr. Grade Burnette, with the Coffee County NJROTC led the Pledge of Allegiance to the Flag.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission approved the order of the Revised Agenda as printed.

A **MOTION** to approve the order of the Agenda was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Kentaiwon Durham. The motion carried **(6-0)**.

MINUTES ADOPTION

The following minutes were unanimously approved as printed in the Work Session.

Work Session	July 25, 2016
Commission Meeting	July 25, 2016

A **MOTION** to **unanimously** approve the minutes as printed was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Cindy McNeill. The motion carried **(6-0)**.

**RECOGNITION TO WYNETTA BOLDER FOR THE IIMC CLERKS
CERTIFICATION**

Mayor Tony Paulk, Mayor Pro Tem Olivia Pearson and the Commission recognized Wynetta Bolder, City Clerk for earning the designation of Certified Municipal Clerk, which is awarded by the International Institute of Municipal Clerks (IIMC).

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Mayor Paulk removed himself from the meeting due to conflict of interest with the agenda item, Mayor Pro Tem Pearson took the gavel at this point.

SECOND READING OF THE REZONING ORDINANCE FOR TONY PAULK & CHEVELLE PAULK

City Attorney, Jerome Adams conducted the second reading and public hearing for the request of Tony and Chevelle Paulk, to rezone Parcel No. D-022-013 consisting of 0.41 acres, located at 915 South Gaskin Avenue. **AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF DOUGLAS, GEORGIA, CHANGING THE ZONING ON CERTAIN PROPERTY IN THE CITY OF DOUGLAS, GEORGIA LOCATED AT 915 SOUTH GASKIN AVENUE FROM (R-M) RESIDENTIAL MIXED TO (C-G) COMMERCIAL GENERAL; LAND OF TONY PAULK AND LAVINIA CHEVELLE PAULK.** Jerome Adams, City Attorney, proceeded to call for a public hearing. There were no comments from the public and the public hearing was closed Mr. Adams stated that this ordinance was ready for action.

A **MOTION** was **unanimously** approved by Commissioner Johnny Lee Roper Sr. and seconded by Commissioner Kentaiwon Durham. The motion carried **(6-0)**.

Mayor Paulk assumed the gavel

SECOND READING REZONING ORDINANCE FOR JOANN LEWIS

City Attorney, Jerome Adams conducted the second reading and public hearing for the request of JoAnne Lewis, to rezone 15.42 acres located at 1025 North Chester Avenue from Residential (R-15) to Planned Development North Page 30 Chester Avenue Assisted Living Facility. **AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF DOUGLAS, GEORGIA, CHANGING THE ZONING ON CERTAIN PROPERTY IN THE CITY OF DOUGLAS, GEORGIA LOCATED AT 1025 NORTH CHESTER AVENUE FROM (R-15) RESIDENTIAL TO PLANNED DEVELOPMENT NORTH CHESTER ASSISTED LIVING FACILITY (P-D); LAND OF JOANNE LEWIS.** Jerome Adams, City Attorney, proceeded to call for a public hearing. There were no comments from the public and the public hearing was closed Mr. Adams stated that this ordinance was ready for action.

A **MOTION** was **unanimously** approved by Commissioner Mike Gowen and seconded by Commissioner Bob Moore. The motion carried **(6-0)**.

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2016 MILLAGE TAX ORDINANCE-1ST READING

Terrell Jacobs, City Manager, recommended the approval of the first reading of 2016 Tax Millage Ordinance at the meeting on this date with the second reading and to be held on August 22, 2016. Jerome Adams, City Attorney read the first reading tonight. **AN ORDINANCE OF THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF DOUGLAS, GEORGIA, PROPOSED FOR THE LEVYING OF A TAX UPON ALL TAXABLE PROPERTY WITHIN THE CITY OF DOUGLAS SUBJECT TO TAXATION UNDER THE LAWS OF THE STATE OF GEORGIA AND THE ORDINANCES OF THE CITY OF DOUGLAS FOR THE CALENDAR YEAR 2016 AND FOR ALL PURPOSES.** The second reading will be held at a regular meeting of the Mayor and Commission after properly advertising, as required under the Charter of the City of Douglas, Georgia on August 22, 2016.

No action was taken at this time.

APPROVAL OF THE AWARD OF CDBG GRANT #14P-X-034-2-5795

Upon recommendation from Mike Hudson, Utilities Director, the Commission approved the recommendation of Statewide Engineering Company, Inc., to award the contract for water and sewer improvements for CDBG Grant #14p-x-034-2-5795, to Douglas Electric & Plumbing Company, Inc., in the amount of \$288,136.96 and authorized Mayor Paulk to execute necessary documents.

A **MOTION** was **unanimously** approved by Commissioner Bob Moore and seconded by Commissioner Johnnie Lee Roper Sr. The motion carried **(6-0)**.

APPROVAL OF THE HWY 135 WIDENING PROJECT MATERIAL BID PREPARED BY MCLEAN ENGINEERING

Upon recommendation from Mike Hudson, Utilities Director, the Commission approved the low bid from Gresco in the amount of \$33,642.30. This decision was based on cost, amount of requested material quoted, and by delivery dates of materials.

A **MOTION** was **unanimously** approved by Commissioner Bob Moore and seconded by Commissioner Johnnie Lee Roper Sr. The motion carried **(6-0)**.

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APPROVAL OF THE EDA PROPERTY ACQUISITION

Upon recommendation from Mike Hudson, Utilities Director, the Commission approved to allow funds in the amount of \$106,850.00 from the water/sewer budget to be used by the EDA for property acquisition in conjunction with the Satilla Industrial Park. The EDA would also allow the City of Douglas to use \$106,850.00 of their SPLOST Funds allocated in the FY17 SPLOST Budget for water and sewer projects.

A **MOTION** was **unanimously** approved by Commissioner Bob Moore and seconded by Commissioner Kentaiwon Durham. The motion carried **(6-0)**.

DISCUSS USAGE OF ROUNDTREE PARK FOR THE COFFEE COUNTY BOYS AND GIRLS CLUB

Stevie Young, Parks & Recreation Director introduced Ms. Judy Artis, CEO of the Coffee County Boys and Girls Club to explain the usage of Roundtree Park.

Mrs. Judy Artis, CEO of the Coffee County Boys and Girls Club appeared before the Commission to request their potential use of the Roundtree Park adjacent to the Roundtree Center. She explained that the Coffee County Boys and Girls Club has entered into a lease with the City of Douglas Housing Authority for usage of the Roundtree Center for a youth development center. This center will house at least 100 teenagers to help them with job skills, college and military skills. She expressed concerns with the community having access to the park due to minors being at the center during operation hours of Monday – Friday 3 p.m. – 7 p.m. They are not asking for exclusive use but signage placed there that if the police find someone doing something inappropriate they can be asked to leave during those hours and return during regular park time.

Mayor Pro Tem Olivia Pearson made a **MOTION** to **unanimously** table this item for discussion at a later date, seconded by Commissioner Bob Moore. The motion carried **(6-0)**.

APPROVAL TO CONTRACT WITH LANCORE ENGINEERING

Upon recommendation from Terrell Jacobs, City Manager, the Commission approved the contract with Jacob Lott dba Lancore Engineering, PC for a term of 1 year to complete some ongoing projects and keep them with cost prospected.

A **MOTION** to **unanimously** table this item was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Johnnie Lee Roper Sr. The motion carried **(6-0)**.

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STAFF COMMENTS

Georgia Henderson, Public Information Director, announced the following:

- Thanked everyone for attending the Open House to the Martin Centre and announced the upcoming event “A Night of Improv Comedy” Saturday, August 13th at 7 p.m.
- Community Junk Drop-off Saturday August 20th at Wheeler Park (this is a non-commercial event)
- South Georgia BBQ and Outdoor Festival will be held September 9th & 10th – Free admission to the festival; however to attend the concert, tickets have to be purchased online at Rock Dog entertainment or Norris Shoe store in person.

COMMISSIONER COMMENTS

Commissioner Mike Gowen stated that school was back in session and encouraged everyone to work hard and to have a successful school year.

Commissioner Cindy McNeill encouraged everyone to visit the Martin Centre and see the improvements. She also announced the prayer vigil that would be held at 8 p.m. after the Commission Meeting.

Commissioner Kentaiwon Durham thanked everyone for allowing him to represent Ward 2 by serving on this Commission. He stated that he has a 3 year old niece Lillie Franklin that wants to attend the Commission Meeting to observe what he is doing. Commissioner Durham encouraged citizens to get busy in your community and neighborhoods.

Mayor Pro Tem Olivia Pearson congratulated Mrs. Bolder for her accomplishment, and all the city employees when they all excel and do well. She announced that Shiloh Missionary Baptist Church will celebrate their 109th church anniversary beginning August 15th- 17th and end on August 21st. Also continue to ask everyone to keep our community in prayer.

Commissioner Bob Moore encouraged citizens to remove trash receptacles from the streets after pickup and abandoned cars in citizen’s yards. He reminded citizens there is an ordinance stating this issue, by following the ordinance it will make our community a better place to live and work.

Commissioner Johnnie Roper commended City Clerk, Wynetta Bolder for her accomplishment for receiving the IIMC Clerk’s Certification. He stated that he has been privileged to represent Coffee County as the President of the National Black Caucus Democratic Party. The first meeting will be Saturday, August 13th at Gaines Chapel. Commissioner Roper also stated that they have a new pastor and his wife will be teaching reading to elementary children.

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COMMISSIONER COMMENTS -CONTINUED

This will be done twice a month on Saturdays. Commissioner Roper encouraged citizens that if they are stopped by the police, please don't run.

MAYOR'S COMMENTS

Mayor Tony Paulk thanked Ms. Bolder for her IIMC clerk's certification. Mayor Paulk stated that during those times when Ms. Bolder first became City Clerk were some trying times. He stated that he appreciated her embarking on taking the opportunity. Mayor Paulk stated that the number one issue in our community is citizens not cleaning their yards. He encouraged all citizens to remove abandoned cars and keep yards cut. He thanked all city employees, city manager and assistant city manager for their services. Mayor Paulk encouraged citizens due to school has started, he asked if everyone would set their clocks early to make it to their destination on time and safe. He also asked for everyone to support the Coffee High Trojans Football team this year.

Mayor Paulk last comment was for all citizens to support the events in the City of Douglas. He commended William Minkema on improving the Martin Centre and asked everyone to attend the comedy show this Saturday.

ADJOURNMENT

With no further business to discuss, Commissioner Bob Moore made the **MOTION** and Mayor Pro Tem Olivia Pearson seconded to adjourn the Regular Meeting at 8:05 PM. The motion **carried (6-0)**.

Tony L. Paulk, Mayor

Wynetta J. Bolder, City Clerk