

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
JUNE 6, 2016**

A Regular Meeting of the Board of Commissioners was held on Monday, June 6, 2016 at 7:00 P.M. in the Council Chambers of City Hall with Mayor Tony L. Paulk presiding and Mayor Pro Tem Olivia Pearson, Commissioners Bob Moore, Mike Gowen, Kentaiwon Durham, Cindy McNeill and Johnnie Lee Roper Sr. were present.

CALLED TO ORDER

The Regular Meeting of the Board of Commission was called to order by Mayor Tony L. Paulk.

INVOCATION

Pastor Michael Ware, Executive Director of the New Believers Transitional Home and Outreach Center, provided the invocation.

PLEDGE OF ALLEGIANCE

The Coffee County NJROTC led the Pledge of Allegiance to the Flag.

MINUTES ADOPTION

The following minutes were unanimously approved as corrected in the Work Session.

Work Session.....	May 23, 2016
Commission Meeting.....	May 23, 2016

A **MOTION** to **unanimously** approve the minutes as corrected was made by Commissioner Bob Moore and seconded by Commissioner Johnnie Roper. The motion carried **(6-0)**.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission approved the order of the Agenda as printed. A **MOTION** to approve the order of the Agenda was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Kentaiwon Durham. The motion carried **(6-0)**.

SECOND READING & PUBLIC HEARING OF REZONING ORDINANCE FOR JERRY HARPER

**COMMISSIONER CINDY MCNEILL RECUSED HERSELF DUE TO FAMILY INVOLVEMENT*

Upon recommendation of Dale Batten, Community Development Director, City Manager Terrell Jacobs conducted the second reading of the Rezoning Ordinance for Jerry Harper. **“AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF DOUGLAS, GEORGIA, CHANGING THE ZONING ON CERTAIN PROPERTY IN THE CITY OF DOUGLAS, GEORGIA LOCATED AT 902 NORTH WHEELER AVENUE FROM RESIDENTIAL PROFESSIONAL (R-P) AND INDUSTRIAL (M-2) TO HERITAGE POINTE PLANNED DEVELOPMENT P-D; LAND OF JERRY P. HARPER/VOLUNTEERS OF AMERICA SOUTHEAST.”**

Mayor Tony Paulk opened the public hearing for the Rezoning Ordinance for Jerry Harper. There were several citizens in attendance for the public hearing.

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SECOND READING & PUBLIC HEARING OF REZONING ORDINANCE FOR JERRY HARPER CONTINUED

James H. Dennis resides at 508 Forest Circle. However, he owns a rental property in the neighborhood, 903 N. Wheeler and his mother in law lives at 803 Andrew Street. Mr. Dennis expressed several concerns about the construction of the apartment complex. He also had several questions. Dale Batten, Community Development Director, as well as Mandy Young, representative of Heritage Pointe, addressed Mr. Dennis' concerns and answered questions. Mrs. Young confirmed that the apartment complex will not be government subsidized but is a tax credit project.

Danny Faulk, 1600 Walrod Avenue, also expressed his concerns about the construction of the apartment complex and how it will disrupt the neighborhood. He had concerns about the upkeep of the complex, how it will affect their property taxes as well as the increased traffic. Mrs. Young tried to address his concerns as best she could.

Mr. Jerry Harper, Developer of Heritage Pointe Complex, made a few comments on behalf of the complex.

With no further comments, Mayor Paulk closed the public hearing.

A **MOTION** to **unanimously** approve the Ordinance was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Johnnie L. Roper. The motion carried **(5-0)**.

**Commissioner Cindy McNeill rejoined the meeting at this time.*

SECOND READING OF TEXT AMENDMENT ORDINANCE

Upon recommendation from Dale Batten, Community Development Director, City Manager Terrell Jacobs conducted the second reading of the Text Amendment Ordinance. **“AN ORDINANCE AMENDING THE UNIFIED LAND DEVELOPMENT CODE OF THE CITY OF DOUGLAS, GEORGIA, CHAPTER 3, ZONING DISTRICTS, TABLE 3-1, TABLE OF PERMITTED USES, COMMERCIAL, INDUSTRIAL, FUNERAL HOMES.”**

A **MOTION** was made by Commissioner Cindy McNeill and seconded by Commission Johnnie Roper. The motion carried **(6-0)**.

SECOND READING OF RETIREMENT PLAN ORDINANCE

Upon recommendation from Judy Carter, HR Director, City Manager Terrell Jacobs conducted the second reading of the Retirement Plan Ordinance. **“AN ORDINANCE TO AMEND AND RESTATE THE RETIREMENT PLAN FOR THE EMPLOYEES OF THE CITY OF DOUGLAS, GEORGIA IN ACCORDANCE WITH AND SUBJECT TO THE TERMS AND CONDITIONS SET FORTH IN THE ATTACHED ADOPTION AGREEMENT, ANY ADDENDUM TO THE ADOPTION AGREEMENT, THE GEORGIA MUNICIPAL EMPLOYEES BENEFIT SYSTEM (GMEBS) MASTER PLAN DOCUMENT, AND THE GMEBS TRUST AGREEMENT.”**

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SECOND READING OF RETIREMENT PLAN ORDINANCE CONTINUED

A **MOTION** was made by Commissioner Johnnie L. Roper and seconded by Commissioner Bob Moore. The motion **carried (6-0)**.

FY17 BUDGET PUBLIC HEARING

Upon recommendation from Charlie Davis, Finance Director/Assistant City Manager, the Commission allowed for the FY'17 Budget Public Hearing to be held. Since there were no objections, the FY17 Budget will be presented for adoption at the Commission meeting on June 20, 2016.

No action taken at this time

APPROVAL OF RESOLUTION OF SUPPORT FOR HERITAGE POINTE COMPLEX

Upon recommendation from Dale Batten, Community Development Director, the Commission authorized Mayor Paulk to execute the Resolution of Support for the Heritage Pointe Residential Housing Development.

A **MOTION** was made by Commissioner Cindy McNeill and seconded by Commissioner Bob Moore. The motion **carried (6-0)**.

APPROVAL OF REVISIONS TO HOLIDAY POLICY

Upon recommendation from Judy Carter, HR Director, the Commission approved the revised Policy #24 Holidays as discussed in the Work Session.

A **MOTION** was made by Commissioner Bob Moore and seconded by Mayor Pro Tem Olivia Pearson. The motion carried **(6-0)**.

ANNOUNCEMENT OF BOARD OF APPEALS VACANCY

Randall Parker, Inspection & Permits, announced the vacancy for the Board of Appeals and stated that the city will advertise the vacancy on Channel 13 for two weeks. The appointment will be for a three year term and the Board of Appeals meets on an as needed basis.

No Action Taken - Information Purposes Only

APPROVAL OF CONTRACT WITH W&W VIDEO PRODUCTION

Upon recommendation from Georgia Henderson, Public Information Director, the Commission approved for Mayor Tony L. Paulk to execute a contract between the City of Douglas and Johnny Wilkerson, dba, W&W Video Production to provide programming for WDTV13, Government Access Channel, for a term from July 1, 2016 - June 30, 2019.

A **MOTION** was made by Commissioner Cindy McNeill and seconded by Commissioner Kentaiwon Durham. The motion **carried (6-0)**.

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APPROVAL OF CONTRACT WITH SOUTHERN HOME VINTAGE

Upon recommendation from Georgia Henderson, Public Information Director, the Commission approved for Mayor Tony L. Paulk to execute a contract between the City of Douglas and Joanne Lott, dba, Southern Home Vintage Market and Lott True Value Hardware to provide two annual Southern Home Vintage Market events (spring and fall) at Central Square Complex.

A **MOTION** was made by Commissioner Cindy McNeill and seconded by Commissioner Johnnie Roper. The motion **carried (6-0)**.

APPROVAL OF NEW STAGE TRUSSES & LIGHTING BID

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission approved the purchase of New Stage Trusses & Lighting as discussed in the Work Session meeting and approved the low bid submitted by Vickers Music of Douglas, Georgia for a grand total of \$15,788.76.

A **MOTION** was made by Commissioner Mike Gowen and seconded by Commissioner Johnnie L. Roper. The motion **carried (6-0)**.

APPROVAL OF DATE CHANGE FOR JULY MEETING

Upon recommendation from Terrell Jacobs, City Manager, the Commission approved to change the date for the regularly scheduled meeting in July from July 11, 2016 to July 18, 2016 due to Mayor and Commission attending a conference out of town.

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Johnnie L. Roper. The motion **carried (6-0)**.

STAFF COMMENTS

Georgia Henderson, Public Information Director, announced the following:

- June 7th - Summer Beach Bash 4pm – 8pm
- City Pool now open – Parks & Recreation offering individual or family passes – more information and schedule is located on the City website
- June 18th – Junk Drop Off Day at Eastside Park, 8am – 12pm
- Parks & Recreation holding free basketball camp July 18th – July 21st for ages 9-13 – more information provided at the Parks & Recreation department
- DPD has provided tips about kids being home to keep them safe during the summer – these are located on the City website
- Douglas Exchange Club will host the 4th of July Freedom Fest – more details at a later time

Mr. Jacobs stated that we have had some vandalism at the Roundtree Park to the splash pad. Therefore, the splash pad will be down until further notice. We are asking citizens in the area to please report any vandalism that you see so that we can put a stop to it.

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GENERAL COMMENTS

Tim Jackson, 1101 S. Coffee Ave, announced a celebration in memory of lost loved ones. The celebration will be honoring DJ Richard “Funky Rick” Swain and Calvin “Dirty Red” Davis. Mr. Jackson said that everyone is welcome. Hamburgers, hot dogs and drinks will be served. Mr. Jackson also emphasized that this will be a violence free event. He encouraged everyone to wear t-shirts to honor their lost loved ones. The celebration will be held at Roundtree Park on July 3rd beginning at 5pm to 10pm.

COMMISSIONERS COMMENTS

Commissioner Roper stated that we need to come up with something to clean out the ditches. The spider is torn up. We also need to do something about all of these folks carrying guns.

Commissioner Bob Moore stated that he hopes that everyone has a good summer.

Mayor Pro Tem Pearson commended Mr. Tim Jackson for coming up with a great idea to honor these individuals.

Commissioner Gowen stated that time will tell if we have made the right decision in allowing the development to go forth.

Commissioner McNeill encouraged everyone to be safe. She stated the Alliance of the Arts is holding the Mesula Children’s Theater June 13th – 17th. Chamber Power Lunch with STEM employees and employers will be held on June 27th. She also reiterated the Junk Drop off day.

Commissioner Durham reiterated the Junk Drop off day. He also encouraged everyone to be safe over the summer. Commissioner Durham also extended condolences to Mayor Paulk due to the loss of his grandfather as well as to Janie Andrews on the loss of her husband, David. Lastly, he stated that Stevie, Commissioner Roper as well as himself went to Newton County to visit the miracle field.

MAYOR’S COMMENTS

Mayor Tony Paulk stated that he grew up in the Roundtree Park and is happy that Mr. Tim Jackson and his group has planned this celebration to honor these individuals. He also stated that Father’s Day is coming up. Lastly, he stated that his grandfather passed away over the weekend. He was married for 72 years. The Mayor and his family will be headed to Cleveland for the funeral services. He asked that you keep his father in your prayers.

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ADJOURNMENT

With no further business to discuss, Commissioner Kentaiwon Durham made the **MOTION** to adjourn the Regular Meeting and enter into Executive Session at 8:39 PM. The motion **carried (6-0)**.

Tony L. Paulk, Mayor

Kristi L. Morgan, Deputy City Clerk

MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
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An Executive Meeting of the Board of Commissioners was held on Monday, June 6, 2016 at 8:39 P.M. in the Council Chambers of City Hall with Mayor Tony L. Paulk presiding and Mayor Pro Tem Olivia Pearson, Commissioners Bob Moore, Mike Gowen, Kentaiwon Durham, Cindy McNeill and Johnnie Lee Roper Sr. were present. Terrell Jacobs, City Manager, Judy Carter, HR Director and Kristi L. Morgan, Deputy City Clerk were also in attendance.

TOPICS DISCUSSED IN EXECUTIVE SESSION

Personnel Issues

After much discussion, Commissioner Bob Moore made the **MOTION** to adjourn from Executive Session at 9:32 PM and enter back into Regular Session. The **MOTION** was seconded by Mayor Pro Tem Olivia Pearson. The motion **carried** (6-0).

Discussion only – no formal action.

With no further business to discuss in the Regular Meeting, Commissioner Bob Moore made the **MOTION** to adjourn the Regular Meeting. The **MOTION** was seconded by Mayor Pro Tem Olivia Pearson. The Commission approved **(6-0)** to adjourn the Regular Meeting at 9:33 PM.

Tony L. Paulk, Mayor

Kristi L. Morgan, Deputy City Clerk