

MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
MARCH 14, 2016

A Regular Meeting of the Board of Commissioners was held on Monday, March 14, 2016 at 7:00 P.M. in the Council Chambers of City Hall with Mayor Tony L. Paulk presiding and Mayor Pro Tem Olivia Pearson, Commissioners Bob Moore, Mike Gowen, Kentaiwon Durham, Cindy McNeill and Johnnie Lee Roper Sr. were present.

CALLED TO ORDER

The Regular Meeting of the Board of Commission was called to order by Mayor Tony L. Paulk.

INVOCATION

Commissioner Mike Gowen provided the invocation.

PLEDGE OF ALLEGIANCE

The Coffee County NJROTC led the Pledge of Allegiance to the Flag.

MINUTES ADOPTION

The following minutes were unanimously approved with corrections in the Work Session.

Work Session.....February 22, 2016
Commission Meeting.....February 22, 2016

A **MOTION** to **unanimously** approve the minutes with corrections was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Bob Moore. The motion carried **(6-0)**.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission approved the order of the Agenda as printed. A **MOTION** to approve the order of the Agenda was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Johnnie Roper. The motion carried **(6-0)**.

RECOGNITION OF CCCUP GROUP

Mayor Paulk provided a summary of the youth program and what it stands for. Mayor Paulk recognized the leaders of the group as well as the youth. There were 7 Debutantes and 4 Men of Distinction, Grades 10th through 12th.

2ND READING OF THE PRIVATE FIRE HYDRANT ORDINANCE

Upon recommendation from Mike Hudson, Utilities Director, City Attorney, Jerome Adams, conducted the second reading of the Private Fire Hydrant Ordinance. **“AN ORDINANCE PROMULGATED IN ORDER TO REGULATE THE INSPECTION, TESTING, MAINTENANCE, CORRECTION, AND REPAIR OF FIRE HYDRANTS LOCATED ON PRIVATE PROPERTY IN THE CITY OF DOUGLAS, GEORGIA.”**

A **MOTION** to **unanimously** approve the Ordinance was made by Commissioner Johnnie Roper and seconded by Commissioner Kentaiwon Durham. The motion carried **(6-0)**.

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APPROVAL OF WATER/WASTEWATER SUPPLY BID (WAREHOUSE STOCK)

Upon recommendation from Stanley Merritt, Purchasing Agent, Commission approved the 2016 Water/Waste Utility Bid to purchase, as needed, for Warehouse stock to be used by the Water/Waste water Department.

A **MOTION** was made by Commissioner Mike Gowen and seconded by Commission Johnnie Roper. The motion carried **(6-0)**.

APPROVAL OF PURCHASE OF ELEVEN (11) OVERHEAD DOORS FOR NEW VEHICLE MAINTENANCE SHOP

Upon recommendation from Stanley Merritt, Purchasing Agent, Commission approved the purchase of eleven (11) overhead doors to construct a New Vehicle Maintenance Shop that will be located at 360 Connector 206 NW. in Douglas, Georgia from the low bid meeting specifications submitted by Overhead Door Co., of Albany, Georgia for a total low bid of \$43,164.00.

A **MOTION** was made by Commissioner Kentaiwon Durham and seconded by Commissioner Johnnie Roper. The motion **carried (6-0)**.

APPROVAL OF UTILITY ELECTRICAL SUPPLY BID (WAREHOUSE STOCK)

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commissioner approved the 2016 Electrical Utility Bid totaling \$77,987.98 to purchase, as needed, for Warehouse Stock to be used by the Electrical Department.

A **MOTION** was made by Commissioner Mike Gowen and seconded by Commissioner Johnnie Roper. The motion **carried (6-0)**.

APPROVAL OF AVIATION FUELS SUPPLIER

Upon recommendation from Dale Batten, Community Development Director, the Commission approved the Aviation Fuels Supplier and approved the leasing of a Jet A fuel tanker and an AV Gas fuel tanker at a cost of \$1,145 per month. The current fuel supplier is Perry Brothers Aviation Fuels located in Americus, Georgia. Due to the quality of service received from Perry Brothers, staff requests that they be retained as fuels supplier. Commission also approved to review the contract annually for renewal after the initial five year term.

A **MOTION** was made by Commissioner Cindy McNeill and seconded by Commissioner Johnnie Roper. The motion **carried (6-0)**.

APPROVAL OF GEORGIA FIREFIGHTER'S BURN FOUNDATION'S CHESNEY FALLEN FIREFIGHTER MEMORIAL GRANT

Upon recommendation from Dale Batten, Community Development Director, the Commission approved a Resolution authorizing the filing of a Georgia Firefighter's Burn Foundation's Chesney Fallen Firefighter Memorial Grant as well as authorized Mayor Paulk to sign any application documents.

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**APPROVAL OF GEORGIA FIREFIGHTER'S BURN FOUNDATION'S CHESNEY
FALLEN FIREFIGHTER MEMORIAL GRANT CONTINUED**

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Johnnie Roper. The motion carried **(6-0)**.

APPROVAL OF USE OF WEIR CENTER

Upon recommendation from Stevie Young, Parks & Recreation Director, the Commission approved the use of the Weir Center for the Coffee County Branch NAACP for their annual banquet on March 26, 2016 and approved to waive the rental fee with exception of the \$100 Administration fee.

A **MOTION** was made by Commissioner Kentaiwon Durham and seconded by Mayor Pro Tem Olivia Pearson. The motion carried **(6-0)**.

APPROVAL OF USE OF CENTRAL SQUARE COMPLEX – GYM B

Upon recommendation from Stevie Young, Parks & Recreation Director, the Commission approved the use of Gym B for 3-Point Ministries to hold a COED basketball camp July 18-21, 2016 at a reduced fee of \$200.

A **MOTION** was made by Commissioner Kentaiwon Durham and seconded by Mayor Pro Tem Olivia Pearson. The motion carried **(6-0)**.

APPROVAL OF AMENDMENT TO CEMETERY POLICY/GUIDELINES

Upon recommendation from Henry Milhollin, Cemetery Coordinator, the Commission approved to amend cemetery policy/guidelines to allow ledgers, benches and above ground crypts made of granite or marble to be placed in any area of Section T except Lot A, which is the indigent burial section.

A **MOTION** was made by Commissioner Kentaiwon Durham and seconded by Cindy McNeill. The motion carried **(5-1)**. **Commissioner Bob Moore opposed.**

**APPROVAL OF ELECTRIC CITIES OF GEORGIA (ECG) PRIMARY & ALTERNATE
VOTING DELEGATES**

Upon recommendation from Mike Hudson, Utilities Director, the Commission approved to have the ECG documents list the Utilities Director as primary delegate and the Liaison Commissioner as alternate delegate.

A **MOTION** was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Johnnie Roper. The motion carried **(6-0)**.

APPROVAL OF RENOVATIONS TO PROPANE AIR FACILITY

Upon recommendation from Mike Hudson, Utilities Director, the Commission approved for SWPI to repaint all items listed in the bid for the Propane Air Facility for a total of \$39,700.00 to bring the Propane Air Facility up to standards acceptable for the Ga PSC.

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APPROVAL OF RENOVATIONS TO PROPANE AIR FACILITY CONTINUED

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Johnnie Roper. The motion carried **(6-0)**.

APPROVAL PURCHASE OF TWO (2) PATROL CARS

Upon recommendation from Gary Casteloos, Police Chief, the Commission approved to purchase two (2) patrol cars from Don Jackson Dodge in Union City, GA at a cost of \$ 23,500.00 per vehicle, which totals \$47,000.00 for both vehicles.

A **MOTION** was made by Commissioner Johnnie Roper and seconded by Commissioner Kentaiwon Durham. The motion carried **(6-0)**.

APPROVAL OF STATEWIDE MUTUAL AID & ASSISTANCE AGREEMENT

Upon recommendation from Terrell Jacobs, City Manager, the Commission approved for Mayor Paulk to execute the Statewide Mutual Aid and Assistance Agreement.

A **MOTION** was made by Commissioner Johnnie Roper and seconded by Commissioner Kentaiwon Durham. The motion carried **(6-0)**.

STAFF COMMENTS

Georgia Henderson, Public Information Director, announced the following:

- Douglas-Coffee County Parks & Recreation has open enrollment for the Spring Youth Ceramics – Ages 6 to 8 and 9+
- Douglas Dragway will be hosting a Speed Outlaws event this weekend – Gates open Saturday at 10 am
- Community Junk Drop-off is Saturday, March 19th at Bryan Street Circle
- Tiny Tot Easter Egg Hunt at JC Adams Municipal Park – Starts promptly at 10 AM
- Parks & Recreation hosting Doyle Academy Baseball/Softball Clinic this weekend – Greg Walker Complex – 12 pm to 5 pm
- General Coffee State Park hosting Movies under the Stars – Saturday at 8 pm
- Southern Vintage Market – April 9th & 10th at Central Square Complex
- Visit our website to see what bid opportunities and job openings we have available
- Douglas Police Department currently seeking Chaplains to offer services to PD – Call 384-2222
- City of Douglas is kicking off Yard of Month Program Initiative – Call City Manager's Office if interested in taking on this project
- Items on GovDeals – anyone interested should go to the GovDeals website

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COMMISSIONERS COMMENTS

Commissioner Roper encouraged everyone to participate in the Junk Drop-off this weekend. He stated that he is having problems in his Ward with litter and we are going to stiffen fine. He also stated that he would like to see a garden for older folks where they can grow vegetables that they can donate. Homerville has this program. Lastly, he thanked Commissioner Durham for his services rendered during the passing of his Pastor at Gaines Chapel.

Mayor Pro Tem Pearson thanked the City for allowing her to attend the NLC Conference in Washington, DC last week. She stated that the conference was very informative. She asked for continued prayers for those who have had sickness in their families as well as deaths. She also thanked Bethe'l Family Worship Center for the work they do to honor and recognize individuals for the work and contributions. Lastly, she wished her oldest daughter a Happy Birthday.

Commissioner Gowen stated that he had an opportunity to go to the Daddy/Daughter Dance at Westside. He thanked the staff at Westside School for a job well done and for putting the dance together. He also stated that he, too, enjoyed the Newly Elected Training this past weekend. He stated that he appreciated the City Manager and his office for coordinating the training. He appreciated Ms. Morgan for doing such a good job lining up the trainings and affording them the opportunities to attend. He expressed his gratitude for the tablet and cell phone which allows them to receive information quickly. Lastly, he appreciated the veterans on the Commission and their knowledge.

Commissioner McNeill thanked the Mayor for allowing them to go around the table and express their feelings. She stated that she realized this weekend that a lot of people in the south are going through tough times from the floods.

Commissioner Durham agreed with Mayor Pro Tem Pearson about Bethe'l. He also stated that he is continuing to pray for Gaines Chapel for the loss of their Pastor. Lastly, he stated that he attended the Newly Elected Training in Tifton this past weekend and it was great information. He thanked the citizens for electing him to service this community. He wished his girlfriend a Happy Birthday.

MAYOR'S COMMENTS

Mayor Tony Paulk stated:

- Encouraged citizens/Clergy to participate in the Chaplain program at the Police Department – gives you an opportunity to interact with the Police Department
- March is Women's History Month – appreciate the women in your life
- You have no idea how blessed you are
- Every child can reach their full potential if we invest time in them
 - If children are our greatest resource, we have to invest

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ADJOURNMENT

With no further business to discuss, Mayor Pro Tem Pearson made the **MOTION** to adjourn the Regular Meeting and enter into Executive Session Meeting. The **MOTION** was seconded by Commissioner Johnnie Roper. The Commission approved **(6-0)** to adjourn the regular meeting at 7:59 PM.

Tony L. Paulk, Mayor

Kristi L. Morgan, Deputy City Clerk