

MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
NOVEMBER 9, 2015

A Regular Meeting of the Board of Commissioners was held on Monday, November 9, 2015 at 7:00 P.M., in the Council Chambers of City Hall with Mayor James Dennis presiding and Mayor Pro Tem Richard Hutchinson, Commissioners Bob Moore, Dennis Josey, Marty Swain, Ronnie Anderson and Olivia Pearson was present.

CALLED TO ORDER

The Regular Meeting of the Board of Commission was called to order by Mayor James H. Dennis.

INVOCATION

Pastor Matt Rutland, First Congregation Christian Church provided the invocation.

PLEDGE OF ALLEGIANCE

Coffee County School Naval JROTC led the Pledge of Allegiance to the Flag.

MINUTES ADOPTION

The following minutes were unanimously approved as corrected in the Work Session.

| | |
|--------------------|------------------|
| Work Session | October 26, 2015 |
| Commission Meeting | October 26, 2015 |

A **MOTION** to **unanimously** approve the minutes as corrected was made by Mayor Pro Tem Richard Hutchinson and seconded by Commissioner Dennis Josey. The motion **unanimously** carried **(6-0)**.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission **unanimously** approved the order of the Agenda as set forth in the work session. A **MOTION** to approve the order of the Agenda was made by Commissioner Marty Swain and seconded by Commissioner Bob Moore. The motion **unanimously** carried **(6-0)**.

RECOGNITION OF THE POSTER CONTEST WINNERS (FIRE DEPARTMENT)

Georgia Henderson, Public Information Director along with Tim White, Fire Chief, Mayor James Dennis and Mayor Pro Tem Richard Hutchinson recognized the third grade students that participated with the Fire Safety Month Poster Contest. Ever Arbonza and Allie Davis of Eastside Elementary were in attendance.

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**RECOGNITION OF THE WINNER FOR THE CUSTOMER APPRECIATION \$500.00
DRAWING**

Wynetta Bolder, City Clerk/ Director of the 311 Customer Care Call Center recognized Ms. Daisy Lumpkin Smith as the winner of the \$500.00 drawing for a credit towards her utilities. Ms. Smith was not in attendance due to illness.

SECOND READING OF ORDINANCE REZONING WWII AIR BASE

City Attorney, Jerome Adams, conduct the second reading of an Ordinance for the rezoning of the property at 1725 South Peterson Avenue of the WWII Army Air Force Base. **“AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF DOUGLAS, GEORGIA, CHANGING THE ZONING ON CERTAIN PROPERTY IN THE CITY OF DOUGLAS, GEORGIA LOCATED AT 1725 PETERSON AVENUE SOUTH FROM C-G, COMMERCIAL GENERAL, TO P-D, PLANNED DEVELOPMENT, LAND OF CITY OF DOUGLAS.”** Jerome Adams, City Attorney, proceeded to call for a public hearing. There were no comments from the public and the public hearing was closed, Mr. Adams stated that this ordinance was ready for action.

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Dennis Josey. Motion carried **(6-0)**.

APPROVAL OF THE SELECTION OF AIRPORT ENGINEERING CONSULTANTS

Upon recommendation from Dale Batten, Community Development Director, Commission approved the Airport Commissions recommendation to retain Michael Baker International, Inc., as airport engineers for a five year period.

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain. The motion was **unanimously** carried **(6-0)**.

APPROVAL OF THE FIVE YEAR AIRPORT CIP AND PRE-APPLICATIONS

Upon recommendation from Dale Batten, Community Director, Commission approved the submittal of the Five Year Airport Capital Improvement Plan (ACIP) Update for FY'17 -FY'21; approve the revised FY'16 pre-application in the amount of \$250,000 for the construction phase of the Airfield Crack Seal & Remarketing Project; approve the FY'17 pre-application in the amount of \$75,000 for the Airfield Pavement Evaluation and approve the FY'17 pre-application for the T-Hangar Area Site work Improvements - Phase 1 - construction in the amount of \$470,000.

A **MOTION** was made by Commissioner Marty Swain and seconded by Commissioner Bob Moore. The motion was **unanimously** carried **(6-0)**.

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APPROVAL OF THE ANNUAL BASEBALL/SOFTBALL EQUIPMENT BID

Upon recommendation from Stanley Merritt, Purchasing Agent, Commission approved the request by Parks and Recreation Director, Stevie Young, to accept the low bids as discussed in tonight's Work session from the FY16 Baseball/Softball equipment bid for a grand total amount of \$27,348.41.

| Vendors | Low Bid Items | Total Low Bids |
|----------------------|---------------------------|-----------------------|
| Pennant Sports, Inc. | Q | \$ 587.50 |
| BSN Sports | B, E, N, O, P, U, V | \$ 2,359.93 |
| Sports Shop, Inc. | C, D, F, G, K, L, R, S, W | \$16,044.55 |
| Riddell Sports | J | \$ 585.00 |
| Anaconda Sports | A, M, T | \$ 4,649.43 |
| All Star Athletic | H, I | \$ 3,122.00 |

A **MOTION** was made by Commissioner Dennis Josey and seconded by Commissioner Ronnie Anderson. The motion **carried (6-0)**.

APPROVAL OF THE PURCHASE OF VEHICLE MAINTENANCE PRE-ENGINEERED BUILDING MATERIAL BID

Upon recommendation from Stanley Merritt, Purchasing Agent, Commission approved the purchase of building materials as discussed in tonight's work session meeting to be utilized for the construction of a New City of Douglas Vehicle Maintenance Shop. These materials will be purchased from the low bidder Douglas Metal & Steel Manufacturer of Douglas, Georgia for a grand total cost of \$91,925.00.

A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson. The motion **carried (6-0)**.

APPROVAL OF THE PURCHASE OF ONE (1) FY'16 NEW BUNKER & FIELD RAKE

Upon recommendation from Stanley Merritt, Purchasing Agent, Commission approved to accept the low bid submitted for One (1) New SMITHCO Bunker & Field Rake to be utilized by the Parks & Recreation Department from Jacobsen Company, located in Norcross, GA, for a grand total of \$11,329.60.

A **MOTION** was made by Commissioner Dennis Josey and seconded by Commissioner Ronnie Anderson. The motion **carried (6-0)**.

STAFF COMMENTS

Georgia Henderson, Public Information Director, announced the following:

- Temporary Exhibit-Nicholls Community Exhibit November 12th -January 16th
- Mini Exhibit-Douglas First United Methodist Church Exhibit November 12th- January 30th

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STAFF COMMENTS-CONTINUED

- Douglas Police Department and Wiregrass will host the Handgun Safety Course for Women, Saturday November 14th at Wiregrass Georgia Technical College
- Happy Pappy Truck and Car Show, November 14th in the Belk's parking lot
- Coffee County Georgia State Park Pioneer Harvest Festival, November 14th
- Douglas Fire Department and Southwire will host Toys for Tots Collections, November 16th- December 18th
- Community Jun Drop-Off Day, Saturday November 21st at Eastside Park
- Downtown Holiday Open House, November 22nd
- City Offices will be closed November 26th and 27th
- Trans-waste will not collect trash or recycling on Thanksgiving Day, but will run the regular schedule on Monday, Tuesday Wednesday and pick back up on Friday and Saturday
- Main Street office is encouraging businesses in Douglas to participate in the "Small Business Saturday", this will take place November 28th, 9a.m. – 5p.m.
- Application are being accepted for the Christmas Parade which will be held December 5th
- ESG and Satilla Riverkeeper and Friends will be participating with a clean-up they will meet at Ricketson Funeral Home , Saturday, November 14th
- There will not be an Executive Session or Utility Appeals meeting

COMMISSIONER UPDATES

Commissioner Olivia Pearson congratulated the students that participated with the Fire Prevention Poster Contest and Ms. Daisy Lumpkin for winning the \$500.00 for the Customer Appreciation.

Commissioner Ronnie Anderson congratulated the Coffee High Trojans for winning the Region and will play Warner Robbins on Friday, November 13th.

City Manager, Terrell Jacobs encouraged everyone to come out and support the Coffee High Trojan Football Team.

MAYOR'S COMMENTS

Mayor James Dennis stated the following:

- Congratulated all the newly elected officials and those that was reelected for the City Commission seats that was held November 3rd
- Encouraged all citizens to participate with the See Something, Say Something Campaign
- Thanked the sponsors that participated with the Hometown Harvest
- Congratulated the Coffee High Trojans
- Keep Douglas Clean and encouraged everyone to participate with the Junk Drop-Off Day held December 21st

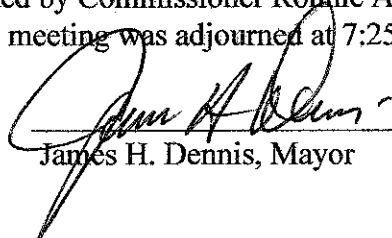
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MAYOR'S COMMENTS-CONTINUED

- Special thanks to the all Veterans that have served our country
- City Hall will be closed Wednesday November 11th
- American Legion and VFW will be feeding the Veterans and their significant other at the C.E. Weir Center, Wednesday November 11th
- Thanked staff and Department Directors for all they do for the City

ADJOURNMENT

With no further business to discuss, Commissioner Dennis Josey made the **MOTION** to adjourn the Regular Meeting. The **MOTION** was seconded by Commissioner Ronnie Anderson. The Commission unanimously approved (6-0) and the meeting was adjourned at 7:25 PM.


James H. Dennis, Mayor


Wynetta J. Bolder, City Clerk

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