

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
JANUARY 27, 2015**

A Regular Meeting of the Board of Commissioners was held on Monday, January 27, 2015 at 7:00 P.M., in the Council Chambers of City Hall with Mayor James Dennis presiding and Mayor Pro Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson present.

INVOCATION

Commissioner Richard Hutchinson gave the invocation.

PLEDGE OF ALLEGIANCE

Jacob Lott, Public Works Director/City Engineer led the Pledge of Allegiance to the Flag.

MINUTES ADOPTION

The following minutes were unanimously approved as printed in the Work Session:

Work Session.....	January 12, 2015
Commission Meeting.....	January 12, 2015

A **MOTION** to **unanimously** approve the minutes as printed was made by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson. The motion **unanimously** carried **(6-0)**.

KAWANIS CLUB TREE SALE ANNOUNCEMENT

Mr. George Blampied, with the Kiwanis Club announced that on Saturday February 7th the Kiwanis Club will have their Annual Tree Sale. The price of the trees will range from \$4.00 to \$32.00.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission **unanimously** approved the order of the Agenda as set forth in the work session. A **MOTION** to approve the order of the Agenda was made by Bob Moore and seconded by Commissioner Marty Swain. The motion **unanimously** carried **(6-0)**.

APPROVAL OF THE MEMORANDUM OF UNDERSTANDING-MAIN STREET PROGRAM

Upon recommendation from Georgia Henderson, Public Information Director, the Commission authorize Mayor James Dennis to execute the Georgia Main Street Program Memorandum of Understanding between the City of Douglas and the Georgia Department of Community Affairs Office of Downtown Development for the period of January 1, 2015 through December 31, 2015. A **MOTION** was made by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson. The motion **unanimously** carried **(6-0)**.

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APPROVED THE DOWNTOWN DEVELOPMENT AUTHORITY APPOINTMENT

Dale Batten, Community Development Director, stated that there was one (1) opening with the Downtown Development Authority and staff received three (3) applications. Those were from Tracy McClelland, Lee Taylor and Michael Clark. All of these applicants met the qualifications to serve on the Downtown Development Authority.

Upon recommendation from Commissioner Olivia Pearson, the Commission approved the appointment of Tracy McClelland, to the Downtown Development Authority, and seconded by Commissioner Richard Hutchinson and Commissioner Ronnie Anderson. The **motion** was **unanimously** carried (6-0)

APPROVAL OF THE PROFESSIONAL SERVICES WORK AUTHORIZATIONS 7, 8, & 9-AIRPORT IMPROVEMENTS

Upon recommendation of Dale Batten, Community Development Director, the Commission approved Professional Services Work Authorization No. 7 –Airport Layout Plan Update; Work Authorization No. 8 – North Terminal Area Apron Expansion – Design Phase; and Work Authorization No. 9 – North Corporate Hangar Area – Design Phase submitted by Michael Baker, Jr., Inc., Airport Consultants, for a total cost of \$226,249.00; and authorized the required City participation of five (5%) percent in the amount of \$11,312.45 to be funded from SPLOST V funds. Of the \$226,249.00 total costs, FAA will fund \$203,624.10 with DOT and the City each providing \$11,312.45 for the improvements. A **MOTION** was made by Mayor Pro Tem Dennis Josey and seconded by Commissioner Richard Hutchinson. The motion **unanimously** carried (6-0).

FIRST READING- ANNEXATION/REZONING REQUEST OF CHRIS D. LEWIS

Dale Batten, Community Development Director, and the Douglas-Coffee County Planning Commission recommended the approval of the first reading of the annexation/rezoning request of Chris D. Lewis to annex the 13.62 acre parcel and the 3.00 acre parcel of land located at 464 Fern Ridge Road into the City Limits and that the ordinance be read for the first time by Jerome Adams, City Attorney, at this meeting,. **"AN ORDINANCE TO ANNEX PROPERTY INTO THE CITY OF DOUGLAS, GEORGIA, PURSUANT TO CHAPTER 36 OF TITLE 36 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED: TO PROVIDE AN EFFECTIVE DATE; AND OTHER PURPOSES."** The second reading and public hearing to be held on February 9, 2015.

No Action was taken

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APPROVAL OF THE ALCHOLIC BEVERAGE LICENSE FOR J & D DESIGNS & CAFE

Upon recommendation from Randall Parker, Building Inspector, the Commission approved the request submitted by John Glosson for Alcoholic Beverage License for consumption of premises for beer and wine for J & D Designs and Café located at 254 South Peterson Avenue, Douglas Georgia. A **MOTION** was made by Commissioner Marty Swain and seconded by Commissioner Richard Hutchinson. The motion **unanimously** carried **(6-0)**.

APPROVAL OF REQUEST FROM CHILD ADVOCACY CENTER

Upon recommendation from Terrell Jacobs, City Manager, the Commission approved the use of a portion of city property near Jardine stadium to be used by the Child Advocacy Center to hold the 2nd Annual "When Pigs Fly" fundraiser event on May 15th and 16th as well as approved the route for the 5K run that will be held within the next few months. A **MOTION** was made by Commissioner Ronnie Anderson and seconded by Commission Marty Swain. The motion was carried **(5-0)**. Commissioner Richard Hutchinson recused himself due to serving on the Child Advocacy Committee.

ANNOUNCEMENT OF THE CEMETERY BOARD APPOINTMENT

Terrell Jacobs, City Manager announced the vacancy for the Cemetery Board that will be advertised on Channel 13 with appointments being made potentially on February 9, 2015 Commission Meeting. Potential applicants desiring to serve on the Cemetery Board may pick up applications from City Hall.

STAFF COMMENTS

Georgia Henderson, Public Information Director stated the following:

- ❖ City of Douglas Natural Gas Department along with the Municipal Gas Authority of Georgia will host a Compressed Natural Gas Vehicle Symposium March 17th and 18th, 2015 at the Central Square Complex.
- ❖ The Douglas-Coffee County Historical Society will host an exhibit at the Heritage Station Museum for the month of February for Black History Month.
- ❖ Taking applications for the Douglas 101 Citizens Academy registration will be taken thru February 28th.
- ❖ Bid Announcements for Utility Electrical Supplies and Water Sewer Supplies, will be open until February 23rd.
- ❖ GMA Essay Contest "If I were Mayor I would...for all 6th graders in the community. Deadline to submit essay will be February 27th.
- ❖ Douglas Coffee County Parks and Recreation Department will be taking track registration. Early bird registration will be February 9th -27th and regular registration will be thru March 2nd thru 13th.

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- ❖ Registration for vendors for the Bike, Blues and BBQ Festival will be held April 10th & 11th at the Gene Chamber Airport and also the South Georgia Expo.
- ❖ Volunteers are needed for the Bikes, Blues, and BBQ Festival, contact Pattie Merritt or Wynetta Bolder, Volunteer Coordinators.

BALLOT RESULTS FOR MAYOR PRO TEM

Wynetta Bolder, City Clerk announced per tabulating the votes, the 2015 Mayor Pro Tem for the City of Douglas Commission would be Commissioner Richard Hutchinson.

Mayor James Dennis congratulated Commissioner Hutchinson and thanked Mayor Pro Tem Josey for serving as the 2014 Mayor Pro Tem.

GENERAL COMMENTS

No comments

COMMISSION COMMENTS

Mayor Pro Tem Hutchinson thanked everyone that had the confidence to vote for him as Mayor Pro Tem. He stated that his hopes is to do a good job as well as the past Mayor Pro Tems.

Commissioner Bob Moore congratulated Mayor Pro Tem Hutchinson.

Commissioner Marty Swain requested an update with the transition of the ESG.

Mike Hudson/Gas/Water/Wastewater Director gave an update on the ESG transition. Mr. Hudson stated that ESG will be having an updated meeting with the Mayor and City Manager. He stated that the workload has been great, their major assessment team will be in about two weeks.

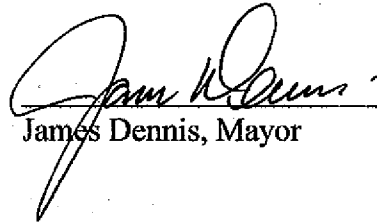
MAYOR'S COMMENTS

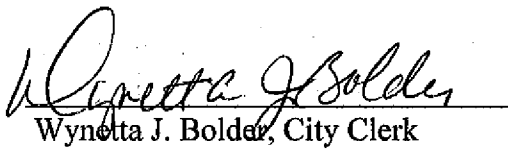
- Encouraged citizens to contact the anonymous tip line 260.3600 for any suspicious activities.
- Keep our neighborhood and community clean.
- Thank staff and employees for all the hard work.
- Thanked Mike Hudson for the update.
- Recognized Commissioner Bob Moore and Commissioner Marty Swain for completing over 200 hours of GMA Training and receiving the Certificate of Excellence.

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ADJOURNMENT

) With no further business to discuss in the Regular Meeting, a motion was made to enter into Executive Session by Commissioner Dennis Josey and seconded by Commissioner Ronnie Anderson. The meeting was adjourned at 7:25 P.M.


James Dennis, Mayor


Wynetta J. Bolder, City Clerk

**MINUTES
EXECUTIVE SESSION OF THE BOARD OF
COMMISSIONERS
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Mayor James Dennis, Mayor Pro-Tem Dennis Josey, Commissioners Olivia Pearson, Ronnie Anderson, Richard Hutchinson, Bob Moore, Marty Swain were in attendance of the Executive Session.

PERSONNEL ISSUES

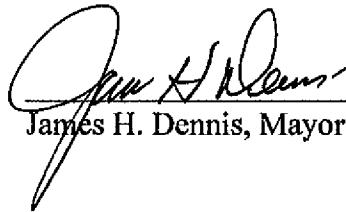
Terrell Jacobs, City Manager, discussed personnel issues with the Mayor and Commission, Jerome Adams, City Attorney, Wynetta Bolder, City Clerk (left after personnel issue was discussed) and Judy Carter, Human Resources Director, were in attendance.

Mayor Pro-Tem Dennis Josey made the **MOTION** to adjourn from Executive Session and return to the regular meeting, **MOTION** was seconded by Commissioner Ronnie Anderson and approved by all. **(6-0)**

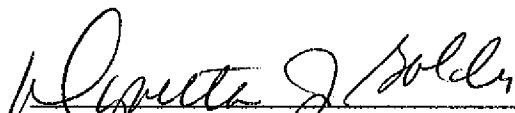
A **MOTION** to approve the discussion that was recommended in Executive Session was made by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson. Mayor Dennis, Mayor Pro-Tem, Josey, Commissioner Bob Moore, Olivia Pearson, Ronnie Anderson, Richard Hutchinson, and Marty Swain approved **(6-0)** the recommendation in Executive Session.

ADJOURNMENT

With no further business to discuss, Commissioner Richard Hutchinson made the motion to adjourn Regular Session. The motion was seconded by Commissioner Olivia Pearson. The Commission unanimously approved **(6-0)** and the meeting was adjourned at 8:30 PM.


James H. Dennis, Mayor


Judy Carter, Human Resources Director


Wynetta J. Bolder, City Clerk

Affidavit

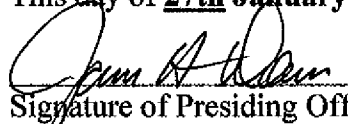
The undersigned presiding officer, under oath, certifies that at a City of Douglas Commission Meeting, held on January 27th, 2015, the Mayor and Commission closed its meeting as permitted by the Open Meetings Act of Georgia [O.C.G.A. 50-14-1 through 50-14-6]. The only matter(s) considered or discussed during the closed meeting are as indicated below:

_____ To discuss future acquisition of real estate [O.C.G.A. 50-14-3 (4)].

X To discuss or deliberate the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of an employee [O.C.G.A. 50-14-3 (6)].


_____ To consult with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or an officer or employee or in which the officer or employee may be directly involved [O.C.G.A. 50-14-2].

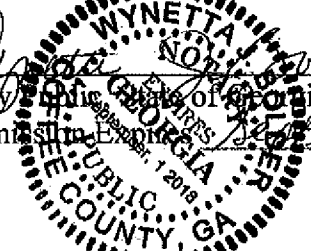
This day of 27th January, 2015



Signature of Presiding Officer

Sworn to & Subscribed Before Me
On The Above Indicated Date:



Notary Public, State of Georgia
Commission Expires September 1, 2018


The Mayor and Commission unanimously approved to enter into executive session.