

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS, GEORGIA  
DECEMBER 8, 2014**

A Regular Meeting of the Board of Commissioners was held on Monday, December 8, 2014 at 7:15 P.M., in the Council Chambers of City Hall with Mayor James Dennis presiding and Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Marty Swain and Ronnie Anderson present. Commissioner Olivia Pearson was absent due to illness.

**MAYOR'S STATEMENT**

Mayor James Dennis announced that Commissioner Pearson had fallen and injured herself and will be scheduled for surgery. Mayor Dennis requested to keep her in our prayers.

**INVOCATION**

Commissioner Marty Swain, gave the invocation.

**PLEDGE OF ALLEGIANCE**

Coffee County High Naval JROTC led the Pledge of Allegiance to the Flag.

**MINUTES ADOPTION**

The following minutes were unanimously approved as printed:

Work Session.....	November 24, 2014
Commission Meeting.....	November 24, 2014

A **MOTION** to unanimously approve the minutes as printed was made by Mayor Pro-Tem Dennis Josey and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Richard Hutchinson, Marty Swain and Ronnie Anderson **unanimously** approved (5-0) the minutes as printed.

**APPROVAL OF THE ORDER OF THE AGENDA**

The Commission **unanimously** approved the order of the Agenda as set forth in the work session.

A **MOTION** to approve the order of the Agenda was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Richard Hutchinson, Marty Swain and Ronnie Anderson, **unanimously** approved (5-0) the order of the Agenda.

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**CHECK PRESENTED TO UNISON BEHAVIORAL HEALTH**

Mayor James Dennis along with Chief Gary Casteloes (Board Member) presented a check to Dr. Glyn Thomas, CEO (Interim) on behalf of the City of Douglas for the Unison Behavioral Health (Coffee County Adult Behavioral Health). The funds were derived from local donations and the City of Douglas Chili Cook-off.

Dr. Glyn Thomas thanked everyone for the support and the financial donations to the Behavioral Health Center.

**APPROVAL OF THE PURCHASE OF HAZMAT EQUIPMENT FOR FIRE DEPARTMENT**

Upon recommendation from Dale Batten, Community Development Director, the Commission authorized the purchase of three (3) Survivair Demo Panther SCBA 2007 Edition and three (3) spare cylinders from NAFECO in the amount of \$16,500.00 to be funded by the Homeland Security Grant received through the Georgia Emergency Management Agency. A **MOTION** was made by Commissioner Marty Swain and seconded by Commissioner Ronnie Anderson. The motion **unanimously** carried (5-0).

**APPROVAL OF THE DOUGLAS-COFFEE COUNTY PLANNING COMMISSION APPOINTMENT**

Upon recommendation from Dale Batten, Community Development, Commission approved the reappointment of Alvin Ricketson Jr. to the Douglas Coffee County Planning Commission with the term beginning January 1, 2015 and expiring December 31, 2018. A **MOTION** was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey. The motion **unanimously** carried (5-0).

**ANNOUNCEMENT OF THE DOWNTOWN DEVELOPMENT AUTHORITY APPOINTMENTS**

Dale Batten, announced that the two (2) upcoming vacancies on the Downtown Development Authority Board expiring December 30<sup>th</sup> will be advertised on Channel 13 with appointments being made at the January 12, 2015 Commission Meeting. Anyone desiring to serve on DDA must meet the stipulations listed below: Taxpayers residing in the municipal corporation for which the authority is created; Owners or operators of businesses located within the downtown development area and who shall be taxpayers residing in the county in which is located the municipal corporation for which the authority is created; or Persons having a combination of the qualifications specified in paragraphs (1) and (2) of this subsection. Potential applicants desiring to serve on the DDA Board may pick up applications from City Hall.

**No Action taken, informational purpose only.**

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**APPROVAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN DOUGLAS  
63<sup>RD</sup> PRESERVATION SOCIETY & THE AIR BASE PRESERVATION &  
DEVELOPMENT COMMITTEE**

Upon recommendation from Dale Batten, Community Development Director, the approved the Memorandum Of Understanding between the Douglas 63rd Preservation Society, Inc., and the Douglas Air Base Preservation & Development Committee allowing the Douglas Air Base Preservation & Development Committee to operate under the Douglas 63rd Preservation Society's 501(c) 3 for the preservation of the WWII Army/Air Force Base. A **MOTION** was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson. The motion was **unanimously** carried (5-0).

**APPROVAL OF THE ANNUAL BASEBALL/SOFTBALL EQUIPMENT BID (10-27-14)  
(PARKS & RECREATION DEPARTMENT)**

Upon recommendation from Stanley Merritt, Purchasing Agent, Commission approved the bids as discussed in tonight's Work Session and awarded as follows for a Grand Total Bid of **\$28,653.38**, a **MOTION** was made by Commissioner Marty Swain and seconded by Commissioner Bob Moore. The motion was **unanimously** carried (5-0).

<u>Vendors</u>	<u>Low Bid Items</u>	<u>Total Low Bids</u>
Buddy's All Star	C, H	\$ 562.14
Pennant Sports, Inc.	K, O, Q, R	\$ 1,942.98
BSN Sports	E, F, V, W	\$ 1,917.70
Sports Shop, Inc.	G, I, J, L, M, P, S, T, U, X	\$19,068.80
Riddell Sports	A	\$ 735.48
Anaconda Sports	B, N	\$ 3,856.64
Pyramid School Products	D	\$ 569.64

**APPROVAL OF THE FY'15 LOCAL MAINTENANCE IMPROVEMENT GRANT  
(LMIG) APPLICATION**

Upon recommendation from Jacob, Lott, City Engineer/Public Works Director, Commission approved the submittal of the FY'15 Department of Transportation LMIG application in the amount of \$127,702.69 and authorized the local match in the amount of \$38,310.81 resurfacing of the streets below and restriping approximately 10 miles of various streets. A **MOTION** was made by Commissioner Ronnie Anderson and seconded by Mayor Pro Tem Dennis Josey. The motion **unanimously** carried (5-0).

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**APPROVAL OF THE FY'15 LOCAL MAINTENANCE IMPROVEMENT GRANT  
(LMIG) APPLICATION**

Option #2

Rank	Street Name	Beginning Point	Ending Point	Length (Miles)	Estimated Cost
1.5	Whispering Pines #1	Hillside Drive	End of Curbing	0.15	\$27,645.25
1.5	Whispering Pines #2	End of Curbing	East Sellers Street	0.10	\$9,554.00
1.6	Hillside Drive	East Gordon Street	End	0.21	\$31,229.40
1.8	Leader Street	Sears Street	End	0.15	\$10,609.50
2	East Franklin Street	Elk Street	North McDonald Ave	0.80	\$74,320.00
	Extra Striping				
Total Estimated Cost					\$183,358.15

**APPROVAL OF THE ON-SITE CLINIC**

Upon recommendation from Judy Carter, Human Resource Director, Commission approved to enter into a contract with Coffee Regional Medical Center and the City of Douglas for an on-site clinic effective January 1, 2015, with employees paying the co-pay, a **MOTION** was made by Commissioner Ronnie Anderson and seconded by Commissioner Bob Moore. The motion **unanimously** carried (5-0).

**FIRST READING-AMENDMENTS TO THE RETIREMENT PLAN**

Upon recommendation from Judy Carter, Human Resource Director, Commission approved the First Reading of the Ordinance to amend the GMA Retirement Plan that was discussed in the work session with the first item being to provide Auto A Terminated Vest Benefit effective 12/22/2014. Jerome Adams, City Attorney read the first reading tonight to amend the ordinance for the City of Douglas Retirement Plan and stated that the second reading will be read a second time at a regular meeting of the Mayor and Commission after properly advertising as required under the Charter of the City of Douglas, Georgia on December 18, 2014.

The second amendment to the ordinance will be to 1) Eliminate in-service distribution on or after 1/1/2015 or 2) GMA has amended the Master Plan to cease in-service distribution on 1/1/2015 until reaching the age of 62 to draw in-service distribution.

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**FIRST READING-AMENDMENTS TO THE RETIREMENT PLAN-CONTINUED**

A **MOTION** was made by Commissioner Ronnie Anderson and seconded by Mayor Pro Tem Dennis Josey to eliminate the ability to commence In-service distribution on or after 1/1/2015. The motion was carried **(4-1)**. Commissioner Bob Moore **voted against** the motion. Jerome Adams, City Attorney read the first reading tonight to amend the ordinance for the City of Douglas Retirement Plan and stated that the second reading will be read a second time at a regular meeting of the Mayor and Commission after properly advertising as required under the Charter of the City of Douglas, Georgia on December 18, 2014.

**APPROVAL OF THE CHANGE TO THE UPCOMING HOLIDAY**

Upon recommendation from Terrell Jacobs, City Manager, Commission approved for request that the days off this year be rescheduled to be open on Christmas Eve, December 24th and to be closed Christmas Day, December 25th and the day after Christmas, December 26<sup>th</sup>. A **MOTION** was made by Commissioner Ronnie Anderson and seconded by Mayor Pro Tem Dennis Josey. The motion was **unanimously** carried **(5-0)**.

**STAFF COMMENTS**

Georgia Henderson, Public Information Director announced the following:

- Thanked everyone for the support with the Festival Lights Christmas Parade with 85 entries participating.
- Heritage Station Museum will have an exhibit called Holiday Memories. This exhibit will be on display until the middle of January.
- December 11<sup>th</sup>, Centennial Celebration of Historic Ashley-Slater House to include the ribbon cutting at 10:00 a.m. and "Night of Living History" historic tour 5 p.m. - 7 p.m.
- The City of Douglas Police Department and Southwire will host a handgun, safety class for women, December 13<sup>th</sup>.
- Christmas on the pond at the Coffee County General State Park December 17<sup>th</sup>.
- Christmas Home Decorating Contest hosted by the Neighborhood Involvement Program will be held December 16<sup>th</sup>.
- Community Junk Drop off Day will be held December 20<sup>th</sup> and 27<sup>th</sup>.
- City of Douglas Offices will be closed December 25<sup>th</sup> and 26<sup>th</sup>.
- City of Douglas will host a Blood Drive Wednesday December 17<sup>th</sup>.
- The Christmas Parade will be televised beginning Tuesday 6 a.m. and 6 p.m. on channel 13 and on [www.video](http://www.video) or the city YouTube page.

**GENERAL COMMENTS**

No comments

**COMMISSION COMMENTS**

No Comments

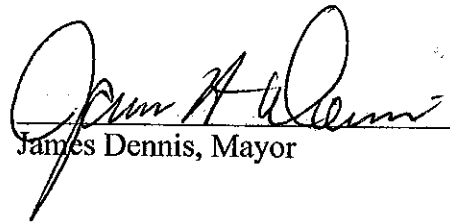
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**MAYOR COMMENTS:**

- Thanked staff and volunteers for making the parade a success
- Encouraged the community to take advantage of the Junk Drop-Off Day
- City Commission Meeting will be held December 18<sup>th</sup>
- Thanked the Recreation Department for a great job hosting the All-star Football Games
- Update on the Mayor's Motorcade
- Encouraged citizens to contact the anonymous tip line 260.3600 for any suspicious activities.
- Secure items and be safe for the holidays

**ADJOURNMENT**

With no further business to discuss in the Regular Meeting, a motion was made to adjourn by Commissioner Marty Swain and seconded by Commissioner Ronnie Anderson. The meeting was adjourned at 7:45 P.M.

  
James Dennis, Mayor

  
Wynetta J. Bolder, City Clerk