

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
JULY 28, 2014**

A Regular Meeting of the Board of Commissioners was held on Monday, July 28, 2014 at 7:00 P.M., in the Council Chambers of City Hall with Mayor James H. Dennis presiding and Mayor Pro-Tem Dennis Josey, Commissioners Richard Hutchinson, Bob Moore, Marty Swain, Olivia Pearson and Ronnie Anderson were present.

INVOCATION

Steve Bailey, Douglas Coffee County Chamber's Ambassadors gave the invocation.

PLEDGE OF ALLEGIANCE

Coffee County School Naval JROTC led the Pledge of Allegiance to the Flag.

MINUTES ADOPTION

The following minutes were unanimously approved as corrected:

Work Session..... July 10, 2014
Commission Meeting..... June 10, 2014

A **MOTION** to unanimously approve the minutes as printed was made by Mayor Pro Tem Dennis Josey and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson, and Ronnie Anderson **unanimously** approved **(6-0)** the minutes as printed.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission **unanimously** approved the order of the Agenda as set forth in the work session.

A **MOTION** to approve the order of the Agenda was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson, **unanimously** approved **(6-0)** the order of the Agenda.

ACKNOWLEDGED THE STATE WINNERS IN TENNIS, SWIMMING, GOLF AND SOFTBALL

Roger Johnson, Parks and Recreation Director acknowledged the coaches and the participants of the Tennis, Swim and Softball teams.

APPROVAL OF THE SIDEWALK CAFÉ ORDINANCE - SECOND READING

City Attorney Jerome Adams read the second reading of the Sidewalk Café Ordinance "**AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CODE OF ORDINANCES, CHAPTER 78, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, BY INSERTING AN ARTICLE ENTITLED SIDEWALK CAFES.**"

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**APPROVAL OF THE SIDEWALK CAFÉ ORDINANCE - SECOND READING-
CONTINUE**

A **MOTION** to approve the Sidewalk Café Ordinance was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the Sidewalk Café Ordinance.

APPROVAL OF THE FY'14 BUDGET AMENDMENT

Upon recommendation of Terrell Jacobs City Manager, the Commission approved to adopt the Resolution to amend the FY'14 Budget to reflect changes in revenues and expenditures that have occurred since the adoption of the amended budget.

A **MOTION** to approve to adopt the Resolution to amend the FY'14 Budget to reflect changes in revenues and expenditures that have occurred since the adoption of the amended budget was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson unanimously approved **(6-0)** the FY'14 Budget Amendment.

APPROVAL OF THE FY'15 BUDGET AMENDMENT

Upon recommendation from Terrell Jacobs, City Manager, the Commission approved to adopt the Resolution to amend the FY'15 Budget to reflect changes in revenues and expenditures that have occurred since the adoption of the original budget.

A **MOTION** to approve to adopt the Resolution to amend the FY'15 Budget to reflect changes in revenues and expenditures that have occurred since the adoption of the original budget was made by Commissioner Ronnie Anderson and seconded by Mayor Pro Tem Dennis Josey.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the FY'15 Budget Amendment.

APPROVAL OF CHANGE ORDER NO. 3-NORTH PEARL CDBG PROJECT

Upon recommendation from Dale Batten, Community Development Director, the Commission unanimously approved the Change Order No. 3 in the amount of \$56,105.00 for sewer improvements to the Community Development Block Grant # 12p-x-034-2-5475, North Pearl Redevelopment Area, increasing the contract with Coastal Plain Construction Company to \$488,512.50.

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A **MOTION** to approve the Change Order No. 3 in the amount of \$56,105.00 for sewer improvements to the Community Development Block Grant # 12p-x-034-2-5475, North Pearl Redevelopment Area, increasing the contract with Coastal Plain Construction Company to \$488,512.50 was made by Commissioner Ronnie Anderson and seconded by Commissioner Bob Moore.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the Change Order No. 3- North Pearl CDBG Project.

APPROVAL OF THE USAGE OF CENTRAL SQUARE COMPLEX FOR COFFEE COUNTY KAYLA DAY

Upon recommendation from Roger Johnson, Parks and Recreation Director, the Commission unanimously approved partnership for the use of Central Square Complex for Coffee County Kayla Day, as well as waiving the fee for both gyms.

A **MOTION** to approve partnership for the use of Central Square Complex for Coffee County Kayla Day and waiving the fee for both gyms was made by Commissioner Bob Moore and seconded by Commissioner Olivia Pearson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the usage of Central Square Complex for Coffee County Kayla Day.

APPROVAL OF THE PURCHASE OF PATROL VEHICLES

Upon recommendation from Deputy Chief Brannen Pruette, Police Department, the Commission unanimously approved to purchase of five (5) 2014 Dodge Charger Police package patrol vehicles in the amount of \$23,460.37 each for a total price of \$117,501.85 from Akins Ford, Dodge, Jeep, Chrysler in Winder, Ga under State Contract price. It is also requested that Mayor and Commission approve the budgeted amount of \$57,000 for equipment to be installed in these vehicles.

A **MOTION** to approve the purchase of five (5) 2014 Dodge Charger Police package patrol vehicles in the amount of \$23,460.37 each for a total price of \$117,501.85 from Akins Ford, Dodge, Jeep, Chrysler in Winder, GA under State Contract price and the budgeted amount of \$57,000 for equipment to be installed in these vehicles was made by Commissioner Ronnie Anderson and seconded by Commissioner Richard Hutchinson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the purchase of patrol vehicles.

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APPROVAL OF THE PURCHASE OF VEHICLE FOR NARCOTICS TASK FORCE

Upon recommendation from Deputy Chief Brannen Pruette, Police Department, the Commission unanimously approved to purchase one (1) Dodge Charger Police Street Appearance Package from Akins Ford under the state contract for the total price of \$23,611.25.

A **MOTION** to approve the purchase of one (1) Dodge Charger Police Street Appearance Package from Akins Ford under the state contract for the total price of \$23,611.25 was made by Commissioner Richard Hutchinson and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the purchase of one (1) vehicle for the Narcotics Task Force.

APPROVAL OF THE AIRPORT HANGAR LEASE RENEWAL

Upon recommendation from Dale Batten, Community Development Director, the Commission unanimously approved the request of Mr. Tom Reilly to renew his current hangar land lease agreement for an additional three year period ending July 31, 2017 at the Douglas Municipal Gene Chambers Airport.

A **MOTION** to approve the request of Mr. Tom Reilly to renew his current hangar land lease agreement for an additional three year period ending July 31, 2017 at the Douglas Municipal Gene Chambers Airport was made by Mayor Pro Tem Dennis Josey and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the Airport Hangar Lease renewal.

APPROVAL OF YOUNG CHAPEL'S STREET CLOSING

Upon recommendation from Rodger Goddard, Code Enforcement Division, the Commission unanimously approved to ratify the decision of the Commission to allow the closing of West Magnolia Street from Shirley Avenue to Tillman Street that was held on Saturday July 19th, 2014 for the time that was requested.

A **MOTION** to approve to ratify the decision of the Commission to allow the closing of West Magnolia Street from Shirley Avenue to Tillman Street that was held on Saturday July 19th, 2014 for the time that was requested was made by Commissioner Richard Hutchinson and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the Airport Hangar Lease renewal.

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APPROVAL OF THE APPOINTMENTS TO THE ETHICS COMMITTEE

Mayor James Dennis recommended the following terms for the individuals that were considered for reappointment/appointment: Lynne Gaskins, (3) year term and Danita Halibtu (1 year term) and Russ Gillis (2) year term

A **MOTION** to approve to reappoint Lynne Gaskins, (3) year term and Danita Halibtu (1 year term) and to appoint Russ Gillis (2) year term as the Attorney to the Ethics Committee was made by Commissioner Ronnie Anderson and seconded by Mayor Pro Tem Dennis Josey.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the reappointments/appointments and terms for the Ethics Committee.

Mayor James Dennis stated that after speaking with the City Attorney a recommendation will be brought forth at a later date to the Commission for an amendment to add an alternate to the board in case someone will have to recuse themselves. This will allow to keep a three (3) member panel.

STAFF COMMENTS

Georgia Henderson, Public Information Director announced the following:

- Commit 2 B Fit Walk will be held Thursday, July 31st beginning at 5:30 p.m.
- Registration will be taken for the Annual Christmas Light Parade.
- Bids: Football and Soccer Equipment-deadline July 14th.
- Jobs: Reserve Police Officer, Fulltime Firefighter, Volunteer Firefighter and Recreational Department Positions.
- South Georgia Indoor and Outdoor Expo will be held August 21st-23rd.
- Heritage Station will reopen August 4th at 10:00 a.m. commemorating the Civil War, this will be hosted by the Historical Society.

Terrell Jacobs, City Manager stated that there has be inquiries concerning leaf and limb for commercial customers. Currently this service is not available to commercial customers. Staff will be meeting to research and bring back recommendations. Terrell Jacobs, City Manager discussed leaf and limbs being taken to our mulch facility and potential lifting the moratorium on outside leaf and limb be brought to compost sites.

MAYOR AND COMMISSION COMMENTS

Commissioner Olivia Pearson thanked everyone for prayers food and the love shown to the family of the Late Henry Lee Moore.

Mayor Pro Tem Dennis Josey commended Mr. Jimmy Lott and the group that designed and built the gateway signs.

Commissioner Richard Hutchinson commended citizens for participating with the See something...Say Something Campaign for crimes that have been solved.

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MAYOR AND COMMISSION COMMENTS-CONTINUE

Mayor Dennis stated the following:

- ❖ Condolences to Commissioner Olivia Pearson for the loss of her Brother-in-law.
- ❖ Advised every one of the Tip Line 260.3600
- ❖ Thanked the citizens for being a part of the “See something... Say Something.” Two individuals were arrested that possibly were connected to the burglaries in the community.
- ❖ Thanked everyone that had a part with the film project.
- ❖ Mayor Dennis stated that he and Commissioner Pearson met with Mr. Butler of the Department of Labor. He was very complimentary of Douglas as far as labor and jobs and our employment rate decreasing.

ADJOURNMENT

With no further business to discuss in the Regular Meeting a motion was made to adjourn to enter into the Utility Meeting by Commissioner Richard Hutchinson and seconded by Commissioner Ronnie Anderson. The meeting was adjourned at 7:35 P.M.

James H. Dennis, Mayor

Wynetta J. Bolder, City Clerk

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**UTILITY COMMISSION MEETING
CITY OF DOUGLAS
July 28, 2014**

A Utility Commission Meeting was held on Monday, June 28, 2014 at 8:00 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor James Dennis presiding and Mayor Pro Tem Dennis Josey, Commissioners Ronnie Anderson, Marty Swain, Robert Moore, Richard Hutchinson, and Olivia Pearson were in attendance.

Wynetta Bolder, City Clerk/Customer Care, Mike Hudson, Gas/Water and Wastewater Director, Lamar Hill, Electric Director and Tommy Harrell, Customer Service Manager, appeared before the Mayor and Commission to discuss and receive recommendations.

Luxury Nails (Binh T. Lai) 802 S Peterson Ave., Suite B

Binh (pronounced "Ben") T. Lai with Luxury Nails at 802 S. Peterson Ave., Suite B, and account # 203-20284-03 is requesting adjustment for high electric bill. He had received a bill created on June 20, 2014 for \$1,148.81. The electric consumption was 6,830 kWh. The prior month kWh was 5,929 and an increase of 901 kWh. Carl Murray with the electric department has checked electrical issues as well as reread the meter for accuracy.

The Utility Appeals Board agreed to a **motion** made by Commissioner Anderson and seconded by Commissioner Swain for Mr. Lai to pay the bill in full and when the meter is tested if there is a problem he can receive an adjustment to be credit to his account. Also have Carl Murray to do a follow up with an energy audit and meter test when he returns from sick leave. **The motion was unanimously carried. (6-0)**

Terrell Jacobs, City Manager and Mayor Pro Tem Dennis Josey agreed to meet at the location to assist with identifying the problem.

Mayor Pro-Tem Dennis Josey, Commissioners Marty Swain, Olivia Pearson, Ronnie Anderson Bob Moore, and Richard Hutchinson voted in favor of the motion **(6-0)**

With no further business to discuss in the Utility Committee Appeals Meeting a motion was made to adjourn to enter into the Executive Session by Mayor Pro Tem Dennis Josey and seconded by Commissioner Richard Hutchinson. **Approved (6-0)**

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**MINUTES
EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS
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Mayor James H. Dennis, Mayor Pro Tem Marty Swain and Commissioners Richard Hutchinson, Robert Moore, Olivia Pearson, Ronnie Anderson and Dennis Josey were in attendance of the Executive Session.

LITIGATION ISSUES

Terrell Jacobs, City Manager, discussed personnel issues with the Mayor and Commission. Jerome Adams, City Attorney, Wynetta Bolder, City Clerk and Judy Carter, Human Resources Director, were in attendance.

Mayor Pro Tem Dennis Josey made the **MOTION** to adjourn from Executive Session and to return to the regular meeting and was seconded by Commissioner Ronnie Anderson and **approved** by all. **(6-0)**

ADJOURNMENT

Commissioner Marty Swain made a motion to adjourn Regular Session. The motion was seconded by Commissioner Bob Moore and unanimously approved. The meeting was adjourned at 8:25 P.M.

James H. Dennis, Mayor

Wynetta J. Bolder, City Clerk

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Affidavit

The undersigned presiding officer, under oath, certifies that at a City of Douglas Commission Meeting, held on June 26th, 2014, the Mayor and Commission closed its meeting as permitted by the Open Meetings Act of Georgia [O.C.G.A. 50-14-1 through 50-14-6]. The only matter(s) considered or discussed during the closed meeting are as indicated below:

_____ To discuss future acquisition of real estate [O.C.G.A. 50-14-3 (4)].

_____ To discuss or deliberate the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of an employee [O.C.G.A. 50-14-3 (6)].

_____ To consult with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or an officer or employee or in which the officer or employee may be directly involved [O.C.G.A. 50-14-2].

This day of 26th January, 2014

Signature of Presiding Officer

Sworn to & Subscribed Before Me
On The Above Indicated Date:

Notary Public, State of Georgia
Commission Expires _____

The Mayor and Commission unanimously approved to enter into executive session.