

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
JULY 10, 2014**

A Regular Meeting of the Board of Commissioners was held on Thursday, July 10, 2014 at 7:00 P.M., in the Council Chambers of City Hall with Mayor James H. Dennis presiding and Mayor Pro-Tem Dennis Josey, Commissioners Richard Hutchinson, Bob Moore, Marty Swain, Olivia Pearson and Ronnie Anderson were present.

INVOCATION

Pastor Mark Mercer, College Avenue Baptist Church gave the invocation.

PLEDGE OF ALLEGIANCE

Coffee County School Naval JROTC, led the Pledge of Allegiance to the Flag.

MINUTES ADOPTION

The following minutes were unanimously approved as corrected:

Work Session..... June 26, 2014
Commission Meeting..... June 26, 2014

A **MOTION** to unanimously approve the minutes with corrections was made by Mayor Pro Tem Dennis Josey and seconded by Commissioner Richard Hutchinson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson, and Ronnie Anderson **unanimously** approved **(6-0)** the minutes as corrected.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission **unanimously** approved the order of the Agenda as set forth in the work session.

A **MOTION** to approve the order of the Agenda was made by Commissioner Ronnie Anderson and seconded by Commissioner Bob Moore.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson, **unanimously** approved **(6-0)** the order of the Agenda.

APPROVED DECLARING EQUIPMENT AS SURPLUS

Upon recommendation of Charlie Davis, Assistant City Manager/Finance Director, the Commission approved and declared the presented list of items, as discussed in tonight's Work Session Meeting from various departments, as surplus and allow the disposal of these items to the highest bidder through the Gov-Deals on-line Auction Site.

A **MOTION** to approve the Mayor to sign and declare the presented list of items, as discussed in tonight's Work Session Meeting from various departments, as surplus and allow the disposal of these items to the highest bidder through the Gov-Deals on-line Auction Site was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
JULY 10, 2014

APPROVED DECLARING EQUIPMENT AS SURPLUS-CONTINUED

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson unanimously approved **(6-0)** for declaring equipment as surplus.

SIDEWALK CAFÉ ORDINANCE - FIRST READING

Rodger Goddard, Code Enforcement Officer, and the Douglas-Coffee County Planning Commission recommend the approval of the first reading of the Sidewalk Café Ordinance at the meeting on this date with the second reading and to be held on July 28, 2014. City Manager, Terrell Jacobs read the first reading tonight. **“AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CODE OF ORDINANCES, CHAPTER 78, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, BY INSERTING AN ARTICLE ENTITLED SIDEWALK CAFES.”** The second reading for the second time at a regular meeting of the Mayor and Commission after properly advertising as required under the Charter of the City of Douglas, Georgia on July 28, 2014.

No action was taken at this time.

APPROVAL OF THE DITCH WITCH BORING RIG BEACON HEAD AND LOCATOR DEVICE

Upon recommendation from Mike Hudson, Natural Gas/Water/Wastewater Director, the Commission approved this emergency purchase for the Ditch Witch Boring Rig beacon head and locating device totaling \$13,653.20.

A **MOTION** to approve this emergency purchase for the Ditch Witch Boring Rig beacon head and locating device totaling \$13,653.20 was made by Commissioner Ronnie Anderson and seconded by Mayor Pro Tem Dennis Josey.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the emergency purchase for the Ditch Witch Boring Rig beacon head and locating device.

APPROVED THE CONSTRUCTION OF SR 32 EAST AND WEST ENTRY WAY SIGNS

Upon recommendation from Jacob Lott, Public Works Director/City Engineer, the Commission unanimously approved to ratify the action of approving Jimmy Lott as the brick mason for the construction of the entry way signs and his cost of \$11,114.00.

A **MOTION** to approve to ratify the action of approving Jimmy Lott as the brick mason for the construction of the entry way signs and his cost of \$11,114.00 was made by Commissioner Marty Swain and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** to ratify the action of approving Jimmy Lott as the brick mason for the construction of SR 32 East and West Entry Way Signs.

MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
JULY 10, 2014

APPROVAL OF RESOURCES NEEDED FOR FILMING OF MOVIE AND A COMMERCIAL

Terrell Jacobs stated that as discussed in the work session, there are two issues in relationship to filming activity for the immediate consideration and approval. The first film is a non-profit production called "The Last Pedestrian". Staff recommends that we use limited city resources to assist this filming production at this time until such established policies can be developed. Also, Mr. Jacobs stated as clarification on the limited resources means not to use any on-duty personnel as discussed in the work session. In regards to the second film, which is a commercial to promote Wiregrass Technical College and our community, staff recommends that we partner with them on this endeavor which will help promote our community here in the City of Douglas. We further recommend to utilize some city resources that Wiregrass Technical College has requested at this time for their filming activity until such formal policies can be developed.

A **MOTION** to approve resources needed for filming the movie "The Last Pedestrian" and the commercial for Wiregrass Technical College was made by Commissioner Marty Swain and seconded by Commissioner Bob Moore.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the resources needed for filming the moving "The Last Pedestrian" and the commercial for Wiregrass Technical College.

ANNOUNCEMENT OF THE VACANCIES TO THE ETHICS COMMITTEE

Terrell Jacobs, City Manager, announced that the vacancies for the Ethics Committee will be advertised for two weeks. The applicants will be brought forth for consideration at the July 28th meeting. All applicants must be a city residence also there is a vacancy for an Attorney that will need to be in good standing with the Bar Association.

APPROVAL OF HIRING PART-TIME POLICE OFFICERS

Upon recommendation from Chief Gary Casteloes, Police Department, the Commission approved to hire certified part-time officers to be utilized by the Douglas Police Department to help fill-up vacancies and aid the city in building up workforce until the department can get to the approved staffing level.

A **MOTION** to approve hiring certified part-time officers to be utilized by the Douglas Police Department to help fill-up vacancies and aid the city in building up workforce until the department can get to the approved staffing levels was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the hiring of part-time Police Officers.

MINUTES
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CITY OF DOUGLAS, GEORGIA
JULY 10, 2014

STAFF COMMENTS

Georgia Henderson, Public Information Director announced the following:

- Community Clean-up Day will be held Saturday, July 19th at Pine Street and Gaskin Avenue (adjacent to the 9th Grade Academy) 8a.m. - noon.
- Bids: Football and Soccer Equipment-deadline July 14th.
- Jobs: Full-time Utility Service Worker II.
- South Georgia Indoor and Outdoor Expo will be held August 21st-23rd.
- Heritage Station will reopen August 4th at 10:00 a.m. commemorating the Civil War, this will be hosted by the Historical Society.

Roger Johnson, Parks and Recreational Director gave an update on the accomplishments of the City of Douglas Swim Team and the Girls' Softball Team.

Chief Gary Casteloos, Police Department gave an update concerning the armed robbery and the shooting of Officer Larry Carter. Chief Casteloos stated that Officer Carter was taken to Savannah and was released. Also Chief Casteloos stated that the two suspects from those crimes were in custody.

MAYOR AND COMMISSION COMMENTS

Commissioner Olivia Pearson asked if the City Manager could give her an update on items that were discussed in the work session.

Commissioner Bob Moore requested an estimated cost of the operation of the Ashley Slater House.

Marty Swain stated that he would like to thank God for our police officer that was injured on duty was okay.

Mayor Dennis stated the following:

- ❖ Press conference will be held Friday, July 10th on Madison Avenue.
- ❖ Hoped everyone had a safe 4th of July Holiday.
- ❖ Advised every one of the Tip Line 260.3600 "See or know something... Say Something.
- ❖ Deepest gratitude to the Chief of Police, Fire Chief, staff and other agencies for assisting with all the incidents that have occurred in the community.
- ❖ Please be vigilant around your property.
- ❖ Excited about the Heritage Museum reopening August 4th.
- ❖ Community Cleanup Day July 19th.
- ❖ Assured the citizens that the crimes will be solved in our community.

ADJOURNMENT

With no further business to discuss in the Regular Meeting, a motion was made by Mayor Pro Tem Dennis Josey to adjourn the regular meeting. The motion was seconded by Commissioner Ronnie Anderson. The meeting was adjourned at 7:35 P.M.

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James H. Dennis, Mayor

Wynetta J. Bolder, City Clerk