

MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
APRIL 14, 2014

A regular meeting of the Board of Commissioners was held on Monday, April 14, 2014 at 7:00 P.M., in the Council Chambers of City Hall with Mayor James H. Dennis presiding and Mayor Pro-Tem Dennis Josey, Commissioners Richard Hutchinson, Bob Moore, and Marty Swain, Ronnie Anderson and Olivia Pearson were present.

INVOCATION

Rev. Marshall Adcock of First Assembly of God gave the invocation.

PLEDGE OF ALLEGIANCE

Terry Fesperman, Vehicle Maintenance Director led the Pledge of Allegiance to the Flag.

MINUTES ADOPTION

The following minutes were unanimously approved:

Work Session..... March 24, 2014
Commission Meeting..... March 24, 2014

A **MOTION** to unanimously approve the minutes as corrected was made by Mayor Pro Tem Dennis Josey and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson and Olivia Pearson **unanimously** approved **(6-0)** the minutes as corrected.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission **unanimously** approved the order of the Agenda as published.

A **MOTION** to approve the order of the Agenda was made by Commissioner Richard Hutchinson and seconded by Commissioner Bob Moore.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson, Olivia Pearson **unanimously** approved **(6-0)** the order of the Agenda as discussed in the work session.

CHILD ADVOCACY CENTER “WHEN PIGS FLY” EVENT

Judy Worrell and Angie Osteen, Children Advocacy Center, informed the Commission and the Community of a fundraising event “When Pigs Fly” that will be hosted by the Child Advocacy Center. This event will take place Saturday, May 17th, 10:00 a.m. at Jardine Stadium.

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APPROVED THE 3 PHASE 2500KVA, TYPE F 7200/12470 GRD PAD MOUNT TRANSFORMER BID (WAREHOUSE INVENTORY) ELECTRIC CITIES OF GEORGIA BID #1400083PH-1

Upon recommendation of Stanley Merritt, Purchasing Agent, the Mayor and Commission approved as discussed in tonight's work session, the purchase of one (1) 3 phase 2500KVA, Type F Pad Mount Transformer from the low bid submitted by Gresco of Forsyth, Georgia for a grand total cost of \$27, 410.00.

A **MOTION** to approve as discussed in tonight's Work Session, the Purchase of one (1) 3 Phase 2500KVA, Type F Pad Mount Transformer from the low bid submitted by Gresco of Forsyth, Georgia for a grand total cost of \$29,410.00 was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain.

Mayor Pro Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson and Olivia Pearson unanimously approved **(6-0)** the purchase of one (1) 3 Phase 2500KVA, Type F Pad Mount Transformer from the low bid submitted by Gresco of Forsyth, Georgia.

APPROVED THE (3) THREE NEW HIS AND HER ADA ACCESSIBLE BATHROOMS (PARKS & RECREATION DEPARTMENT) BID 3-24-14

Upon recommendation of Stanley Merritt, Purchasing Agent, the Mayor and Commission approved as discussed in tonight's Work Session meeting, the purchase and construction of three (3) new His and Her ADA Bathrooms from the low bid submitted by Rowe Construction, of Pearson, Georgia, for a grand total price of **\$25,867.37**. These restrooms will be located at Wheeler Park, Eastside Park and Roundtree Park.

A **MOTION** to approve the purchase and construction of (3) three new His and Her ADA Bathrooms from the low bid submitted by Rowe Construction, of Pearson, Georgia, for a grand total price of \$25,867.37 was made by Commissioner Marty Swain and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson and Olivia Pearson **unanimously** approved **(6-0)** the purchase and construction of (3) three new His and Her ADA Bathrooms from the low bid submitted by Rowe Construction, of Pearson, Georgia.

APPROVED THE OKEFENOKEE RADIO CONTROL CLUB REQUEST

Upon recommendation of Dale Batten, Community Development Director, the Mayor and Commission approved the request of the Okefenokee Radio Control Club to use a portion of the east ramp for a Radio Control Airplane Fly-In, tentatively scheduled for October 23rd – 25th, 2014, subject to their providing required liability insurance and meeting safety requirements.

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APPROVED THE OKEFENOKEE RADIO CONTROL CLUB REQUEST-CONTINUE

A **MOTION** to approve the request of the Okefenokee Radio Control Club to use a portion of the East Ramp for a Radio Control Airplane Fly In, tentatively scheduled for October 23 – 25, 2014, subject to their providing required liability insurance and meeting safety requirement was made by Commissioner Ronnie Anderson and seconded by Mayor Pro Tem Dennis Josey.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson and Olivia Pearson **unanimously** approved **(6-0)** the request of the Okefenokee Radio Control Club.

APPROVED RESOLUTION FOR HAZARD MITIGATION PLAN

Upon recommendation of Dale Batten, Community Development Director, the Commission approved that Mayor James H. Dennis be authorized to execute a Resolution approving the Hazard Mitigation Plan Update for the City of Douglas.

A **MOTION** to approve that Mayor James H. Dennis be authorized to execute a Resolution approving the Hazard Mitigation Plan Update for the City of Douglas was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson, and Olivia Pearson **unanimously** approved **(6-0)** the Resolution for Hazard Mitigation Plan update.

APPROVED THE RESOLUTION AUTHORIZING EXECUTION OF STATE CONTRACT FOR AIRPORT

Upon recommendation of Dale Batten, Community Development Director, the Mayor and Commission approved a Resolution authorizing Mayor James H. Dennis to execute DOT Contract No. AP014-9024-28(069) in the amount of \$118,650.00 for the Old Fuel Farm Closure and the Terminal Apron/Crack Sealing Project at the Douglas Municipal Gene Chambers Airport upon receipt and authorizing the local match in the amount of \$6,244.50 to be funded with SPLOST V funds for a total amount of **\$124,894.50**.

A **MOTION** to approve a Resolution authorizing Mayor James H. Dennis to execute DOT Contract No. AP014-9024-28(069) in the amount of \$118,650.00 for the Old Fuel Farm Closure and the Terminal Apron/Crack Sealing Project at the Douglas Municipal Gene Chambers Airport upon receipt and authorizing the local match in the amount of \$6,244.50 to be funded with SPLOST V funds for a total amount of \$124,894.50 was made by Commissioner Ronnie Anderson and seconded by Mayor Pro Tem Dennis Josey.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson, and Olivia Pearson **unanimously** approved **(6-0)** the Resolution authorizing execution of state contract for the Airport.

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APPROVED AWARD OF CONTRACTS FOR AIRPORT IMPROVEMENTS

Upon recommendation of Dale Batten, Community Development Director, the Mayor and Commission awarded the contract for the Old Fuel Farm Closure to L&T, Inc., in the amount of \$66,138.80; awarded the Terminal Apron/Taxiway Crack Sealing Project to Ricketson Construction Company in the amount of \$30,138.70; and authorize the local 5% match in the amount of \$4,816.38 to be funded with SPLOST V funds. FAA will fund 90% and DOT will fund 5% of the total cost.

A **MOTION** to award the contract for the Old Fuel Farm Closure to L&T, Inc., in the amount of \$66,138.80; award the Terminal Apron/Taxiway Crack Sealing Project to Ricketson Construction Company in the amount of \$30,138.70; and authorize the local five percent match in the amount of \$4,816.38 to be funded with SPLOST V funds. FAA will fund 90% and DOT will fund 5% of the total cost was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson, and Olivia Pearson **unanimously** approved **(6-0)** award of contracts for Airport Improvements.

APPROVED PURCHASE PRICE OF CEMETERY PLOTS FROM PRIVATE INDIVIDUALS
ITEM WAS TABLED IN THE WORKSESSION

APPROVED THE DEMOLITION OF FAIRGROUND BUILDING/CONCRETE PADS

Upon recommendation of Roger Johnson, Parks and Recreation Director, the Mayor and Commission approved the Mayor and Board of Commissioners give approval for East Coast Asphalt (Ray Ricketson) to demo the Fairground Building and concrete pads and remove for a cost of \$12,500.00.

A **MOTION** to approve the East Coast Asphalt (Ray Ricketson) to demo the Fairground Building, concrete pads and remove for a cost of \$12,500.00 was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain. Mayor Pro-Tem Dennis Josey,

Commissioner Pearson questioned the information that Mr. Lund provided concerning asbestos that was indicated in his specification, she inquired if this would be an additional cost.

Mr. Johnson stated that the asbestos was included in the proposal.

Mayor Dennis request staff to confirm this.

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APPROVED THE DEMOLITION OF FAIRGROUND BUILDING/CONCRETE PADS

Commissioner Ronnie Anderson and Mayor Pro Tem Dennis Josey expressed concern allowing Mr. Ricketson to give a proposal after Mr. Lund had already exposed his bid price.

Commissioner Anderson stated he understood Mr. Ricketson would do this project at no cost.

Terrell Jacobs, City Manager stated that the City of Douglas does not have a demolition contractor, this is what staff was seeking to get. There was only one person in this area that had these expertise. Mr. Ricketson agreed to take the building down but not the slab at no cost. Commission recommended that staff seek others that would be able to do the project. Based on the recommendation from Vick Suttles, Architect it would be at our best interest to take the whole building down along with the slabs of concrete.

Commissioner Ronnie Anderson questioned Mr. Ricketson completion time of 8 weekends and liability allowing individuals from a church to take the building down.

Jerome Adams, City Attorney stated that Mr. Ricketson will be required to have insurance.

Commissioners, Richard Hutchinson, Ronnie Anderson and Olivia Pearson **voted against the motion** to approve the East Coast Asphalt (Ray Ricketson) to demo the Fairground Building and concrete pads and remove for a cost of \$12,500.00. Commissioner Bob Moore and Commissioner Marty Swain **voted in favor** of the motion. (2-4)

After much discussion Commissioner Ronnie Anderson made a **MOTION** for Lund Company Inc. to demo the Fairground Building, concrete pads and remove for a cost of \$15,307.00. Commissioner Olivia Pearson seconded the motion. Mayor Pro Tem Dennis Josey, Commissioners Richard Hutchinson, Ronnie Anderson and Olivia Pearson **voted in favor** of the motion. Commissioner Bob Moore and Marty Swain **voted against the motion**. (4-2)

APPROVED RESTROOM QUOTE FOR CNG STATION

Upon recommendation of Mike Hudson, Natural Gas/Water/Wastewater Director, the Mayor and Commission approved the quote from Charles E. Lewis Construction for the installation of a restroom facility at the new CNG Station in the amount of **\$37,877.00**.

A **MOTION** to approve the quote from Charles E. Lewis Construction for the installation of a restroom facility at the new CNG Station in the amount of \$37,877.00 was made by Commissioner Marty Swain and seconded by Commissioner Bob Moore.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Olivia Pearson, Ronnie Anderson and Richard Hutchinson **unanimously** approved (6-0) the restroom quote for CNG Station.

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APPROVED THE MGAG ANNUAL MEETING VOTING DELEGATES

Upon recommendation of Mike Hudson, Natural Gas/Water/Wastewater Director, the Commission approved to authorize Mayor Dennis to sign the resolution leaving Mike Hudson as primary voting delegate and Mayor James Dennis as alternate voting delegate for the elections to be held at the Annual Meeting on May 2, 2014.

A **MOTION** to approve the resolution leaving Mike Hudson as primary voting delegate and Mayor James Dennis as alternate voting delegate for the elections to be held at the Annual Meeting on May 2, 2014 was made by Commissioner Ronnie Anderson and seconded by Commissioner Bob Moore.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson and Olivia Pearson **unanimously** approved (**6-0**) the resolution leaving Mike Hudson as primary voting delegate and Mayor James Dennis as alternate voting delegate for the elections to be held at the Annual Meeting on May 2, 2014.

APPROVED THE PURCHASE OF 4 HIGH-VOLTAGE SWITCHED CAPACITOR BANK, 4 3-UNIT CAPACITOR RACKS AND 3-100 KVAR CAPACITOR UNITS

Upon recommendation of Lamar Hill, Electric Department Director, the Commission approved to accept the low bid of Gresco Utility Supply in the amount of \$39,145.97 for the 4 high-voltage switched capacitor bank, 4 3-unit capacitor racks and 3-100 KVAR Capacitor Units.

A **MOTION** to approve the low bid of Gresco Utility Supply in the amount of \$39,145.97 for the 4 high-voltage switched capacitor bank, 4 3-unit capacitor racks and 3-100 KVAR Capacitor Units was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, and Richard Hutchinson, Ronnie Anderson and Olivia Pearson **unanimously** approved (**6-0**) to authorize the purchase of 4 high-voltage switched capacitor bank, 4 3-unit capacitor racks and 3-100 KVAR Capacitor Units.

STAFF COMMENTS

Blondale Thomas, Public Information Department announced the following:

- Georgia Cities Week April 13th – 19th
- Civil Rights Plaque Dedication held April 19th at noon at the Gladys Coley Resource Center
- Observance of Good Friday, City Hall will be closed April 18th
- General Coffee State Park will host Earth Day and Arbor Day April 19th, 10a.m. – 2p.m.
- Broxton Rocks open house April 20th 1p.m. – 5 p.m.
- Community Blood Drive April 23rd
- Relay for Life will be held April 25th
- Hand Gun Safety Course will for women will be held April 26th
- Broxton Rocks Tour April 27th

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STAFF COMMENTS-CONTINUE

- Summer Blitz Day will be held May 6th
- Summer Beach Bash, Tuesday June 3rd

Roger Johnson, Parks and Recreation Director gave an update with the summer lunch program that is being offered in Coffee County June 7th – July 17th.

Terrell Jacobs, City Manager stated that the Retired Teacher Association has started a brown bag program, they give out food to kids who are challenge in receiving food when they go home. Mr. Jacobs stated that there is a need for volunteers to give out food to the kids during the summer. The Summer Feeding Program is vital to our community.

Terrell Jacobs, City Manager recognized Lorinda Gray for an outstanding job organizing the Great American Clean-up Day in Douglas.

GENERAL COMMENTS

Johnnie Lee Roper, 711 South Daughtry Avenue (Commissioner Richard Hutchinson) thanked Commissioner Moore and Swain for saving money concerning demolition of the Fairground building. Mr. Roper announced the Civil Dedication Ceremony that is held Saturday April 19th at noon. Mr. Roper also expressed concern of the vandalism that is taken place at the Gladys Coley Resource Center.

MAYOR AND COMMISSION COMMENTS

Commissioner Olivia Pearson announced the Seminar (land surveying, wills and estates planning, timber management marketing, cost share care for land owners) held at Young's Chapel on April 17th. Also reiterated the comments concerning the vandalism that is being taken place at the Gladys Coley Resource Center. Commissioner Pearson encouraged citizens to please talk to their children about taking care of property in their neighborhood.

Commissioner Richard Hutchinson encouraged citizens in helping the kids to become more involved in the community.

Mayor Dennis stated the following:

- ❖ City Hall will be closed April 18th
- ❖ Thank everyone for assisting with the Bike, Blues and BBQ Festival
- ❖ Thanked everyone who participated with the Easter Egg Hunt for the Children on last Saturday.
- ❖ Requested for those that are campaigning to abide by the rules with placing signs on the city's right-a-way
- ❖ Wished everyone a Happy Easter
- ❖ Advised every one of the Tip Line ---- "See something, Say Something"
- ❖ Thanked Staff for all their work

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ADJOURNMENT

With no further business to discuss in the Regular Meeting, a motion was made to adjourn the regular meeting and to enter into the Utility Appeals Meeting by Commissioner Ronnie Anderson and seconded by Commissioner Bob Moore. The meeting was adjourned at 8:00 P.M.

James H. Dennis, Mayor

Wynetta J. Bolder, City Clerk

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UTILITY COMMISSION MEETING

Tommy Harrell, Customer Service Manager, appeared before the Mayor and Commission concerning a past utility bill from Shankorya Jordan. Ms. Jordan is requesting help concerning a past due bill in the amount of \$2,471.04. She is willing to pay the bill but does not have the money that is required up front per the Special Contract Payment Plan policy (total 1,998.28).

After much discussion Commissioner Richard Hutchinson made motion and Commissioner Olivia Pearson seconded the motion for the following:

- Allow Shankorya S. Jordan to establish a new location with only paying the deposits and processing fee up front (approximately \$145.00),
- Adjust ½ of the old debt of \$2,471.04 (\$1,235.52),
- Allow a Contract Payment Plan be established for the balance of \$1,235.52 at \$50.00 per month (will take 25 months to repay). She is to start paying in 30 days or with 1st bill from new location if sooner.

Mayor Pro-Tem Dennis Josey, Commissioners Marty Swain, and Richard Hutchinson, Ronnie Anderson and Olivia Pearson **voted in favor** of the motion (**5-1**) Commissioner Bob Moore **voted against** the motion.

ADJOURNMENT

With no further business to discuss in the Utility Appeals Meeting, meeting was adjourned.