

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS, GEORGIA  
JANUARY 28, 2014**

**A regular meeting of the Board of Commissioners was held on Monday, January 28, 2014 at 7:05 P.M., in the Council Chambers of City Hall with Mayor James H. Dennis presiding and Mayor Pro-Tem Dennis Josey, Commissioners Ronnie Anderson, Bob Moore, Marty Swain, Olivia Pearson and Richard Hutchinson present.**

**INVOCATION**

Commissioner Richard Hutchinson gave the invocation.

**PLEDGE OF ALLEGIANCE**

Coffee County High School Naval JROTC Cadets led the Pledge of Allegiance to the Flag.

**MINUTES ADOPTION**

The following minutes were unanimously approved:

Work Session.....January 13, 2014  
Commission Meeting.....January 13, 2014

A **MOTION** to unanimously approve the minutes as corrected was made by Commissioner Ronnie Anderson and seconded by Mayor Pro Tem Dennis Josey.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the minutes as printed.

**APPROVAL OF THE ORDER OF THE AGENDA**

The Commission **unanimously** approved the order of the Agenda.

A **MOTION** to approve the order of the Agenda was made by Mayor Pro Tem Dennis Josey and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the order of the Agenda as discussed in the work session.

**RECOGNITION OF EMPLOYEES EARNING GED DIPLOMA**

Mike Hudson, Gas/Water and Wastewater Director requested for Mayor James H. Dennis and Commissioner Ronnie Anderson to assist in recognizing Christopher Lytle (Water Department) and Gary Royals (Water Department) for the accomplishment of earning a GED Diploma.

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**APPROVED THE PURCHASE OF ONE (1) NEW 85 HORSE POWER FLYPT PUMP FOR THE WASTEWATER TREATMENT PLAN (SINGLE SOURCE)**

Upon recommendation of Stanley Merritt, Purchasing Agent, the Mayor and Commission approved the Purchase of One (1) New 85 Horse Power Flypt Pump Model NP-3301.185 6" Submersible Pump to be Purchased for the City of Douglas Sewer Plant as a Single Source Item, and award this item to Xylem Water Solutions Flypt Products of Garden City Georgia for a total price of **\$36,826.21**, and also to allow future purchases of Flypt Pumps to be purchased as needed by the Sewer Plant as Sole Source Purchases.

A **MOTION** to approve the Purchase of one (1) New 85 Horse Power Flypt Pump for the Wastewater Treatment Plan was made by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved (**6-0**) the Purchase of one (1) New 5 Horse Power Flypt Pump for the Wastewater Treatment Plant.

**APPROVED PURCHASE OF ONE (1) 2014 FORD F-150 TRUCK (STATE CONTRACT) SWC#9999-SPD-ES40199373-002 FOR THE WATER DEPARTMENT**

Upon recommendation of Stanley Merritt, Purchasing Agent, the Mayor and Commission approved the State Contract Prices from Allan Vigil Ford, of Morrow, Georgia for one (1) 2014 Ford F-150, truck to be utilized by the Water Department at a total cost of **\$19,694.00**.

A **MOTION** to approve State Contract Prices from Allan Vigil Ford, of Morrow, Georgia for one (1) 2014 Ford F-150, truck to be utilized by the Water Department at a total cost of **\$19,694.00** was made by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Olivia Pearson and Ronnie Anderson approved (**5-1**) State Contract Prices from Allan Vigil Ford, of Morrow, Georgia for one (1) 2014 Ford F-150, truck to be utilized by the Water Department at a total cost of **\$19,694.00**. Commissioner Richard Hutchinson **voted against** the motion.

**APPROVED INSPECTION AND PERMITS ONE (1) 2014 FORD F-150 ½ TON TRUCK (STATE CONTRACT) SWC#99999-SPD-ES40199373-002**

Upon recommendation of Stanley Merritt, Purchasing Agent, the Mayor and Commission approved the State Contract Prices from Allan Vigil Ford, of Morrow, Georgia for one (1) 2014 Ford F-150, ½ ton Pickup truck at a total cost of **\$20,805.00**.

A **MOTION** to approve State Contract Prices from Allan Vigil Ford, of Morrow, Georgia for one (1) 2014 Ford F-150, ½ ton pickup truck to be utilized by the Inspection and Permits Department at a total cost of **\$20,805.00** was made by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson.

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**APPROVED INSPECTION AND PERMITS ONE (1) 2014 FORD F-150 ½ TON TRUCK  
(STATE CONTRACT) SWC#99999-SPD-ES40199373-002-CONTINUE**

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Olivia Pearson and Ronnie Anderson approved (5-1) State Contract Prices from Allan Vigil Ford, of Morrow, Georgia for one (1) 2014 Ford F-150, pickup truck to be utilized by the Inspection and Permits Department for a at a total cost of **\$20,805.00**. Commissioner Richard Hutchinson **voted against** the motion.

**APPROVED ANNUAL BASEBALL/SOFTBALL EQUIPMENT BID (12-23-13)**

Upon recommendation of Stanley Merritt, Purchasing Agent, the Commission unanimously approved the low bids as follows at a total cost of **\$26,730.20**:

<u>Vendors</u>	<u>Low Bid Items</u>	<u>Total Low Bids</u>
Flaghouse, Inc.	R	\$ 220.00
Pennant Sports, Inc.	K	\$ 572.22
Sports Supply Group./BSN Sports	E, F, P, Q	\$ 2170.09
Sports Shop, Inc.	B,D,G,H,J,L,M,O,S,T,U ,V,W,X	\$17,866.35
Riddell Sports	C, I	\$ 2,290.42
Anaconda Sports	A, N	\$3,611.12

A **MOTION** to approve the low bids as presented at a total cost of **\$26,730.20** was made by Commissioner Marty Swain and seconded by Commissioner Olivia Pearson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved (6-0) to approve the low bids as presented at a total cost of \$26,730.20.

**APPROVED FOR THE NEW ADVANCED WARRIOR ECOFLEX SYSTEM WALK  
BEHIND SCRUBBER ST 32D-C**

Upon recommendation of Stanley Merritt, Purchasing Agent, the Mayor and Commission approved the purchase of one (1) New Advanced Warrior EcoFlex System Walk Behind Scrubber ST 32D-C from the low bid submitted by Henderson Chemical Company, of Macon, Georgia, at a total cost of **\$10,700.00**.

A **MOTION** to approve the purchase of one (1) New Advanced Warrior EcoFlex System Walk Behind Scrubber ST 32D-C from the low bid submitted by Henderson Chemical Company, of Macon, Georgia, at a total cost of \$10,700.00 was made by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson unanimously approved (6-0) the purchase of one (1) New Advanced Warrior EcoFlex System Walk Behind Scrubber ST 32D-C from the low bid submitted by Henderson Chemical Company, of Macon, Georgia, for a grand total price of **\$10,700.00**.

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**APPROVED THE DOWNTOWN DEVELOPMENT AUTHORITY APPOINTED**

Upon recommendation of Dale Batten, Community Development Director, the Mayor and Commission approved the appointments of Brian Norris of Norris Shoe Store and Windi Raper, of Windi's Bridal Boutique to the Downtown Development Authority, the terms being retroactive back to January 1, 2014 expiring December 31, 2017 meeting DDA requirements .

A **MOTION** to approve the appointments of Brian Norris of Norris Shoe Store and Windi Raper, of Windi's Bridal Boutique to the Downtown Development Authority was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the appointments of Brian Norris and Windi Raper, to the Downtown Development Authority.

Mrs. Batten announced that there is one more position open and applications can be picked up at City Hall.

**APPROVED THE APPOINTMENT TO AIR BASE PRESERVATION AND DEVELOPMENT COMMITTEE**

Upon recommendation of Dale Batten, Community Development Director, the Mayor and Commission approved the appointment of Mr. Tom Smith, as the Airport Commission Liaison, to the Air Base Preservation and Development Committee for terms beginning January 1, 2014 and expiring on December 31, 2016.

A **MOTION** to approve the appointment of Mr. Tom Smith, as the Airport Commission Liaison, to the Air Base Preservation and Development Committee for terms beginning January 1, 2014 and expiring on December 31, 2016 was made by Commissioner Marty Swain and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson approved **(5-1)** the appointment of Mr. Tom Smith as the Airport Commission Liaison to the Air Base Preservation, and Development Committee. Commissioner Bob Moore **voted against** the motion.

**APPROVED THE CRMC ANNUAL HEART TO HEART 5K RUN**

Upon recommendation of Randall Parker, Building Inspector, the Mayor and Commission approve the request from Coffee Regional Medical Center to allow the use of certain public streets in the proposed route to host the Heart to Heart 5k Run/Walk Event, Saturday, February 22, 2014, and that the Police Department provide assistance with traffic in busy areas..

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**APPROVED THE CRMC ANNUAL HEART TO HEART 5K RUN-CONTINUE**

A **MOTION** to approve the request from Coffee Regional Medical Center to allow the use of certain public streets in the proposed route to host the Heart to Heart 5k Run/Walk Event, Saturday, February 22, 2014, and for the Police Department provide assistance with traffic in busy traffic areas was made by Mayor Pro Tem Dennis Josey and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the CRMC Heart to Heart 5k Run.

**APPROVED THE DEED OF CORRECTION-ATRIUM PARKING LOT**

Upon recommendation of Dale Batten, Community Development Director, the Mayor and Commission authorized the execution of the Deed of Correction for an easement conveyed to Lott Property IV, LP in November 1999 rather than Francis Lott for the purpose of ingress and egress for pedestrian traffic and maintenance consisting of 0.08 acres north of what is now known as The Atrium. The corrected easement will be conveyed to Francis Lott.

A **MOTION** to authorize Mayor Dennis to execute the Deed of Correction for an easement conveyed to Lott Property IV, LP in November 1999 rather than Francis Lott for the purpose of ingress and egress for pedestrian traffic and maintenance consisting of 0.08 acres north of what is now known as The Atrium was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the deed of correction – Atrium Parking Lot.

**APPROVED THE GBI LAND REQUEST**

Upon recommendation of Dale Batten, Community Development Director, the Mayor and Commission approved the request of the Georgia Bureau of Investigation to deed them the 5.07 acres of land located at 351 Thomas Friar, Sr., Drive subject to the Coffee County Commission agreeing to the transaction.

A **MOTION** to approve the request of the Georgia Bureau of Investigation to deed them the 5.07 acres of land located at 351 Thomas Friar, Sr., Drive subject to the Coffee County Commission agreeing to the transaction was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the GBI land request.

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**APPROVED THE MEMORANDUM OF UNDERSTANDING-MAIN STREET PROGRAM**

Upon recommendation of Georgia Henderson, Public Information Director, the Mayor and Commission authorize Mayor James Dennis to execute the Georgia Main Street Program Memorandum of Understanding between the City of Douglas and the Georgia Department of Community Affairs Office of Downtown Development for the period from January 1, 2014 through December 31, 2014.

A **MOTION** to authorize Mayor James Dennis to execute the Georgia Main Street Program Memorandum of Understanding between the City of Douglas and the Georgia Department of Community Affairs Office of Downtown Development for the period from January 1, 2014 through December 31, 2014 was made by Commissioner Olivia Pearson and seconded by Commissioner Bob Moore.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the execution of the Memorandum of Understanding-Main Street Program.

**APPROVED THE APPOINTMENT TO THE CEMETERY COMMITTEE**

Upon recommendation of Roger Johnson, Parks and Recreation Director, the Mayor and Commission approved the appointment of Rev. James W. Anthony Jr. to the Cemetery Committee for a (4) four year term.

A **MOTION** to approve the appointment of Rev. James W. Anthony Jr. to the Cemetery Committee for a (4) four year term was made by Commissioner Richard Hutchinson and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the appointment of Rev. James W. Anthony Jr. to the Cemetery Committee for a (4) four year term.

**APPROVED THE APPOINTMENT TO THE RECREATION COMMISSION**

Upon recommendation of Roger Johnson, Parks and Recreation Director, the Mayor and Commission approved the appointment of Darnell Sieg to the Recreation Commission for remainder of this term which is (2) two years.

A **MOTION** to approve the appointment of Darnell Sieg to the Recreation Commission for remainder of this term which is (2) two years was made by Commissioner Marty Swain and seconded by Commissioner Richard Hutchinson.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the appointment of Darnell Sieg to the Recreation Commission for remainder of this term which is (2) two years.

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**APPROVED THE INCREASE IN PAY FOR ELECTED OFFICIALS**

Upon recommendation of Terrell Jacobs, City Manager, the Mayor and Commission approved as discussed in the work session and the retreat to seek a resolution to go forth to seek local legislation to increase the salaries of the Mayor from \$400.00 to \$800.00 and the Commission from \$300.00 to \$600.00 for the next election cycle in (2) two years.

A **MOTION** to approve to move forward for local legislation to increase the salaries of the Mayor from \$400.00 to \$800.00 and the Commission from \$300.00 to \$600.00 for the next election cycle was made by Commissioner Olivia Pearson and seconded by Commissioner Richard Hutchinson.

Mayor James Dennis, Commissioners Richard Hutchinson, Olivia Pearson and Marty Swain **approved** the Resolution to seek local legislation to increase in pay for elected officials next election cycle. Mayor Pro Tem Dennis Josey, Commissioners Ronnie Anderson and Bob Moore **voted against** the motion. **(4-3) THE MOTION CARRIED.**

**ANNOUNCEMENT OF THE HOUSING AUTHORITY APPOINTMENT**

Mayor James Dennis announced the reappointments of Keith Newell and Ben Evans for the Housing Authority Board with a (3) three year term. Mayor Dennis has discussed this reappointment with both individuals who have agreed to serve.

Commissioner Pearson stated that she wanted to revisit Tab G (Air Base Preservation and Development Committee) and wanted to know how that was voted upon.

Mayor Dennis stated that the bylaws of the Preservation Committee stated that the Airport Commission selects an individual and is submitted to the City Commission for approval and the Mayor is serving as the liaison for that Commission.

**STAFF COMMENTS**

Georgia Henderson, Public Information Director announced the following:

- Bikes Blues and BBQ Festival will be held March 28<sup>th</sup> & 29<sup>th</sup>, 2014.
- Next Community Clean Up will be March 15<sup>th</sup>
- GMA Essay “If I Were Mayor” this is for the 6<sup>th</sup> graders in the community and will close at the end of February.
- Encouraged everyone to visit the City of Douglas Website to register for “Notify Me Update” for the latest updates.

Terrell Jacobs, City Manager, explained that the Community Clean Up will not be picking up. Everyone is to bring their trash to the designated spot.

Chief Gary Casteloes, City of Douglas Police Department updated the citizens concerning the winter storm that was moving to the Coffee County area. Chief Casteloes encouraged everyone to stay inside due to heavy rain, possible sleet and icy roads.

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**GENERAL COMMENTS**

Larry Nesmith informed everyone that the Red Cross will be on standby along with Young's Chapel as the designated Emergency Shelter. Also the Kiwanis Club will have a tree sell February 1, 2014 located at the Belk's parking lot.

**MAYOR AND COMMISSION COMMENTS**

Commissioner Olivia Pearson requested a written report from the Boards and Committees concerning their activity and attendance sheet. Commissioner Pearson questioned Jerome Adams, City Attorney concerning Mayor and Commission rejecting their salary.

Jerome Adams, City Attorney stated that Mayor and Commission have the right to reject compensation from the City.

Commissioner Richard Hutchinson recommended everyone to take the time to read to children and to be careful during the wintery storm.

Mayor Dennis stated the following:

- Thanked everyone for participating with the MLK Events that were held in the Community
- Advised every one of the Tip Line ---- "See something, Say Something"
- Read a statement giving an update on the wintery storm.

**ADJOURNMENT**

With no further business to discuss in the Regular Meeting, a motion was made to adjourn the regular meeting and to enter into the Utility Appeals Meeting by Mayor Pro Tem Dennis Josey and seconded by Commissioner Anderson. The meeting was adjourned at 7:40 P.M.

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James H. Dennis, Mayor

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Wynetta Bolder, City Clerk

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**UTILITY COMMITTEE MEETING**

Tommy Harrell, Billing and Collections Manager, discussed a request from Kim Carter, dba KMT Jewelers, located at 106 E. Ashley Street concerning the electric portion of her bill to be adjusted due to not occupying the building during the periods of 11/21/13-12/21/13 and had turned off the heating unit. Mrs. Carter stated that she had an alarm system on but it should not have used this amount of electricity. Carl Murray with the Electric Department checked everything and could not locate any problems. Her total bill was 225.77 and a deposit of \$108.00, leaving her a balance of \$117.77.

After much discussion Commissioner Bob Moore made a **MOTION** to give a credit of \$75.00 off the electric bill leaving a balance of \$42.77 on the current bill seconded by Commissioner Marty Swain.

Mayor Pro-Tem Dennis Josey, Commissioners Bob Moore, Marty Swain, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved (**6-0**) the adjustment for Kim Carter also dba KMT Jewelers for the amount of \$75.00.