

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
DECEMBER 19, 2013**

A regular meeting of the Board of Commissioners was held on Monday, December 19, 2013 at 7:10 P.M., in the Council Chambers of City Hall with Mayor James H. Dennis presiding Mayor Pro-Tem Marty Swain and Commissioners Ronnie Anderson, Bob Moore, Richard Hutchinson, Olivia Pearson and Dennis Josey present.

INVOCATION

Commissioner Olivia Pearson conducted the invocation.

PLEDGE OF ALLEGIANCE

Tommy Harrell, Customer Service Manager led the Pledge of Allegiance to the Flag.

MINUTES ADOPTION

The following minutes were unanimously approved:

Work Session.....	December 9, 2013
Commission Meeting.....	December 9, 2013

A **MOTION** to unanimously approve the minutes was made by Commissioner Dennis Josey and seconded by Commissioner Richard Hutchinson.

Mayor Pro-Tem Marty Swain and Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the minutes as printed.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission **unanimously** approved the order of the Agenda.

A **MOTION** to approve the order of the Agenda was made by Commissioner Ronnie Anderson, and seconded by Commissioner Bob Moore.

Mayor Pro-Tem Marty Swain and Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the order of the Agenda as discussed in the work session.

RECOGNITION OF FESTIVAL OF LIGHTS CHRISTMAS PARADE WINNERS

Terrell Jacobs, City Manager, recognized the participants for the 2013 Festival of Christmas Lights Parade. The participants were presented with trophies by Mayor James Dennis and Commissioner Olivia Pearson. **(SEE ATTACHED WINNERS)**

**2013 FESTIVAL OF LIGHTS
CHRISTMAS PARADE WINNERS**

OVERALL WINNER

CORNERSTONE CHURCH OF GOD OF PROPHECY

BEST MUSICAL PERFORMANCE

COFFEE MIDDLE SCHOOL MARCHING BAND

BEST IN CREATIVITY

MCRAE COCA-COLA

CHURCHES

1. TRINITY CHURCH & SAVING GRACE MINISTRIES
2. NEW HOPE COVENANT/MISS P.E.A.R.L. PAGEANT
3. FIRST ASSEMBLY OF GOD

SMALL BUSINESS

1. STORY WEALTH MANAGEMENT GROUP
2. AARON'S
3. HUDDLE HOUSE

LARGE BUSINESS AND INDUSTRY

1. SOUTHWIRE
2. ZAXBY'S
3. COFFEE CORRECTIONAL FACILITY/S.O.R.T

EDUCATION

1. NICHOLLS ELEMENTARY RECORDER ENSEMBLE
2. CHS HOSA
3. CHS DRAMA CLUB

CLUBS/INDIVIDUAL/ORGANIZATIONS

1. WEST GREEN GIRL SCOUT TROOP 40575
2. AMERICAN LEGION POST 18/POST 515/848TH ENG CO.
3. GIRL SCOUTS 40607

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RECOGNITION OF CHRISTMAS NEIGHBORHOOD DECORATING CONTEST

Terrell Jacobs, City Manager, recognized the winners for the 2013 Christmas Neighborhood Decorating Contest. Virginia Newton and Alene Goolsby were presented with a gift card by Mayor James Dennis and Mayor Pro Tem Marty Swain

PURCHASE OF TRUCKS FOR PARKS AND RECREATION

Upon recommendation of Stanley Merritt, Purchasing Agent, a **MOTION** to approve the State Contract prices from **Allan Vigil Ford, of Morrow, Georgia** for one (1) 2014 Ford F-150, and one (1) F-250 Ford Pickup Truck for a Grand Total Cost of **\$45,969.00** was made by Commissioner Olivia Pearson and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Marty Swain and Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the State Contract prices from **Allan Vigil Ford, of Morrow, Georgia** for one (1) 2014 Ford F-150, and one (1) F-250 Ford Pickup Truck for a Grand Total Cost of **\$45,969.00**.

**ANNOUNCEMENT OF THE DOWNTOWN DEVELOPMENT AUTHORITY
VACANCIES**

Dale Batten, Community Development Director, announced the upcoming vacancies on the Downtown Development Authority. Potential applicants desiring to serve on the DDA Board may pick up applications from City Hall.

Mrs. Batten stated that the appointments will be made at the January 13th meeting. Anyone desiring to serve on DDA must meet the stipulations listed below.

- Taxpayers residing in the municipal corporation for which the authority is created;
- Owners or operators of businesses located within the downtown development area and who shall be taxpayers residing in the county in which is located the municipal corporation for which the authority is created; or
- Persons having a combination of the qualifications specified in paragraphs (1) and (2) of this subsection.

No Action required with this item

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APPROVAL OF THE AIRPORT CIP UPDATE FY' 2015 –FY' 2019 & FY' 2015 PRE-APPLICATION

Upon recommendation of Dale Batten, Community Development Director, a **MOTION** to approve the Five Year Airport Capital Improvement Plan Update for FY' 2015 – FY' 2019, approve the FY'15 Pre-application which includes the Airport Layout Plan Update; Terminal Area Apron Expansion-North (Design); North Corporate Hangar Area Taxiway Improvements-Phase 1 (Design); and Update DBE Plan FY 2015-2017 in the amount of **\$254,000** was made by Commissioner Ronnie Anderson and seconded by Mayor Pro-Tem Marty Swain.

Mayor Pro Tem Marty Swain and Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved (**6-0**) the Five Year Airport Capital Improvement Plan Update for FY' 2015 – FY' 2019, approve the FY'15 Pre-application which includes the Airport Layout Plan Update; Terminal Area Apron Expansion-North (Design); North Corporate Hangar Area Taxiway Improvements-Phase 1(Design); and Update DBE Plan FY 2015-2017 in the amount of \$254,000.

APPROVAL OF THE AIR BASE PRESERVATION COMMITTEE APPOINTMENT

Upon recommendation from Dale Batten, Community Development Director, a **MOTION** was made to approve the appointment of Dr. Carl McDonald to the Air Base Preservation and Development Committee for the term beginning January 1, 2014 and expiring on December 31, 2016 was made by Commissioner Bob Moore and seconded by Commissioner Richard Hutchinson.

Mayor Pro-Tem Marty Swain and Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved (**6-0**) the appointment of Dr. Carl McDonald to the Air Base Preservation and Development Committee for the term beginning January 1, 2014 and expiring on December 31, 2016.

STAFF COMMENTS

Georgia Henderson, Public Information Director announced the following:

- Board Vacancies- Cemetery (1), Douglas Housing Authority (1), Recreation Commission (2) , Douglas Coffee County Planning Commission (1), Downtown Development Authority (2)
- Bids-Walk behind Scrubber, and Baseball Equipment
- Applications are being accepted for the Douglas 101 Citizens Academy 10 week program.
- Community Clean Up will be Saturday, December 21st.
- Sanitation Holiday Schedule

GENERAL COMMENTS

No comments

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CITY MANAGER COMMENT

Terrell Jacobs, City Manager made the following announcement:

- The traffic signal at state Route 158/Baker Highway at College Avenue in Douglas has been set to flash mode. The traffic signal was set to flash Dec. 12 and is scheduled to be removed March 12. Please be cautious when traveling through that area.

MAYOR AND COMMISSION COMMENTS

Commissioner Olivia Pearson, Ronnie Anderson, Dennis Josey Richard Hutchinson, Bob Moore thanked all the city employees and wished the citizens a Merry Christmas and a Safe and Happy New Year. Mayor Pro Tem Marty Swain stated that Jesus is the reason for the Season.

Mayor Dennis stated the following:

- City Hall will be closed December 24th and 25th.
- Take advantage of the Community Clean-up that will be held December 21st.
- Encouraged everyone to be safe during this holiday season.
- Thanked the staff and all our workers for their hard work and for the input of everyone's ideas.
- Asked that if anyone had any information regarding Crime Cases, to please contact the Tip Hotline or Police Department.
- Wished citizens and employees a Merry Christmas.

ADJOURNMENT

With no further business to discuss in the Regular Meeting, a motion was made to adjourn to Executive Session by Commissioner Olivia Pearson and seconded by Commissioner Richard Hutchinson.

Mayor Pro Tem Marty Swain and Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** to adjourn to Executive Session.

**MINUTES
EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
DECEMBER 19, 2013**

Mayor James H. Dennis, Mayor Pro Tem Marty Swain and Commissioners Richard Hutchinson, Robert Moore, Olivia Pearson, Ronnie Anderson and Dennis Josey were in attendance of the Executive Session.

LITIGATION ISSUES

Terrell Jacobs, City Manager, discussed personnel issues with the Mayor and Commission. Jerome Adams, City Attorney, and Judy Carter, Human Resources Director, were in attendance.

Commissioner Dennis Josey made the **MOTION** to adjourn from Executive Session and to return to the regular meeting, **MOTION** was seconded by Commissioner Olivia Pearson, and **approved** by all. **(6-0)**

A **MOTION** to approve the discussion that was recommended in Executive Session was made by Commissioner Olivia Pearson and seconded by Commissioner Richard Hutchinson.

Mayor Pro-Tem Marty Swain and Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Olivia Pearson approved **(5-1)** the recommendation in Executive Session. Commissioner Ronnie Anderson **voted against** the recommendation.

ADJOURNMENT

With no further business to discuss, Commissioner Olivia Pearson made the motion to adjourn Regular Session. The motion was seconded by Commissioner Richard Hutchinson. The Commission unanimously approved **(6-0)** and the meeting was adjourned at 8:05 p.m.

James H. Dennis, Mayor

Wynetta J. Bolder, City Clerk