

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS, GEORGIA  
JULY 8, 2013**

**A regular meeting of the Board of Commissioners was held on Monday, July 8, 2013 at 7:05 P.M., in the Council Chambers of City Hall with Mayor James H. Dennis presiding and Mayor Pro-Tem Marty Swain, Commissioners Ronnie Anderson, Bob Moore, Olivia Pearson, Dennis Josey and Richard Hutchinson present.**

**INVOCATION**

Ms. Viola Tompkins gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor James Dennis led the Pledge of Allegiance to the Flag.

**MINUTES ADOPTION**

The following minutes were unanimously approved:

Work Session..... June 27, 2013  
Commission Meeting..... June 27, 2013

A **MOTION** to unanimously approve the minutes with the corrections was made by Commissioner Dennis Josey.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Dennis Josey, Richard Hutchinson, Ronnie Anderson and Olivia Pearson **unanimously** approved **(6-0)** the minutes with the corrections.

**APPROVAL OF THE ORDER OF THE AGENDA**

The Commission **unanimously** approved the order of the Agenda.

A **MOTION** to approve the order of the Agenda was made by Commissioner Bob Moore and seconded by Mayor Pro-Tem Swain.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Richard Hutchinson, Dennis Josey, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the order of the Agenda as discussed in the work session.

**APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE**

Upon recommendation from Rodger Goddard, Code Enforcement, the Mayor and Commission unanimously approved the application for alcoholic beverage license for Clyde's Market #42 located at 29 Willacoochee Highway.

A **MOTION** to approve the application for alcoholic beverage license was made by Mayor Pro-Tem Marty Swain and seconded by Commissioner Richard Hutchinson.

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Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Richard Hutchinson, Dennis Josey, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** the application for alcoholic beverage license.

**GEORGIA DEPARTMENT OF CORRECTIONS CONTRACT**

Upon recommendation of Jacob Lott, Public Works Director and City Engineer, the Mayor and Commission have approved to renew the work detail contract with the Georgia Department of Corrections to provide right-of-way, grounds and cemetery maintenance within the City of Douglas at a cost of \$79,000 per year and authorized Mayor Dennis to execute the contract.

A **MOTION** to approve the Georgia Department of Corrections work detail contract was made by Commissioner Dennis Josey and seconded by Commissioner Olivia Pearson.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Richard Hutchinson, Dennis Josey, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** to renew the work detail contract with the Georgia Department of Corrections.

**CONSENT AGREEMENT AND POLE ATTACHMENT SETTLEMENT FOR JAMES COMMUNICATIONS AND BCI**

Upon recommendation of Terrell Jacobs, City Manager, the Mayor and Commission have authorized the Mayor to sign the Consent Agreement and Pole Attachment Settlement for James Communication and BCI.

A **MOTION** to authorize the Mayor to sign the Consent Agreement and Pole Attachment Settlement for James Communication and BCI was made by Commissioner Bob Moore and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Richard Hutchinson, Dennis Josey, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** to authorize the Mayor to sign the Consent Agreement and Pole Attachment Settlement for James Communication and BCI.

**STAFF COMMENTS**

Terrell Jacobs, City Manager, stated that we are planning our first Community Clean Up Initiative on July 20, 2013 for Ward 1. It will be held on the lot of Pine Street and Gaskin Avenue at the 9<sup>th</sup> Grade Academy area from 8 AM to 12 PM. We need volunteers.

**GENERAL COMMENTS**

There were no general comments.

**MAYOR AND COMMISSION COMMENTS**

Commission Richard Hutchinson encouraged everyone to come out and help make the Clean Up Initiative a success.

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Mayor Dennis stated the following:

- Encouraged everyone to do their part and help keep the community clean.
- Please pick up behind yourself and be cognizant of the trash in the back of your trucks.
- Reminded everyone to remove your trash cans from the right-of-way within the time frame
- He requested that if you put signs on the City's right-of-way to please remove them so the crews can cut grass and clean up
- Gaines Chapel will be having a benefit for Johnnie L. Roper, former Commissioner, on July 27, 2013 at 6 PM to help with some medical issues
- Thanked staff and all our workers for all of the hard work
- Everyone be safe

### **ADJOURNMENT**

With no further business to discuss in the Regular Meeting, a motion was made to adjourn to Executive Session was made by Commissioner Dennis Josey and seconded by Commissioner Ronnie Anderson.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Richard Hutchinson, Dennis Josey, Olivia Pearson and Ronnie Anderson **unanimously** approved **(6-0)** to adjourn to executive session.

### **EXECUTIVE SESSION**

Mayor James Dennis, Mayor Pro-Tem Marty Swain, Commissioners Bob Moore, Richard Hutchinson, Dennis Josey, Olivia Pearson and Ronnie Anderson were in attendance of the Executive Session.

Mayor Pro-Tem Marty Swain made the **MOTION** to adjourn from Executive Session and to return to the regular meeting and was seconded by Commissioner Richard Hutchinson and **approved** by all. **(6-0)**

### **REGULAR MEETING**

### **UTILITY CUSTOMER COMPLAINT**

Tommy Harrell, Customer Service Manager, appeared before the Mayor and Commission with a customer whose water bill was unusually high for a period of 3 months. It was explained that the customer, Lott Builders, had a pipe bust in a remote area of their property which caused this increase in the water bill. Commissioner Anderson asked why it took them so long to realize their bill was unusually higher. The customer stated

that the bill is set up on bank draft and was not being monitored appropriately. After much discussion, it was agreed upon to credit back half of the amount back to the customer which equates to about \$2,000 - \$2,200.

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A **MOTION** to approve an adjustment of \$2,022.33 for the Lott Builders water account was made by Commissioner Bob Moore and seconded by Mayor Pro Tem Marty Swain.

Mayor Pro-Tem Marty Swain, Commissioners Bob Moore and Dennis Josey were in favor of the **MOTION**. Commissioners Richard Hutchinson, Olivia Pearson and Ronnie Anderson were opposed to the **MOTION**. Mayor Dennis was in favor of the **MOTION**. Therefore, the **MOTION** carried (4-3).

**ADJOURNMENT**

Commissioner Bob Moore made a motion to adjourn Regular Session. The motion was seconded by Commissioner Dennis Josey and unanimously approved. The meeting was adjourned at 7:45 P.M.

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James H. Dennis, Mayor

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Kristi L. Morgan, Executive Assistant/Deputy City Clerk