

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
APRIL 22, 2013**

A Regular Meeting of the Board of Commissioners was held on Monday, April 22, 2013 at 7:00 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor James H. Dennis presiding. Mayor Pro Tem Marty Swain, Commissioners Richard Hutchinson, Robert Moore, and Dennis Josey were in attendance. Commissioner Olivia Pearson and Ronnie Anderson were absent due to illness.

CALLED TO ORDER

The Regular Meeting of the Board of Commissioner was called to order by Ivy Roberts, 2013 “If I Were Mayor, I Would” District 11 Essay Contest winner.

INVOCATION

Wynetta Bolder, City Clerk gave the invocation.

PLEDGE OF ALLEGIANCE

Coffee County School NJROTC led the Pledge of Allegiance to the Flag.

MINUTE ADOPTION

The following minutes were unanimously approved as corrected:

**Work SessionApril 8, 2013
Commission Meeting.....April 8, 2013**

A **MOTION** to **unanimously** approve the minutes as presented was made by Commissioner Dennis Josey, and seconded by Commissioner Richard Hutchinson.

Mayor Pro Tem Swain, Commissioners Robert Moore, Dennis Josey and Richard Hutchinson, **unanimously** approved **(4-0)** the minutes.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission **unanimously** approved the order of the Agenda.

A **MOTION** to approve was made by Commissioner Bob Moore, and seconded by Commissioner Richard Hutchinson.

Mayor Pro Tem Swain, Commissioners Robert Moore, Dennis Josey, and Richard Hutchinson, **unanimously** approved **(4-0)** the order of the Agenda.

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RECOGNITION OF STUDENT WINNERS “IF I WERE MAYOR ...I WOULD “ESSAY CONTEST

Blondale Thomas, Central Services Facility Manager along with Mayor James H. Dennis recognized the winner of the “If I Were Mayor, I Would” Essay Contest. The winners were as follows: District winner was Ivy Roberts (CCA) and local winners: 1st Place-Holly O’Brien (CCA), 2nd Place-Gracie Brunel (CCA), and 3rd Place-Andrew Steptoe (CMS).

APPROVAL OF THE SPLOST WATER/WASTEWATER SUPPLY

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission unanimously approved this bid for Brantley Blvd and West Walker Street as follows:

Dublin Winnelson: award Group B, Group E line item 2 total bid award is \$34,445.10

Ferguson Supply: award Group E line item 1 total award is \$397.20

Consolidated Pipe: award Group A, C, D and Group E line item 3 total bid award is \$82,676.50

A MOTION to approve was made by Mayor Pro Tem Marty Swain and seconded by Commissioner Richard Hutchinson.

Mayor Pro Tem Swain, Commissioners Robert Moore, Dennis Josey, and Richard Hutchinson, **unanimously** approved **(4-0)** the SPLOST water/wastewater supply bid.

APPROVAL OF THE SEWER AND STORM WATER PIPE REPAIR

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission unanimously approved the contract to complete sewer & storm water related improvements on an as needed basis over next (1) year and to allow Southeastern Pipe of Patterson, Georgia who is the low bidder per linear foot to do this work on a as needed basis.

A MOTION to approve was made by Mayor Pro Tem Marty Swain and seconded by Commissioner Bob Moore.

Mayor Pro Tem Swain, Commissioners Robert Moore, Dennis Josey, and Richard Hutchinson, **unanimously** approved **(4-0)** the contract to complete sewer and storm water related improvements on an as needed basis over next (1) year.

APPROVAL OF THE ROAD CLOSURE AT SOUTH GEORGIA STATE COLLEGE

Upon recommendation from Blondale Thomas, Central Services Facility Manager, the Commission unanimously approved **(4-0)** to close College Drive at the gateway entrance at both ends of the College Drive for the “Bicycle Ride across Georgia” event which will be June 4 – 6, 2013. South Georgia State College is the host site for this event.

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**APPROVAL OF THE ROAD CLOSURE AT SOUTH GEORGIA STATE COLLEGE-
CONTINUED**

A **MOTION** to approve was made by Commissioner Richard Hutchinson and seconded by Commissioner Bob Moore.

Mayor Pro Tem Swain, Commissioners Robert Moore, Dennis Josey, and Richard Hutchinson, **unanimously** approved **(4-0)** to close College Drive at the gateway entrance at both ends of the College Drive for the “Bicycle Ride across Georgia”

APPROVAL OF THE VOTING DELEGATES FOR THE MGAG ANNUAL MEETING

Upon recommendation from Mike Hudson, Gas/Water/Wastewater Director, the Commission unanimously approved to sign a Resolution allowing Mike Hudson, Gas Director as the primary voting delegate and Mayor James H. Dennis as the alternate voting delegate for the Annual Municipal Gas Authority of Georgia Meeting held on May 15 -17, 2013.

A **MOTION** to approve was made by Commissioner Bob Moore and seconded by Commissioner Dennis Josey.

Mayor Pro Tem Swain, Commissioners Robert Moore, Dennis Josey, and Richard Hutchinson, **unanimously** approved **(4-0)** to allow the delegates for the (MGAG) Municipal Gas Association of Georgia to remain the same.

APPROVAL OF THE SAFETY POLICY AND ACCIDENT REVIEW PROCEDURES

Upon recommendation from Judy Carter, Human Resources Director, the Commission unanimously approved to adopt the Safety Policy and Accident Review Procedures Policy as written to become a part of the City of Douglas Personnel Policy. This policy will be effective May 1, 2013.

A **MOTION** to approve was made by Commissioner Dennis Josey and seconded by Mayor Pro Tem Swain.

Mayor Pro Tem Swain, Commissioners Robert Moore, Dennis Josey, and Richard Hutchinson, **unanimously** approved **(4-0)** the Safety Policy and Accident Review Procedures Policy.

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APPROVAL OF THE NEW SANITATION CONTRACT

Upon recommendation from Jacob Lott, Public Works/City Engineer Director, the Commission unanimously approved **(4-0)** the contract between TransWaste Services, LLC and the City of Douglas to provide collection, transportation and disposal of garbage and recycling refuse within the City and to authorize Mayor Dennis to execute the contract. The terms of the contract will begin June 1, 2013 and end May 31, 2018.

APPROVAL OF THE NEW SANITATION CONTRACT-CONTINUE

A MOTION to approve was made by Commissioner Dennis Josey and seconded by Mayor Pro Tem Marty Swain.

Mayor Pro Tem Swain, Commissioners Robert Moore, Dennis Josey, and Richard Hutchinson, **unanimously** approved **(4-0)** the contract between TransWaste Services LLC and the City of Douglas.

APPROVAL OF THE CHANGING DATES FOR COMMISSION MEETING DUE TO MEMORIAL DAY

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously approved **(4-0)** to change Commission Meeting scheduled for Monday, May 27, 2013 to Thursday May 23, 2013 due to the observance of Memorial Day.

A MOTION to approve was made by Commissioner Bob Moore and seconded by Commissioner Richard Hutchinson.

Mayor Pro Tem Swain, Commissioners Robert Moore, Dennis Josey, and Richard Hutchinson, **unanimously** approved **(4-0)** to reschedule the May 27th Commission Meeting to May 23rd.

STAFF COMMENTS

Mrs. Blondale Thomas, Central Services Facilitator Manager, noted the following upcoming events:

- April 20 -27, 2013 is Georgia Cities Week the theme is“ Cities Where the Action Is”
- Spring Junk Free Week April 22 -26, 2013.
- “Munch and Music” will be held April 24, 2013. The event will be hosted by the Coffee Alliance for the Arts, and held at Emma Ward Park each Wednesday.
- Nature Conservative of Georgia will be hosting the tour of the Broxton Rocks.
- Commit 2B Fit Walk, Thursday, April 25, 2013 at 5:30 p.m.
- Customer Appreciation Day, Friday, April 26, 2013 at 9:00 a.m. -4:00 p.m.
- Relay for Life April 26 and 27, 2013.
- Summer Blitz will be held May 7, 2013, 4 pm. to 6 pm.

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MAYOR AND COMMISSION COMMENTS

Commissioner Dennis Josey stated that he appreciated those that came out to be involved with the “Great American Clean up Day”.

Commissioner Bob Moore wished a citizen in the meeting a happy 90th birthday. Mayor Pro Tem Marty Swain encouraged everyone to continue to pray for a speedy recovery for Commissioner Ronnie Anderson.

Mayor James Dennis stated the following:

- Thanked Mayor Pro Tem Swain for standing in for him at the April 8, 2013 Commission Meeting.
- Encouraged everyone to continue to keep the citizens of Boston in their prayers.
- Thanked the volunteers for participating in the “Great American Clean up Day”.
- Congratulated the winners of the “If I Were Mayor, I Would” Essay Contest.
- Informed citizens of “Junk Free Week”.
- Volunteers needed for the “Bicycle Ride across Georgia” event which will be June 4 – 6, 2013.
- Well wishes to Commissioner Ronnie Anderson and Olivia Pearson for their recovery.

ADJOURNMENT

With no further business to discuss in the Regular Meeting, a motion to adjourn to Executive Session was made by Commissioner Richard Hutchinson and was seconded by Commissioner Dennis Josey. The Commission unanimously approved **(4-0)** to adjourn to the Executive Session.

EXECUTIVE SESSION

LAND ACQUISITION

Terrell Jacobs, City Manager, discussed land acquisitions with the Mayor and Commission. Jerome Adams, City Attorney and Judy Carter, Human Resources Director, were in attendance.

PERSONNEL ISSUES

Terrell Jacobs, City Manager, discussed personnel issues with the Mayor and Commission. Jerome Adams, City Attorney, and Judy Carter, Human Resources Director, were in attendance.

Commissioner Richard Hutchinson made the **MOTION** to adjourn from Executive Session and to return to the regular meeting, **MOTION** was seconded by Mayor Pro Tem Marty Swain, and **approved** by all. **(4-0)**

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ADJOURNMENT

With no further business to discuss, Commissioner Bob Moore made the motion to adjourn the Regular Meeting. The motion was seconded by Commissioner Richard Hutchinson. The Commission unanimously approved **(4-0)** at 8:22 p.m.

CITY OF DOUGLAS, GEORGIA

James H. Dennis, Mayor

Wynetta Bolder, City Clerk