

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
DECEMBER 20, 2012**

A Regular Meeting of the Board of Commissioners was held on Monday, December 20, 2012 at 7:00 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor James H. Dennis presiding. Mayor Pro Tem Olivia Pearson, Commissioners Richard Hutchinson, Dennis Josey, Ronnie Anderson and Marty Swain were in attendance. Commissioner Robert Moore was absent.

INVOCATION

Pastor Lawrence Clemmons of the World Harvest International Ministries gave the invocation.

PLEDGE OF ALLEGIANCE

Police Chief Gary Casteloes led the Pledge of Allegiance to the Flag.

MINUTE ADOPTION

The following *corrected* minutes were unanimously approved:

**Work SessionDecember 10, 2012
Commission Meeting.....December 10, 2012**

A **MOTION** to **unanimously** approve (5-0) the minutes as presented was made by Commissioner Dennis Josey and seconded by Mayor Pro Tem Olivia Pearson.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission **unanimously** approved (5-0) to accept the order of the Agenda.

A **MOTION** to approve was made by Commissioner Ronnie Anderson, and seconded by Commissioner Marty Swain.

RECOGNITION OF CHRISTMAS NEIGHBORHOOD DECORATING

Terrell Jacobs, City Manager, recognized the participants for the 2012 Christmas Neighborhood Decorating Contest. The participants were presented with a basket and gift card by Mayor James Dennis and Mayor Pro Tem Olivia Pearson.

SECOND READING- SOLID WASTE ORDINANCE

City Attorney Jerome Adams read the second reading of the Solid Waste Ordinance: **“AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CODE OF ORDINANCES, CHAPTER 74, SOLID WASTE; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES”** Jerome Adams, City Attorney instructed the Mayor and Commission that this ordinance will be effective come January 1, 2013 and was ready for action.

**MINUTES
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SECOND READING- SOLID WASTE ORDINANCE-CONTINUED

Mayor Dennis stated that there will be a grace period until April 1, 2013.

City Manager Terrell Jacobs stated that during those 90 days there will be an educational and public information campaign conducted in the community.

A MOTION to unanimously approve **(5-0)** the Solid Waste Ordinance was made by Commissioner Dennis Josey, and seconded by Commissioner Ronnie Anderson.

SECOND READING - ANIMAL CONTROL ORDINANCE

City Attorney Jerome Adams read the second reading of the Animal Control Ordinance: **“AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CHAPTER 10, ANIMALS AND FOWL; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES”** Jerome Adams, City Attorney instructed the Mayor and Commission that this ordinance was ready for action.

A MOTION to unanimously approve **(5-0)** the Animal Control Ordinance was made by Commissioner Richard Hutchinson, and seconded by Commissioner Ronnie Anderson.

APPROVAL OF FY'13 LMIG APPLICATION

Upon recommendation from Jacob Lott, Public Works/City Engineer, the Commission unanimously approved **(5-0)** the submittal of the FY'13 Department of Transportation Local Maintenance Improvement Grant Application in the amount of **\$114,059.59**, authorized local match in the amount **\$41,081.41** for a total project cost of **\$155,141.00** which includes the resurfacing of Ethel Street from South Gaskin Avenue to South McDonald Avenue, Lee Avenue Extension from Karen Lane to Karen Lane; Mark Hanna Street from East Ross Street to the dead end and new paving of Pleasant Lane from Briarwood to proposed cul-de-sac.

A MOTION to approve was made by Commissioner Marty Swain and seconded by Commissioner Ronnie Anderson.

APPROVAL OF MOU FOR MAIN STREET

Upon recommendation from Dale Batten, Community Development Director, Commission unanimously approved **(5-0)** to authorize Mayor James Dennis to execute the Georgia Main Street Program Memorandum of Understanding between the City of Douglas and the Georgia Department of Community Affairs Office of Downtown Development for the period from January 1, 2013 through December 31, 2013.

A MOTION to approve was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Ronnie Anderson.

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APPROVAL OF THE ENGINEERING DESIGN PROPOSAL FOR WATER MASTER PLAN-PROJECT 8

Upon recommendation from Mike Hudson, Water/Wastewater & Natural Gas Director, the Commission unanimously approved **(5-0)** to contract with Statewide Engineering to design, permit, and bid Water and Sewer Master Plan Project 8 for a total of **\$19,500.00**.

A MOTION to approve was made by Commissioner Ronnie Anderson and seconded by Commissioner Dennis Josey.

APPROVAL OF CHANGING COMMISSION MEETING CURRENTLY SCHEDULED FOR JANUARY 24, 2013

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously approved **(5-0)** to change the scheduled Commission Meeting of January 24th to Thursday, January 31st due to scheduled conflicts.

A MOTION to approve was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Marty Swain.

APPROVAL OF UPDATED OF DISADVANTAGED BUSINESS ENTERPRISE PLAN

Upon recommendation from Dale Batten, Community Development Director, the Commission unanimously approved **(5-0)** the Updated Disadvantaged Business Enterprise Plan through 2014 for federally funded airport projects.

A MOTION to approve was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Ronnie Anderson.

STAFF COMMENTS

Ms. Kimberly Tucker, Central Services Administrative Assistant noted the following upcoming events:

Saturday, December 22nd “Seven Baskets” will be giving clothes and food to the public, 8 a.m. to noon, located at Gym A.

The Magnolia House will sponsor an “Adopt a Family Drive” this Christmas Season.

Martin Luther King Jr. Events:

- Sunday, January 13th Worship Service held at 7p.m. at Greater Destiny Ministries.
- Tuesday, January 15th Happy Birthday Dr. King Party at Roundtree Center, 5:30 p.m. -7:00 p.m.
- Saturday, January 19th MLK Youth Tribute at the Martin Centre at 5 p.m.

Terrell Jacobs, City Manager, stated that the City will publically campaign and educate the citizens with the newly updated ordinances.

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PUBLIC COMMENTS

Pastor Marty Wilkes stated that he pastors Crossroad Baptist Church. Pastor Wilkes appeared before the Mayor and Commission to express his opinion concerning God versus political rights.

MAYOR AND COMMISSION COMMENTS

Mayor Pro Tem Olivia Pearson requested that everyone keep the victims of Connecticut in our prayers.

Commissioners Anderson and Josey wished everyone a Merry Christmas and a Happy New Year.

Commissioner Hutchinson wished the soldiers that are serving a Merry Christmas

Commissioner Marty Swain wished everyone a Merry Christmas and a Happy New Year. Also, requested that everyone pray for those that are grieving and are less fortunate.

Mayor Dennis stated that at 9:30 a.m. the churches will ring the bell around our Country and State in memory of the victims at Newtown Connecticut. Mayor Dennis wished the commission, staff and citizens a safe Christmas and a Happy New Year. Mayor Dennis solicited volunteers for the Seven Baskets Event, thanked Grace Pointe Church for this event.

ADJOURNMENT

With no further business to discuss in the Regular Meeting, a motion to adjourn to Executive Session was made by Commissioner Dennis Josey and was seconded by Commissioner Anderson. The Commission unanimously approved **(5-0)** to adjourn to the Executive Session.

EXECUTIVE SESSION

PERSONNEL ISSUES

Terrell Jacobs, City Manager, discussed personnel issues with the Mayor and Commission. Judy Carter, Human Resources Director, was in attendance.

Mayor Pro Tem Olivia Pearson made the **MOTION** to adjourn from Executive Session and to return to the regular meeting, **MOTION** was seconded by Commissioner Dennis Josey, and **approved** by all. **(6-0)**

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ADJOURNMENT

With no further business to discuss, Commissioner Richard Hutchinson made the motion to adjourn the Regular Meeting. The motion was seconded by Mayor Pro Tem Olivia Pearson. The Commission unanimously approved **(5-0)** at 7:24 p.m.

CITY OF DOUGLAS, GEORGIA

James H. Dennis, Mayor

Wynetta Bolder, City Clerk

**UTILITY COMMISSION MEETING
CITY OF DOUGLAS
December 20, 2012**

A Utility Commission Meeting was held on Thursday, December 20, 2012 at 7:30 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor James H. Dennis presiding. Mayor Pro Tem Olivia Pearson, Commissioners Richard Hutchinson, Dennis Josey, Ronnie Anderson and Marty Swain were in attendance. Commissioner Robert Moore was absent.

Tommy Harrell, Customer Service Manager, and Kevin Davis, Assistant Water and Sewer Director, appeared before the Mayor and Commission to discuss and receive recommendations.

LATRICE ROGERS-1341 S. GASKIN AVENUE

A **MOTION** was made by Commissioner Richard Hutchinson to adjust Ms. Rogers's water/sewer charge to an average of 10 tgal, total cost of 184.76. The motion was seconded by Commissioner Dennis Josey. **Approved (4-1)**

Commissioner Hutchinson, Swain, Josey and Mayor Pro Tem Pearson voted **in favor** of the motion. Commissioner Anderson voted **against** the motion.