

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
MAY 14, 2012**

A Regular Meeting of the Board of Commissioners was held on Monday, May 14, 2012 at 7:00 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor James H. Dennis presiding. Mayor Pro Tem Olivia Pearson, Commissioners Robert Moore, Richard Hutchinson, Dennis Josey, and Marty Swain were in attendance.

MEETING CALLED TO ORDER

The meeting of the Board of Commissioners was called to order by Nidhi Patel, the winner of the 2012 “If I Were Mayor, I Would...” essay contest.

INVOCATION

Carl Wilkerson with the Citizens Academy 101 Class gave the invocation.

PLEDGE OF ALLEGIANCE

The Coffee County Naval JROTC led the Pledge of Allegiance to the Flag.

MINUTE ADOPTION

The following minutes were unanimously approved:

**Work SessionApril 23, 2012
Commission Meeting.....April 23, 2012**

A **MOTION** to approve **(5-0)** the minutes as presented was made by Commissioner Dennis Josey, seconded by Commissioner Richard Hutchinson and the Commission unanimously approved the motion.

APPROVAL OF THE ORDER OF THE AGENDA

The Mayor and Commission unanimously approved **(5-0)** to accept the order of the Agenda.

A **MOTION** to approve was made by Commissioner Bob Moore, seconded by Commissioner Marty Swain.

RETIREMENT RECOGNITION OF MR. JAMES ANTHONY

Mayor James Dennis along with the Commissioners recognized James Anthony Jr. for his dedication to the City of Douglas Electric Department with 28 years of service.

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DONATION TO THE HERITAGE STATION MUSEUM FROM CLASS OF 1952

Georgia Henderson, Central Services Director, Mayor James Dennis and Mayor Pro Tem Olivia Person accepted a donation from the class of 1952 who recently hosted their 50th class reunion. The class of 1952 presented the City of Douglas with a donation to the Heritage Station in the amount of \$600.00.

RECOGNITION OF “IF I WERE MAYOR” ESSAY CONTEST WINNER

Georgia Henderson, Central Services Director recognized Nidhi Patel as the 6th Grade “If I Were Mayor, I Would...” Essay Winner, from Coffee Middle School. The essay was delivered by Nidhi Patel to the Mayor and Commission.

RECOGNITION OF “2012 COMMIT 2B FIT” WINNER

Gina Gibbs, Parks & Recreation Fitness Coordinator recognized Indian Creek Elementary for having the most students, teachers and parents that walked the Commit 2B Fit Program and other walks in the community. Mrs. Gibbs stated that the school would receive a trophy for one (1) year, and the trophy will be rotated from the winning school that has the most members to walk in the Commit 2B Fit Program.

RECOGNITION OF FALLEN OFFICER AND GOVERNOR’S PROCLAMATION

Chief Gary Casteloos, Douglas Police Department stated that Governor Deal presented the City of Douglas with a proclamation honoring the first slain officer in Coffee County Marshall James Ira Ricketson.

Jack Cliett with the Douglas Police Department gave a brief history of Marshall James Ricketson serving as a police officer and being slain while on duty in 1920.

Gary Casteloos, Douglas Chief of Police recognized Linda Cliett who was instrumental in researching the history of the City of Douglas Police Department.

SECOND READING AND PUBLIC HEARING ORDINANCE

City Attorney, Jerome Adams read for the second time amending the zoning ordinance for Deerfield Apartments.

“AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF DOUGLAS GEORGIA, CHANGING THE ZONING ON CERTAIN PROPERTY IN THE CITY OF DOUGLAS, GEORGIA LOCATED AT 112 PINECREST DRIVE FROM R-M, RESIDENTIAL MIXED TO P-D, PLANNED DEVELOPMENT, LAND OF DEERFIELD II, LTD, LP.” Mr. Adams, City Attorney

proceeded to call for a public hearing. No comments were made by the public and the public hearing was closed.

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SECOND READING AND PUBLIC HEARING ORDINANCE-CONTINUED

A **MOTION** to adopt **(5-0)** the Ordinance amending the zoning of Deerfield Apartments located at 112 Pinecrest Drive was made by Commissioner Bob Moore and seconded by Commissioner Marty Swain.

APPROVAL OF THE VOTING DELEGATE FOR 2012 ANNUAL GMA CONVENTION

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously approved **(5-0)** to designate Mayor James Dennis as the voting delegate for the 2012 GMA Annual Convention held in Savannah Georgia in June 2012 and also approved the District 11 Slate of Officers for the GMA Convention. (See attachment)

A **MOTION** to approve was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Dennis Josey.

APPROVAL OF THE CHANGING DATES FOR COMMISSION MEETINGS DUE TO MEMORIAL DAY AND GMA CONVENTION

Upon recommendation from Terrell Jacobs, City Manager, the Commission unanimously approved **(5-0)** to change the Commission Meeting scheduled for Monday, May 28 (Memorial Day) to Thursday, May 24th and that the Commission change the meeting scheduled for June 25th (GMA Convention) to Thursday, June 21.

A **MOTION** to approve was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Richard Hutchinson.

APPROVAL OF THE AIRPORT COMMISSION APPOINTMENT

Upon recommendation from Dale Batten, Community Development Director, the Commission unanimously approved **(5-0)** the appointment of Robert F. Moore to serve out the remainder of the term of Mr. Ray Louder which will expire September 30, 2014.

A **MOTION** to approve was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Richard Hutchinson.

APPROVAL OF THE LEASE AGREEMENT FOR DOUGLAS/COFFEE COUNTY ECONOMIC DEVELOPMENT AUTHORITY USE OF ASHLEY-SLATER HOUSE

Upon recommendation from Georgia Henderson, Central Services Director, the Commission unanimously approved **(5-0)** to enter into a one (1) year lease agreement with the Douglas-Coffee County Economic Development Authority to occupy the Ashley-Slater House effective July 1, 2012 through June 30, 2013.

A **MOTION** to approve was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Marty Swain.

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APPROVAL OF THE ANNUAL NEW POLICE UNIFORM AND DUTY GEAR BID

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission unanimously approved **(5-0)** the New Police Uniforms and Duty Gear Bid to the second (2nd) low bidder, Galls Co. located in Lexington, KY, for Groups A, B, & C for a total of \$23,142.75 and, to approve the awarding of Group D items 1,2,5,6,7 to from DGG Taser & Tactical Supply located in Jacksonville, FL., for a total of \$133.84 and also approved the low bids received from Law Enforcement Supply of Marietta GA. In Group D items 3, 4, 8, and 9 for a total cost of \$301.96. The Grand Total cost of this Bid is **\$23,578.55**.

A **MOTION** to approve was made by Commissioner Richard Hutchinson and seconded by Commissioner Bob Moore.

APPROVAL OF THE DECLARING EQUIPMENT AS SURPLUS

Upon recommendation from Stanley Merritt, Purchasing Agent, the Commission unanimously approved and declared **(5-0)** the list of equipment from various departments as surplus and allowed the City Manager and the Purchasing Agent to dispose of these items through the GovDeals On-line Auction Site, and also gave approval to dispose as needed any unsold items that were not sold on GovDeals Auction Site.

A **MOTION** to approve was made by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Marty Swain.

STAFF COMMENTS

Georgia Henderson, Central Services Director presented the following announcements:

MAY IS OLDER AMERICAN MONTH

- Senior Club Meeting, Thursday May 24th, 11am-1pm, C.E. Weir Center
- Hobo Bingo, Tuesday, May 29th, 11am-1pm, The Art Center
- Yellow Day, Thursday, May 31st, 11am-1pm, Wheeler Park Shelter

COMMIT 2B FIT WALK FOR HEALTH

- Thursday, May 31st, 5:30 pm., walkers will meet at the Alternative School for a 2.5 mile walk on the Greenway Trail.

DOWNTOWN 2ND TUESDAYS EVENT

- Everyone is invited to STROLL, SHOP, & EAT, Tuesday, June 12th, 5pm – 8pm

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**STAFF COMMENTS-CONTINUED
SUMMER BEACH BASH**

- Tuesday, June 19th, 4 pm-9 pm, Downtown Douglas, Madison Avenue, Grassy Lot beside City Hall. Activities include: Three Giant Water Slides, Bouncy House, Kiddie Train, Petting Zoo, Pony Rides, Sand Pit, Food, Music, and More! Sponsored by: City of Douglas Main Street, The Eagle 93.5, Coca Cola, and Shine 101.9.

BID ANNOUNCEMENTS

- Football/Soccer Equipment
- Bids must be received no later than June 11, 2012, by 2:30pm, at which time, bids will be officially opened.
- To bid on this and other bid opportunities, visit cityofdouglas.com
- For more information, call 912-389-3463.

NOTIFY ME MODULE ON CITY'S WEBSITE

- Citizens can visit cityofdouglas.com and sign up on the "Notify Me Module", which is located on the homepage of the website. Notices on these services will be sent via email or text message.

Mrs. Henderson stated that for information on any of these services and events, visit cityofdouglas.com or call 912-383-0277.

RECOGNITION OF MEMBERS OF THE CITIZENS 101 ACADEMY

Mrs. Henderson recognized members of the Citizens' 101 Academy who were in attendance at the meeting. These members were: Gregg Miller, Sidney Harrell, Andrew Bussy, Brent Miller, Sylvia Miller, Carl Wilkerson, Jolene Moore, Donna Simms, Larry Nesmith, Joy Woods, and Louise Darby.

Mayor Dennis thanked them for participating in the Citizens' 101 Program.

GENERAL COMMENTS

Larry Nesmith, President of the NAACP Coffee County Branch expressed his appreciation for those attending the NAACP Freedom Fest Banquet.

Jerome Adams, City Attorney expressed concerns of obtaining a pedestrian walkway between Danny Pizza and the Coffee County Courthouse which is located on Ward Street.

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MAYOR AND COMMISSION COMMENTS-CONTINUED

Mayor James Dennis made the following comments:

- Wished a Happy Mother's Day to all mothers
- Welcomed Wynetta Bolder, City Clerk back from medical leave.
- Condolences to Commissioner Bob Moore on the loss of his brother
- Commended Henry Milhollin, Cemetery Coordinator and Wynetta Bolder, City Clerk of organizing the Dedication Program of the M, N, and O African American section of the cemetery
- Acknowledged the city employees in participating with the Cancer Relay for Life and the Spelling Bee for Literacy.
- Congratulations to all the graduating class of 2012
- Recognized the NAACP with their Annual banquet and for their efforts in recognizing High School Graduate.
- Condolences to Theo Moore, with the loss of his mother.
- Informed the citizens that a meeting concerning the "Stop the Violence Rally" will be held on Tuesday, May 15, 2012.

Mayor Pro Tem Olivia Pearson apologized for not attending the NAACP Banquet due to a family gathering.

ADJOURNMENT

With no further business to discuss in the regular meeting, a motion to adjourn to Executive Session was made by Commissioner Richard Hutchinson and was seconded by Commissioner Bob Moore. The Commission unanimously approved **(5-0)** to adjourn to the Executive Session.



EXECUTIVE SESSION

LAND ACQUISITION AND PERSONNEL ISSUE

Terrell Jacobs, City Manager, discussed facility/land acquisition and personnel issues with the Mayor and Commission.

Commissioner Dennis Josey made the **MOTION** to adjourn from Executive Session and to return to the regular meeting, **MOTION** was seconded by Commissioner Marty Swain, and **approved** by all. **(5-0)**

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EXECUTIVE SESSION-CONTINUED

Commissioner Richard Hutchinson made the **MOTION** to reconvene to the regular meeting and the motion was seconded by Commissioner Marty Swain, and **approved** by all. **(5-0)**

A **MOTION** was made by Commissioner Dennis Josey and seconded by Commissioner Marty Swain approving to submit the bid for property discussed in Executive Session. **Approved by all (5-0)**

A **MOTION** was by Mayor Pro Tem Olivia Pearson and seconded by Commissioner Bob Moore approved preliminary research in obtaining property of interest. **Approved by all (5-0)**

ADJOURNMENT

With no further business to discuss, Commissioner Dennis Josey made the motion to adjourn the Regular Meeting. The motion was seconded by Mayor Pro Tem Olivia Pearson. The Commission unanimously approved **(5-0)** by all at 7:55 p.m.

CITY OF DOUGLAS, GEORGIA

James H. Dennis, Mayor

Wynetta Bolder, City Clerk

Affidavit

The undersigned presiding officer, under oath, certifies that at a City of Douglas Commission Meeting, held on May 14, 2012, the Mayor and Commission closed its meeting as permitted by the Open Meetings Act of Georgia [O.C.G.A. 50-14-1 through 50-14-6]. The only matter(s) considered or discussed during the closed meeting are as indicated below:

 x To discuss future acquisition of real estate [O.C.G.A. 50-14-3 (4)].

 x To discuss or deliberate the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of an employee [O.C.G.A. 50-14-3 (6)].

 To consult with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or an officer or employee or in which the officer or employee may be directly involved [O.C.G.A. 50-14-2].

This 14th day of May , 2012

Signature of Presiding Officer

Sworn to & Subscribed Before Me
On The Above Indicated Date:

Notary Public, State of Georgia
Commission Expires _____

The Mayor and Commission unanimously approved to enter into executive session.

Olivia C. Pearson, Mayor Pro Tem

 absent

Ronnie Anderson, Commissioner

Richard Hutchinson, Commissioner

Robert "Bob" Moore, Commissioner

Marty Swain, Commissioner

Dennis Josey, Commissioner

RESOLUTION OF THE DOUGLAS CITY COMMISSION

BE IT RESOLVED by the Douglas, Ga City Commission as follows: At the meeting held on the 14th day of May 2012 the Commission entered into closed session for the purpose of discussing:

 x To discuss future acquisition of real estate [O.C.G.A. 50-14-3 (4)].

 x To discuss or deliberate the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of an employee [O.C.G.A. 50-14-3 (6)].

 To consult with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or an officer or employee or in which the officer or employee may be directly involved [O.C.G.A. 50-14-2].

(1) The actions of the Council and the discussions of the same regarding the matter set forth for closed session purposes are hereby ratified.

(2) Each member of this body does hereby confirm that to the best of his or her knowledge, based upon the advice of the City Attorney, the said subject matter of the meeting and of the closed session portion was devoted to matters within the specific relevant exception(s) as set forth above.

(3) The Mayor, or the presiding officer, is hereby authorized and directed to execute an affidavit, with full support of the members of this Commission, in order to comply with O.C.G.A. 50-14-4(b).

(4) The affidavit shall be included and filed with the official minutes of the meeting and shall be in a form as required by the statute, which shall be substantially as follows:

Approved this 14th day, of May 2012.

James H. Dennis, Mayor

Attest:

Wynetta J. Bolder, City Clerk