

**MINUTES
MEETINGS OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
DECEMBER 11, 2025**

The Board of Commissioners held a work session on Thursday, December 11, at 6:00 PM in the City Hall Council Chambers. Mayor Tony L. Paulk presided over the meeting, with Mayor Pro Tem Cindy McNeill, Commissioners Edwin Taylor, Brenda Moore, Mike Gowen, and Steve Bailey in attendance. Commissioner Tony Paulk II was absent.

REVIEWED NOVEMBER 24, 2025, MEETING MINUTES

Mayor Tony Paulk presented the first item, reviewing the Board of Commissioners meeting minutes on November 24, 2025. Mayor Tony Paulk asked the Commissioners to propose any changes to ensure accurate historical record-keeping.

The Commission agreed to move this item forward on the **Regular Agenda**.

DISCUSSED THE APPROVAL OF THE BID AWARD OF THE TIA WESTGREEN HIGHWAY SIDEWALK PROJECT

Georgia Henderson, Assistant City Manager, appeared before the Commission seeking approval to present the bid results and engineer's evaluation for the TIA Sidewalk Improvements to West Green Highway (SR 135/US 221) Project (PI #0016250) and to obtain authorization from the Mayor and Commission to award the construction contract to the lowest responsible bidder.

Mrs. Henderson stated that the Bids for the TIA Sidewalk Improvements Project along West Green Highway (SR 135/US 221), identified as PI #0016250, were received and publicly opened on November 12, 2025. Statewide Engineering, Inc. has completed a full evaluation of all bids, including the base bid amounts, contractor references, and relevant experience. Two qualified bids were submitted, with S&S Asphalt and Cement Maintenance LLC providing the lowest responsible base bid of \$299,037.00, which is well below the project's allocated construction budget of \$477,671.00. Statewide Engineering has issued a formal letter recommending the award of the project to S&S Asphalt and Cement Maintenance, LLC. **FUNDING:** 340-1000-54.1429 - General Grants - TIA Engineering 340-1000-54.1430 - General Grants - TIA Sidewalks/Drainage Improvements

The Commission agreed to move this item forward on the **Consent Agenda**.

DISCUSSED THE APPROVAL OF APPOINTMENTS TO THE DOWNTOWN DEVELOPMENT AUTHORITY

Georgia Henderson, Assistant City Manager, appeared before the Commission to seek approval to reappoint for four-year expiring terms on the Downtown Development Authority.

Mrs. Henderson stated that the staff properly publicized the four (4) expiring seats on the Downtown Development Authority and received no applications. Those with expiring terms: Mr. Dalton King has expressed an interest in being reappointed.

The Commission agreed to move this item forward on the **Consent Agenda**.

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DISCUSSED THE APPROVAL OF THE APPOINTMENTS TO THE WWII FLIGHT TRAINING BASE COMMITTEE

Georgia Henderson, Assistant City Manager, appeared before the Commission to seek approval to seek reappointment for two (2) expiring terms on the WWII Flight Training Base Committee.

Mrs. Henderson stated that the staff properly publicized the two (2) expiring seats on the WWII Flight Training Base Committee and received no applications. Those with expiring terms, Mr. Stanley Lott and Mrs. Stephanie Childers, have expressed an interest in being reappointed.

The Commission agreed to move this item forward on the **Consent Agenda**.

DISCUSSED THE APPROVAL OF THE APPOINTMENT TO THE DOUGLAS-COFFEE COUNTY PLANNING COMMISSION

Georgia Henderson, Assistant City Manager, appeared before the Commission to seek reappointment for one (1) expiring term on the Douglas-Coffee County Planning Commission.

Mrs. Henderson stated that the Staff properly publicized the one (1) expiring seat on the Douglas-Coffee County Planning Commission and received no applications. Those with expiring terms: Mrs. Rose Mary Street has expressed an interest in being reappointed.

The Commission agreed to move this item forward on the **Consent Agenda**.

DISCUSSED THE APPROVALS FOR THE KEEP DOUGLAS BEAUTIFUL APPOINTMENTS

Georgia Henderson, Assistant City Manager, appeared before the Commission seeking approval to seek reappointment for one (1) expiring term and one (1) vacant seat on the Keep Douglas Beautiful Board.

Mrs. Henderson stated that the staff has properly publicized (1) expiring seat of Mrs. Allisa Mills-Jackson & one (1) vacant seat on the Keep Douglas Beautiful Board. Mrs. Mills-Jackson has expressed interest in being reappointed, and a three-year term, and appointed, for the first time, Keela Swinson for a three-year term, both January 1, 2026 – December 31, 2028.

The Commission agreed to move this item forward on the **Consent Agenda**.

DISCUSSED APPOINTMENT TO HISTORIC PRESERVATION COMMISSION

Georgia Henderson, Assistant City Manager, appeared before the Commission to seek reappointment for one (1) expiring term on the Historic Preservation Commission.

Mrs. Henderson stated that the Staff properly publicized the one expiring seat on the Historic Preservation Commission and received no applications. The member with the expiring term, Mrs. Brenda Veal, has expressed an interest in being reappointed.

The Commission agreed to move this item forward on the **Consent Agenda**.

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DISCUSSED TAX COMMISSIONER ANGELA HARPER'S CONTRACT

Charles Davis, City Manager, appeared before the Commission to discuss and seek approval of the updated contract for Tax Commissioner Angela Harper to receive \$18,000 to collect the taxes for the City of Douglas.

Mr. Davis stated that the new Tax Commissioner, Angela Harper, has agreed to collect the cities of Coffee County for \$20,000 per year (\$18,000 - Douglas, \$1300 - Broxton, and \$700 - Nicholls). State law allows county tax commissioners to ask for additional compensation for the collection of municipal taxes. This is the same amount that we were paying Shanda Henderson.

The Commission agreed to move this item forward on the **Consent Agenda**.

DISCUSSED DATE CHANGE OF UPCOMING MEETINGS

Charles Davis, City Manager, appeared before the Commission to discuss and seek approval to change the following dates: Monday, January 26, 2026, to Tuesday, January 27, 2026, and Monday, May 25, 2026, to Tuesday, May 26, 2026.

The Commission agreed to move this item forward on the **Consent Agenda**.

GENERAL COMMENTS (3 MINUTES)

No comments

CITY MANAGER'S UPDATE

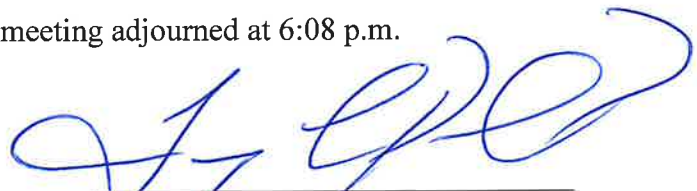
No comments

ADJOURNMENT

Without further discussion, the work session meeting adjourned at 6:08 p.m.



Wynetta J. Bolder, CMC



Mayor Tony L. Paulk



