

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS, GEORGIA  
MAY 12, 2025**

The Board of Commissioners held a regular session on Monday, May 12, 2025, at 6:16 PM in the City Hall Council Chambers. Mayor Tony L. Paulk presided over the meeting with Mayor Pro Tem Cindy McNeill and Commissioners Edwin Taylor, Mike Gowen, Tony Paulk II, and Brenda Moore in attendance. Commissioner Steve Bailey was absent due to recuperating from surgery.

**CALLED TO ORDER**

Mayor Tony L. Paulk called to order the Regular Meeting of the Board of Commissioners.

**INVOCATION (COMMISSIONER STEVE BAILEY)**

Charlie Purcell, Interim Utilities Director, delivered the invocation.

**PLEDGE OF ALLEGIANCE**

Coffee High NJROTC led the Pledge of Allegiance.

**APPROVAL OF THE ORDER OF THE AGENDA**

The motion was approved unanimously (5-0) to approve the agenda order, allowing the recognition of the state champion track team members to move to item 5 on the agenda, with the motion made by Mayor Pro Tem Cindy McNeill and seconded by Commissioner Edwin Taylor.

**RECOGNITION OF THE STATE CHAMPION TRACK TEAM MEMBERS**

Stevie Young, Parks and Recreation Director, appeared before the Commission and Ronnie Graham, Track Coach, to recognize the young people who participated in the State Champion Track Meet.

**CONSENT AGENDA ITEMS (CHARLES DAVIS, CITY MANAGER)**

1. **APPROVAL OF APRIL 28th, 2025, MEETING MINUTES**
2. **APPROVAL OF YOUTH COUNCIL PUBLIC ART PROJECT FOR ROUND TREE PARK**

As discussed in the Work Session, Commissioner Brenda Moore made the motion (carried 5-0) to approve all Consent Agenda items listed above, which Commissioner Edwin Taylor seconded.

**WORK SESSION**

**SECOND READING: ORDINANCE FOR THE ESTABLISHMENT AND REQUIREMENTS FOR BROADBAND COMMUNITY**

City Attorney Jerome Adams held the second (2nd) reading and held a public hearing for the addition of the proposed ordinance establishing requirements for broadband infrastructure within the City of Douglas. No comments. (5-0)

The motion was made by Commissioner Mike Gowen and seconded by Commissioner Edwin Taylor.

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**SECOND READING: ORDINANCE TO ESTABLISH COTTAGE FOOD REGULATIONS AND REQUIREMENTS**

City Attorney Jerome Adams held the second (2nd) reading and held a public hearing for the addition of the proposed ordinance establishing Cottage Food Regulations and Requirements for the City.

Commissioner Brenda Moore stood before the Commission to inquire if citizens selling fish sandwiches were allowed to cook in the house and if those who would like to have a lemonade stand were allowed to do so. The Assistant City Manager stated that these individuals must contact the Health Department, which regulates those policies.

A motion was made by Commissioner Mike Gowen and seconded by Commissioner Edwin Taylor. (5-0)

**APPROVE TO HOLD EVENTS IN TOWN CENTER SPONSORED BY CHAMBER OF COMMERCE OR DOWNTOWN DEVELOPMENT AUTHORITY**

Georgia Henderson, Assistant City Manager, recommends that the Mayor and Commission approve the Douglas-Coffee County Chamber of Commerce and Downtown Development Authority to organize and host various events in the Town Center District and Downtown Development District that are under the guidelines set.

The motion was made and approved unanimously (5-0) for the Douglas-Coffee County Chamber of Commerce and Downtown Development Authority to organize and host various events in the Town Center District and Downtown Development District under the guidelines set by Commissioner Brenda Moore, seconded by Commissioner Tony Paulk II.

**FIRST READING TEXT AMENDMENTS TO CHAPTER 111, UNIFIED LAND DEVELOPMENT CODE, ARTICLE VII – SUPPLEMENTAL STANDARDS – SECTION 111-251 - MASONRY WALL**

City Attorney Jerome Adams held the first (1<sup>st</sup>) reading to amendment Chapter 111, Unified Land Development Code, Article VII - Supplemental Standards - Section 111-251 “**AN ORDINANCE TO AMEND THE UNIFIED LAND DEVELOPMENT CODE (ULDC) OF THE CITY OF DOUGLAS, GEORGIA, CHAPTER 111, ARTICLE VII – SUPPLEMENTAL STANDARDS, SECTION 111-251(r)(3); TO PROVIDE FOR UPDATED SCREENING REQUIREMENTS IN COMMERCIAL AND INDUSTRIAL DISTRICTS; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**” The second reading will be held on May 27, 2025.

No action taken at this time.

**STAFF COMMENTS**

City Manager Charlie Davis announced the passing of Commissioner Brenda Moore’s brother.

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**MAYOR AND COMMISSIONER COMMENTS**

Commissioner Edwin Taylor expressed concern about citizens in wheelchairs. He is asking if they will use the sidewalks as safety measures.

**ADJOURNMENT**

Motion to adjourn the Regular meeting at 6:34 p.m. The motion was made by Commissioner Edwin Taylor and seconded by Commissioner Mike Gowen **(5-0)**



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Mayor Tony L. Paulk



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Wynetta J. Bolder, CMC

