

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS  
APRIL 11, 2011**

**A Regular Meeting of the Board of Commissioners was held on Monday, April 11, 2011 at 7:00 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor Jackie L. Wilson presiding. Mayor Pro Tem Ronnie Anderson, Commissioners Robert Moore, Johnnie Lee Roper, Dennis Josey and Marty Swain were in attendance. Commissioner Olivia Pearson was absent.**

**INVOCATION**

Donald Carver former Electric Department Director gave the invocation.

**PLEDGE OF ALLEGIANCE**

Lieutenant Junior Grade Mooreman of the JROTC program led The Pledge of Allegiance to the Flag.

**MINUTE ADOPTION**

The following minutes were unanimously approved:

**Work Session..... March 28, 2011  
Commission Meeting..... March 28, 2011**

**A MOTION** was made by Commissioner Dennis Josey and seconded by Commissioner Johnnie Lee Roper. The motion was unanimously carried by the Mayor and Commission. **(6-0)**

**APPROVAL OF THE ORDER OF THE AGENDA**

The Mayor and Commission unanimously approved **(6-0)** the order of the agenda.

**A MOTION** was made by Commissioner Marty Swain for approval of the order of the agenda; Commissioner Johnnie Lee Roper seconded the motion.

**RECOGNIZING RETIREES**

Judy Carter, Human Resources Director, along with the Mayor and Commission acknowledged three (3) employees on their retirement with the City of Douglas; Donald Carver, Electric Department 38 years 2 months, Gloria Ricketson, Customer Service Department 12 years 11 months, and John Duffie, Central Services Department 7 years 8 months.

**APPROVAL OF THE ANNUAL GAS/DIESEL FUEL BID (ALL DEPARTMENTS)**

Upon recommendation from Terry Fesperman, Vehicle Maintenance Director, the Mayor and Commission unanimously approved **(6-0)** to accept the low and only bid for gasoline & diesel fuel from Fletcher Oil Company of Douglas, Georgia based on the markup prices for a two (2) year period.

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<b>Vendor</b>	<b>Low Bid Item</b>	<b>Total Markup Low Bid</b>	<b>Price per Gallon on Week of 3/21/11-3/27/11</b>
Fletcher Oil Co.	Unleaded Gas 87 Octane	\$.099	\$2.99510
	Diesel Fuel #2	\$.099	\$3.25093
	Diesel Fuel #2 for off-road equip.	\$.099	\$3.25593
	<b>OPTIONAL BID</b>		
	Unleaded Gas 92 Octane	\$.099	\$3.20790
	1-500 gal. Above ground fuel tank with pump	N/C	N/C

**A MOTION** was made by Commissioner Marty Swain for approval and seconded by Commissioner Johnnie Lee Roper.

**APPROVAL OF THE STREET SWEEPER LEASE /PURCHASE OPTIONS**

Upon recommendation from Jacob Lott, Public Works/Engineer Director, the Mayor and Commission unanimously approved **(6-0)** the purchase of an Elgin Whirlwind MV Street Sweeper at a cost of \$211,700.25, from Environmental Products of Albany, Georgia and adopted a resolution authorizing a lease supplement under the GMA Direct Leasing Program for funding of said Street Sweeper, and authorized Mayor Wilson to execute the lease documents.

**A MOTION** was made by Commissioner Bob Moore for approval and seconded by Mayor Pro Tem, Ronnie Anderson.

**PUBLIC ANNOUNCEMENTS**

Georgia Henderson, Central Services Director presented the following upcoming events:

- Great American Cleanup Saturday, April 16, 9 am-11 am volunteers will meet at Public Works at 8:30 am for the cleanup efforts.
- Spring Junk Free Week April 16-21, 2011 8 am-5 pm will promote collecting brown and white goods. The location will be at 670 S. Pearl Avenue and citizens must live within the city limits to participate.
- Thursday, April 21, 2011 there will be an Earth Day Celebration from 10 am -2 pm located next to City Hall.
- Commit 2B Fit Walk & Bike Ride will be held on April 28th, 5:30 pm starting at the Pre-K Academy on the multipurpose trail.

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- Broxton Rocks Open House Tour & Egg Hunt will be held on Sunday, April 24th, 12 Noon – 5 pm.

Mrs. Henderson, Central Services Director stated that for more information call the Central Services Department at 912-384-4555 or 912-383-0277.

Jacob Lott, Public Works Director stated that the city would not allow hazardous material, tires, or shingles to be collected during Junk-Free Week.

**MAYOR AND COMMISSION COMMENTS**

Commissioner Johnnie Lee Roper encouraged citizens to take advantage of the Junk Free Week program, Commissioner Roper stated this will help in keeping our streets clean.

Mayor Jackie L. Wilson stated that Mayor and Commission received a letter March 31, 2011 from GMA concerning a post census re-apportionment. Mayor Wilson requested that Jerome Adams, City Attorney give an overview concerning the process of reapportioning the districts.

Jerome Adams, City Attorney stated that after the census all political bodies must reapportion themselves. This includes local, state and national levels. Mr. Adams stated he is in the process of contacting the Legislator Reapportionment Office located in Atlanta Georgia. Mr. Adams is requesting that they draw a new election district map for Mayor and Commission to consider. This will reconfigure some election districts. The election district must be balanced by a population within plus or minus of 5%.

Attorney Adams also stated that Coffee County's population is larger than Ware or Tift County.

Ray Parker, Community Development Department stated that the census population figures were approximately 11,543.

Mayor Wilson stated that retail growth will occur when the population rises to a minimum of 12,000. Mayor Wilson also stated that if anyone is interested in petitioning to annex into the city limits that would be appreciated.

**THE MAYOR AND COMMISSION** unanimously approved (6-0) to enter into Executive Session to discuss Personnel Issues.

**A MOTION WAS MADE BY** Mayor Pro Tem Ronnie Anderson, seconded by Commissioner Dennis Josey and unanimously approved to adjourn the Regular Meeting at 7:25 p.m.

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**EXECUTIVE SESSION**

**PERSONNEL ISSUES**

City Manager Terrell Jacobs discussed several Personnel issues with the Mayor and Commissioners.

The Mayor and Commission unanimously approved **(6-0)** to reconvene to the Regular Meeting and end the Executive Session.

**THE MOTION** was made by Commissioner Bob Moore and seconded by Mayor Pro Tem Ronnie Anderson.

**ADJOURNMENT**

With no further business to discuss, Mayor Pro Tem Ronnie Anderson made a motion to adjourn and his motion was seconded by Commissioner Marty Swain. The Mayor and Commission unanimously approved **(6-0)** the motion to adjourn the meeting at 7:56 p.m.

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**Jackie L. Wilson, Mayor**

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**Wynetta Bolder, City Clerk**