

MINUTES
MEETINGS OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
JULY 22, 2024

A Work Session of the Board of Commissioners was held on Monday, July 22, 2024, at 6:00 p.m. in the Council Chambers of City Hall. Mayor Tony L. Paulk was presiding over the meeting. Commissioners Cindy McNeill, Steve Bailey, Tony Paulk II and Edwin Taylor were present. Mayor Pro-Tem Mike Gowen was absent.

REVIEW OF JULY 8, 2024, MEETING MINUTES

The first business item presented by City Manager Charles Davis was to review the Board of Commissioners' 07/08/2024 (Work Session/Regular) Meeting Minutes. Mayor Paulk requested that the Commissioners offer any changes so that the Deputy Clerk could correctly record the minutes for historical data.

It was the consensus of the Commission to move this item forward on the **Consent Agenda**.

DISCUSS PURCHASE (2) NEW JOHN DEERE Z930M ZTRAK MOWER & (1) NEW JOHN DEERE GATOR TX (STATE CONTRACT) SWC# 99999-001-SPD0000177-0026 (PG 2M CG 22)

Nikki Thompson, Purchasing Agent, appeared before the Commission to seek approval for the purchase of two (2) New John Deere Z930M ZTrak Mowers and one (1) New John Deere Gator TX from Georgia State Contract. This equipment will be utilized by the Parks and Recreation Department.

Mrs. Thompson stated that the Parks and Recreation Director, Stevie Young has requested one (1) New John Deere Z930M ZTrak Mower for everyday use for Park Maintenance, one (1) New John Deere Z930M ZTrak Mower for everyday use for General Maintenance, and one (1) New 2024 John Deere Gator TX for everyday use for Park Maintenance. Two (2) mowers will be turned in and sold on GovDeal's once new mowers arrive. These equipment are budgeted items and the John Deere Gator will be an addition to the fleet. Parks and Recreation Director, Stevie Young and Vehicle Maintenance Director, Terry Fesperman, have reviewed the State Contract specifications and pricing, and are both in agreement with the Purchasing Agent, Nikki Thompson, to buy these equipments from State Contract pricing from Deere & Company, of Cary, North Carolina, / Lasseter Tractor Co., Inc. of Douglas, Georgia, for a grand total amount of \$41,329.53.

It was the consensus of the Commission to move this item forward on the **Consent Agenda**.

DISCUSS A NOT TO EXCEED PRICE TO PURCHASE ELEVEN (11) VEHICLES FOR ALL DEPARTMENTS

Nikki Thompson, Purchasing Agent, appeared before the Commission to seek approval to purchase 11 vehicles with a "not to exceed amount" as budgeted per department.

Mrs. Thompson stated that with the bid process taking so long and most vehicles not available after the process or not available on State Contracts. We want to obtain three quotes and purchase these vehicles with not-to-exceed prices per budget line item. Eleven (11) vehicles need to be purchased in this budget. They are listed below. There is a 2500 crew cab 4x4 diesel

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DISCUSS A NOT TO EXCEED PRICE TO PURCHASE ELEVEN (11) VEHICLES FOR ALL DEPARTMENTS CONTINUED

for the Electric department which needs to be purchased right now at a not-to-exceed price of \$75,000.00. The following can be spread out over the budget year. The Vehicle Maintenance Department is requesting one Ford F350 not to exceed price of \$85,000.00. The Community Development Department is requesting one SUV Crossover not to exceed price of \$60,000.00. The Waste Collection and Disposal is requesting one Ford F450 crew cab not to exceed price of \$110,000.00 and Water Distribution is requesting one Ford F450 crew cab not to exceed price of \$110,000.00. The Meter Reading department is requesting one Ford F150 Regular cab truck not to exceed price of \$42,000.00. If the current vehicle cannot be handed down to another department, it will be sold on GovDeal Auction site.

The Police Department is requesting three Tesla's with a not to exceed price of \$275,000.00 which will include outfitting, one Tesla not to exceed price of \$66,000.00. Tesla cars must be paid for up front when ordering. Also, one Ford Lightning truck not to exceed price of \$66,000.00. These vehicles are sole source and will come from Sole Source Vendors. The Purchasing Agent Nikki Thompson and Vehicle Maintenance Director Terry Fesperman are in agreement to recommend these not to exceed prices per vehicle.

It was the consensus of the Commission to move this item forward on the **Consent Agenda**.

DISCUSS AND HOLD PUBLIC HEARING FOR ALCOHOLIC BEVERAGE LICENSE FOR 1312 MADISON LLC, DBA, KING CLAW

Georgia Henderson, Community Development Director, appeared before the Commission to seek approval to discuss and conduct a Public Hearing for the issuance of an alcoholic beverage license for Mr. Chuen Wai Chan, of 1312 Madison LLC, dba, King Claw.

Mrs. Henderson stated that Mr. Chuen Wai Chan, of 1312 Madison LLC, dba, King Claw, located at 1312 Madison Avenue, Douglas, GA, 31533, has submitted an application for an

alcoholic beverage license, for on-site consumption of beer, wine, and liquor. Mr. Chan will be the licensed manager and meets all requirements per city ordinances to receive an alcoholic beverage license. The Police Chief and staff have no objections to the issuance of the alcoholic beverage license. The public hearing has been properly advertised as required.

It was the consensus of the Commission to move this item forward on the **Regular Agenda**.

DISCUSS AWARD TO CHARLES E. LEWIS CONSTRUCTION, INC. FOR THE LWCF UNITY PARK REHABILITATION PROJECT

Georgia Henderson, Community Development Director, appeared before the Commission to seek approval to award Charles E. Lewis Construction, Inc. the Construction Contract for the Land Water Conservation Fund (LWCF) Unity Park Rehabilitation Project.

Mrs. Henderson stated that bids were received and opened for the City of Douglas Land Water Conservation (LWCF) Unity Park Rehabilitation Project (LWCF 13-01049) on July 11, 2024.

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DISCUSS AWARD TO CHARLES E. LEWIS CONSTRUCTION, INC. FOR THE LWCF UNITY PARK REHABILITATION PROJECT CONTINUED

The following bids were received: Charles E. Lewis Construction, Inc. with a total base bid of \$1,684,074.58.00 plus an additive of \$10,480.00 for a total bid amount of \$1,694,554.58 and Harper & Company Builders with a total base bid of \$1,695,556.00 plus an additive of \$34,500.00 for a total bid amount of \$1,730,056.00. Therefore, based on the review of the bids, meeting all grant related materials, and successfully having all required qualifications, it is the recommendation that we award the total bid to the lowest responsible bidder, Charles E. Lewis Construction, Inc. in the amount of \$1,694,554.58. The additive item will be for the installation of the score boards if they arrive in the 270-day contract period.

It was the consensus of the Commission to move this item forward on the **Regular Agenda**.

DISCUSS THE SERVICE AGREEMENT WITH OSMOSE (MCLEAN ENGINEERING)

Mike Hudson, Utilities Director, appeared before the Commission to seek approval of the Professional Services Agreement with McLean Engineering, an Osmose Company, for future electric engineering.

Mr. Hudson stated that Mclean Engineering has been acquired by Osmose. Mclean Engineering has been doing all the Electrical Engineering for the City of Douglas since 1995. I have talked with Todd Taylor (VP Engineering) and Sean Knowles (VP Engineering) and all the employees we have been dealing with will remain the same. There will be no rate increase and this agreement will be renewed every year with Mayor and Commission approval. The current

agreement I am bringing before the Mayor and Commission will carry us through December 31, 2024. This agreement will not obligate us to any specific engineering services or any monthly fees other than work performed. All the documents for review.

It was the consensus of the Commission to move this item forward on the **Consent Agenda**.

GENERAL COMMENTS (3 MINUTES)

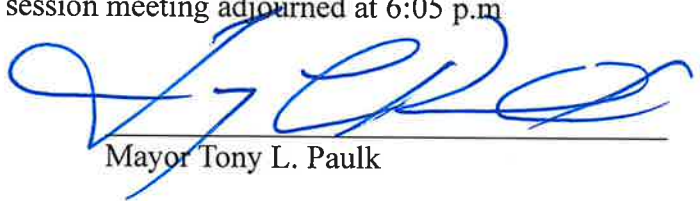
There were no general comments

CITY MANAGER UPDATES

There were no updates

ADJOURNMENT

There being no further discussion, the work session meeting adjourned at 6:05 p.m



Mayor Tony L. Paulk



Kristi L. Pope, CMC

