

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
FEBRUARY 28, 2011**

A Regular Meeting of the Board of Commissioners was held on Monday, February 28, 2011 at 7:00 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor Jackie L. Wilson presiding. Commissioners Robert Moore, Johnnie Lee Roper, Olivia Pearson and Marty Swain were in attendance. Mayor Pro Tem Ronnie Anderson and Commissioner Dennis Josey were absent.

INVOCATION

Pastor Marshall Adcock gave the invocation.

PLEDGE OF ALLEGIANCE

Lieutenant Junior Grade Ben Martin and Assistant Instructor Carissa Mobley of the Coffee County JROTC led The Pledge of Allegiance to the American Flag.

MINUTE ADOPTION

The following minutes were unanimously approved:

**Work Session..... February 14, 2011
Commission Meeting..... February 14, 2011**

A MOTION was made by Commissioner Olivia Pearson to approve the minutes of the previous meeting; it was seconded by Commissioner Johnnie Lee Roper. The motion was unanimously carried by the Mayor and Commission. **(5-0)**

APPROVAL OF THE ORDER OF THE AGENDA

The Mayor and Commission unanimously approved **(5-0)** the order of the agenda.

MOTION was made by Commissioner Marty Swain, for approval of the order of the agenda; Commissioner Olivia Pearson seconded the motion.

Upon recommendation from Mayor Jackie L. Wilson the Commission unanimously approved **(5-0)** to adjourn the meeting momentarily.

MOTION was made by Commissioner Bob Moore for approval and seconded by Commissioner Johnnie Lee Roper.

Upon recommendation from Mayor Jackie L. Wilson the Commission unanimously approved **(5-0)** to reconvene.

MOTION was made by Commissioner Marty Swain for approval and seconded by Commissioner Johnnie Lee Roper.

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RECOGNITION OF THE RETIREMENT OF JERALD GUTHRIE

Mayor Jackie L. Wilson along with Commissioner Marty Swain recognized Jerald Guthrie, Purchasing Director for his 29 years of dedicated services to the City of Douglas

APPROVAL OF THE AVIATION FUEL SUPPLIER BIDS

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved **(5-0)** a five (5) year contract with Perry Brothers Aviation Fuel to supply AV Gas and Jet A Fuel to the Douglas Municipal Airport.

A MOTION was made by Commissioner Bob Moore for approval and seconded by Commissioner Johnnie Lee Roper.

APPROVAL OF THE AV GAS AND JET A TRUCK REPAIRS/UPGRADES

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved **(5-0)** to authorize staff to enter into a lease agreement with the aviation fuel supplier Perry Brothers for the AV Gas and Jet A Fuel trucks and authorize the existing fuel trucks be declared as surplus and sold.

A MOTION was made by Commissioner Bob Moore for approval and seconded by Commissioner Marty Swain.

APPROVAL OF THE 2011 GEORGIA HOMELAND SECURITY GRANT PROGRAM

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved **(5-0)** the ratification of a resolution authorizing Mayor Jackie L. Wilson to execute the Homeland Security Grant from the Georgia Emergency Management Agency in an amount up to \$100,140.00 with \$5,000 of local match being funded from the Region 8 HazMat Team budget to purchase needed equipment, training aids, and clothing gear. The Commission authorized Mayor Jackie L. Wilson to execute the necessary documents if the grant is approved.

A MOTION was made by Commissioner Olivia Pearson for approval and seconded by Commissioner Johnnie Lee Roper.

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**SECOND READING OF THE ADOPTION OF UNIFIED LAND DEVELOPMENT
CODE**

Upon recommendation from Ray Parker, Community Development Planning Division and Southern Georgia Regional Commission Staff, the Mayor and Commission unanimously approved (5-0) the Unified Land Development Code as amended (Chapter 7, Section 8 (g) (4)) with the provision to allow Mobile Car washes to wash a maximum of (5) five vehicles on a non-paved or porous surface, provided there is a good stand of live ground cover such as grass and the grass is able to absorb the run-off into the ground without any water run-off from the site.

Jerome Adams, City Attorney read the second reading as required by the Zoning Procedures law; **“AN ORDINANCE TO ENACT THE UNIFIED LAND DEVELOPMENT CODE OF THE CITY OF DOUGLAS, GEORGIA; TO REPEAL THE CITY OF DOUGLAS ZONING ORDINANCE, LAND DEVELOPMENT REGULATIONS ORDINANCE, STORM WATER MANAGEMENT ORDINANCE AND SUBDIVISION ORDINANCE , PROVIDE AN EFFECTIVE DATE; AND OTHER PURPOSES.”** Mr. Adams, City Attorney called for a public hearing.

Dewayne Simpson, 1150 Otto Circle presented questions and comments concerning the Mobile Carwash.

Ray Parker, Code Enforcement, addressed the issue by stating the criteria that would need to be met by the mobile car wash businesses.

After a lengthy discussion it was the consensus of the Mayor and Commission to move forward with the following motion:

A MOTION was made by Commissioner Olivia Pearson to amend the ordinance to allow a maximum of (5) five cars to be washed at (1) one location, seconded by Commissioner Marty Swain.

City Attorney Jerome Adams stated that the Mayor and Commission needed to vote on the ordinance as amended.

A MOTION was made by Commissioner Olivia Pearson to vote on the Unified Land Development Code as amended with the provision to allow a maximum of (5) five cars to be washed at (1) one location, seconded by Commissioner Marty Swain.

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Mr. Jacobs recommended giving latitude to the mobile carwash businesses to allow being more amenable and proficient. This would allow staff opportunity to present amendments in the future.

APPROVAL OF THE STREET LIGHT ORDINANCE

Donald Carver, Electric Director, requested that Jerome Adams, City Attorney present the first reading of the Street Light Ordinance to the Mayor and Commission. This ordinance will provide direction as to where street lights are located, type of lighting installed, how the lighting of new subdivisions will be installed as well as how the developer's cost of lighting these subdivisions would be determined. **“AN ORDINANCE REGULATING THE LOCATION OF STREET LIGHTS IN THE CITY OF DOUGLAS BY CREATING AND ESTABLISHING MINIMUM REQUIREMENTS FOR THE PLACEMENT AND INSTALLATION OF ALL STREET LIGHTS IN THE CITY LIMITS; PROVIDING FOR STREET LIGHTING ON STATE FRONTAGE ROADS; PROVIDING FOR ENGINEERING AND INSPECTION OF ALL STREET LIGHTS INSTALLED PROVIDING FOR AN APPROVED CONTRACTOR OR CITY OF DOUGLAS ELECTRIC UTILITY TO INSTALL THE STREET LIGHTS; PROVIDING FOR FINANCIAL RESPONSIBILITY AND ARRANGEMENTS; PROVIDING FOR OWNERSHIP AND MAINTENANCE; AND PROVIDING FOR AN EFFECTIVE DATE.”** Second reading will be held on March 14, 2011.

APPROVAL OF THE DCTV/WDTV 13 AND PROPOSED CONTRACTED SERVICES

Upon recommendation from Georgia Henderson, Central Services Director, the Mayor and Commission approved (4-1) the City of Douglas Operating Policy for WDTV 13 agreement to be entered into with Johnny Wilkerson, dba, W & W Video Production to provide programming on WDTV 13 City of Douglas Access Channel.

A MOTION was made by Commissioner Olivia Pearson for approval and seconded by Commissioner Johnnie Lee Roper. Mayor Wilson and Commissioner Swain were in **favor** of the motion. Commissioner Bob Moore voted **against** the motion.

PUBLIC ANNOUNCEMENTS

Georgia Henderson, Central Services Director presented the following upcoming events:

- The 2011 Home and Garden Showcase will be held on March 11, & 12th, 2011 from Friday 9 a.m. -7 p.m., through Saturday 9 a.m. -3 p.m. at the Central Square Complex.
- There will be an unveiling of four new additions to our Wall of Notable African-American Achievers at Heritage Station Museum (219 W. Ward Street) March 5th at 10 a.m.

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- The Heritage and Harmony Program featuring the history of gospel music will be held on March 5, 2011 at 6:00 pm. at the Martin Centre. There will be a \$3.00 admission fee.
- Coats and Clark will sponsor a Handcraft demonstration and exhibit, it will be held at the Heritage Station Museum, March 17, 2010 at 2 pm.

MAYOR AND COMMISSIONERS' COMMENTS

Mayor Wilson acknowledged the importance of supporting the SPLOST referendum on March 15, 2011. Mayor Wilson emphasized that this SPLOST referendum will not be a tax increase, but a continuation and this will help the City of Douglas with the infrastructure improvement and waste water system.

Commissioner Robert Moore asked if anything has been done concerning trucks driving and parking on the city streets.

Terrell Jacobs, City Manager responded by stating that staff has not addressed this issue at this time. Staff would need to look at some alternatives with regards to truck drivers parking in residential areas. Staff will bring Mayor and Commission some recommendations at a later date.

Commissioner Johnnie Lee Roper also reiterated the importance of citizens supporting the SPLOST referendum and encouraged the public to exercise their right to vote.

Commissioner Olivia Pearson commended Wynetta Bolder, City Clerk on becoming the Director of District 11 for the Georgia Municipal Clerks and Finance Officers Association.

Terrell Jacobs City Manager stated that Channel 3 will be off the air as of March 1st. The programs from the City, County and School Board along with other community programs will be presented on Channel 13.

ADJOURNMENT

With there being no further business to discuss, Commissioner Olivia Pearson made the motion to adjourn. The motion was seconded by Commissioner Johnnie Lee Roper, and approved by all at 7:40 pm.

Jackie L. Wilson, Mayor

Wynetta J. Bolder, City Clerk