

MINUTES
WORK SESSION OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
FEBRUARY 26, 2024
(amended April 8, 2024)

The Board of Commissioners held a Work Session on Monday, February 26, 2024, at 6:00 p.m. at the City Hall Council Chambers. Mayor Tony L. Paulk was presiding over the meeting. Mayor Pro Tem Mike Gowen and Commissioners Steve Bailey, Edwin Taylor, and Kentaiwon Durham were present. Commissioners Tony Paulk II, Cindy McNeill, and City Manager Charles Davis were absent. Mike Hudson, Utility Director, was the acting City Manager.

REVIEW OF FEBRUARY 1, 2024, SPECIAL CALLED MEETING & FEBRUARY 12, 2024, MEETING MINUTES

The first business item presented by Mayor Tony Paulk was to review the minutes from the February 1, 2024, Special Called Meeting & February 12, 2024 (W.S./Reg Minutes) of the Board Commissioners. Mayor Paulk requested that the Commissioners offer any changes so that the City Clerk could correctly record the minutes for historical data.

The Commission's consensus was to move this item forward on the **Consent Agenda**.

DISCUSSED THE REAPPOINTMENT OF THE BOARD OF HEALTH DEPARTMENT

Wynetta J. Bolder, City Clerk, appeared before the Commission to seek approval to reappoint Rudean Long to serve on the Coffee County Board of Health.

Mrs. Bolder stated that Based on the Clerk's Office Minutes, the City of Douglas Commission appointed Rudean Long to the Coffee County Board of Health on September 10, 2012. Joy Ray from the Coffee County Board of Health contacted the City Clerk's Office, stating there has not been a new appointment to this board due to different management over the years. Upon request from the Coffee County Board of Health, they recommend that Ms. Rudean Long continue to serve on the Coffee County Board of Health from January 1, 2024, to December 31, 2028, a five-year term.

The Commission agreed to move this item forward on the **Regular Agenda**.

DISCUSSED AND CONDUCTED THE FIRST READING OF AMENDING THE MAYOR'S YOUTH COUNCIL ORDINANCE

Wynetta J. Bolder, City Clerk, appeared before the Commission to discuss and conduct the first (1st) reading to amend the Mayor's Youth Council ordinance.

Mrs. Bolder stated that the Mayor's Youth Council is growing with potential young leaders in our community. Staff would like to amend the ordinance from allowing nine participants to serve to enable the number of participants to be at the mayor's and staff's discretion.

The Commission agreed to move this item forward on the **Regular Agenda**.

MINUTES
WORK SESSION OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
FEBRUARY 26, 2024
(amended April 8, 2024)

DISCUSSED THE PURCHASE OF ONE (1) NEW 2024 FORD F250 FROM SOURCEWELL CONTRACT #091521-NAF

Nikki Thompson, Purchasing Agent, appeared before the Commission to seek approval to allow the purchase of one (1) New 2024 Ford Super Duty F250 SRW (W2B) XLT 4WD Crew Cab 6.75” Box 160” WB, factory order vehicle from Sourcewell Contract. This vehicle will be utilized by the Parks & Recreation Department.

Mrs. Thompson stated that the Parks & Recreation Director Stevie Young had requested one (1) New 2024 Ford Super Duty F250 SRW (W2B) XLT 4WD Crew Cab 6.75” Box 160” WB, factory order to be used by the Ground Maintenance Division for everyday use. This vehicle is a budgeted item and will be a replacement in the fleet. Also, allow one of the current vehicles to be sold on GovDeal’s auction site once the new vehicle has arrived. Parks & Recreation Director Stevie Young and Vehicle Maintenance Director Terry Fesperman have reviewed the Sourcewell Contract specifications and pricing and are both in agreement with the Purchasing Agent, Nikki Thompson, to buy this vehicle from Sourcewell Contract pricing from National Auto Fleet Group of Watsonville, California, for a total amount of \$58,389.70. **FUNDING:** Ground Maintenance: 100-4226-54.2202 \$58,389.70

The Commission agreed to move this item forward on the **Consent Agenda**.

DISCUSSED FY24 WATER-WASTEWATER SUPPLIES FOR WAREHOUSE STOCK BID 2-12-24

Nikki Thompson, Purchasing Agent, appeared before the Commission to purchase various water/wastewater supplies for the City of Douglas.

Mrs. Thompson stated that this bid was advertised in The Douglas Enterprise on January 4 and 11, 2024. Bids were sent to eight (8) vendors, with seven (7) responding. These items will be stocked in the warehouse and used by the Water Department for various tasks. Purchasing Agent Nikki Thompson and Warehouse Coordinator Anthony Folsom have reviewed the bids and agree to accept the low bids submitted by the following vendors.

Vendors	Awarded Items	Total
Fortiline Waterworks	1,2,3,4,5,6,7,8,9,14,15,17,18	\$23,048.00
Core & Main	26,27,34,41	\$2,366.00
Coley Electric	Group A, 19	\$8,202.02
Consolidated Pipe & Supply	Group B, 10,11,12,13, 16,20,23,24, 25,28,29,30,35,36,37,38,39,	\$11,955.22
Macon Supply	21,31	\$10,861.44
Ferguson Waterworks	Group C,22,32,33	\$5,417.06
	Grand Total	\$61,849.74

**MINUTES
 WORK SESSION OF THE BOARD OF COMMISSIONERS
 CITY OF DOUGLAS, GEORGIA
 FEBRUARY 26, 2024
 (amended April 8, 2024)**

**DISCUSSED FY24 WATER-WASTEWATER SUPPLIES FOR WAREHOUSE STOCK
 BID 2-12-24 - CONTINUED**

The Commission’s consensus was to move this item forward on the **Consent Agenda**.

**DISCUSSED FY24 ANNUAL ELECTRICAL SUPPLIES FOR WAREHOUSE STOCK
 BID 2-12-24**

Nikki Thompson, Purchasing Agent, appeared before the Commission to seek approval to purchase various electrical supplies for the City of Douglas.

Mrs. Thompson stated that this bid was advertised in The Douglas Enterprise on January 4 and 11, 2024. Bids were sent to nine (9) vendors, with nine (9) responding. These items will be stocked in the warehouse and used by the Electric Department for various tasks. Purchasing Agent Nikki Thompson and Warehouse Coordinator Anthony Folsom have reviewed the bids and agree to accept the low bids submitted by the following vendors:

Vendors	Awarded Items	Total
Anixter	Group A, 4, 17, 20, 35, 40, 41, 42	\$7,806.00
Gresco	2, 8, 10, 12, 23, 24, 26, 28, 33, 38, 39, 44	\$23,438.00
Irby	Group B, 1, 5, 13, 14, 15, 16, 18, 29, 31, 32, 36	\$30,315.60
Power Supply	9, 11, 34, 37	\$3,985.50
Tri-State	3, 21, 22	\$11,352.00
Lowe Electric	19, 27	\$339.36
C.E.D.	30, 45	\$2,436.00
Coley Electric	25	\$186.66
Fastenal	6, 7, 43	\$1,573.00
	Grand Total	\$81,432.12

The Commission’s consensus was to move this item forward on the **Consent Agenda**.

DISCUSSED FY24 SPORTS EQUIPMENT BID

Nikki Thompson, Purchasing Agent, appeared before the Commission to seek approval to purchase new football, soccer, baseball, softball, and basketball equipment for use by the Parks and Recreation Dept.

Mrs. Thompson stated that this bid was advertised in the Douglas Enterprise on January 11 and 18, 2024. Bids were sent to thirty-one (31) vendors, with seven (7) responding. This new

**MINUTES
 WORK SESSION OF THE BOARD OF COMMISSIONERS
 CITY OF DOUGLAS, GEORGIA
 FEBRUARY 26, 2024
 (amended April 8, 2024)**

DISCUSSED FY24 SPORTS EQUIPMENT BID - CONTINUED

equipment will replace old, worn-out equipment currently used by the Parks and Recreation Dept. The bids were awarded by item. Parks and Rec. Director Stevie Young and Purchasing Agent Nikki Thompson have reviewed this bid and agree to accept the low bids as follows:

Baseball/Softball Equipment

Vendors	Awarded Items	Total
R & S Sports	J	\$124.75
Krown Sports	N	\$2,010.00
BSN Sports	D, G, O	\$3,899.16
The Sports Shop	A, B, C, E, H, I, L, M	\$11,876.57
Laux Sporting Goods	F, K	\$4,664.12
	Grand Total	\$22,574.60

Basketball Equipment

Vendors	Awarded Items	Total
Krown Sports	F	\$6,450.00
BSN Sports	A, B, C, D, E	\$730.48
The Sports Shop	G	\$2,214.50
	Grand Total	\$9,394.98

Football/Soccer Equipment

Vendors	Awarded Items	Total
R & S	B	\$1,878.00
Krown Sports	I	\$280.00
BSN Sports	C, D, E	\$86.16
The Sports Shop	A, E, F, G, H	\$18,284.70
	Grand Total	\$20,528.86

No Bid: Gametime, Longwood, FL

Late Bid: Riddell Sports, North Ridgeville, OH

FUNDING: Football & Soccer 209-6126-53.1610 Baseball & Softball 209-6126-53.1600

Basketball 209-6126-53.1620

The Commission’s consensus was to move this item forward on the **Consent Agenda**.

MINUTES
WORK SESSION OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
FEBRUARY 26, 2024
(amended April 8, 2024)

DISCUSSED FORMAL CLOSURE OF DEWEY AVENUE

Georgia Henderson, Community Development Director, appeared before the Commission to seek approval to move forward with the formal closure of the section of Dewey Avenue.

Mrs. Henderson stated that the discussion pertains to formally closing a portion of Dewey Avenue from East Gordon Street to East Franklin Street. This section of Dewey Avenue stands naturally, with low grass covering most of the surface area. Surveys conducted following grant requirements have identified this portion of Dewey Avenue, which acts as a divider between Eastside Park and its respective tennis courts, as a focal point of concern. Officially closing this small portion of Dewey Avenue aims to facilitate the integration of Eastside Park into a unified land plat, streamlining administrative processes and enhancing the area's overall functionality.

Mrs. Henderson also explained that a comprehensive review has determined that the sole underground utilities at the site consist of water and sewer lines. Significantly, the closure is anticipated to have no impact on residents residing in the vicinity, as their access to essential services will remain unaffected. This strategic decision reflects a balanced approach, prioritizing the community's long-term sustainability and cohesion while mitigating potential disruptions. The staff has properly advertised the proposed formal closure of this section of Dewey Avenue. After the public hearing, this item is ready for action by the city commission.

The Commission agreed to move this item forward on the **Regular Agenda**.

DISCUSSED THE ACQUISITION OF LAND FROM OLENE AND ELIJAH HARPER FOR DOUGLAS MUNICIPAL AIRPORT

Georgia Henderson, Community Development Director, appeared before the Commission to seek approval of a land acquisition needed to remediate an obstruction cleaning project at Douglas Municipal Airport.

Mrs. Henderson stated that the primary surface defines the limits of the obstruction clearance requirements for the immediate vicinity of the landing area. It has been discovered that a section of fencing is outside the boundary area and has to be relocated. The city must acquire some land from Elijah and Olene Harper to relocate.

Mrs. Henderson also stated that funding for this project is scheduled to come from SPLOST VI or VII with hopes of some reimbursement from GDOT for the design of this project, and the construction cost will come from appropriate city funds. **FUNDING: \$17,500 (SPLOST VI or VII)**

The Commission agreed to move this item forward on the **Consent Agenda**.

MINUTES
WORK SESSION OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
FEBRUARY 26, 2024
(amended April 8, 2024)

DISCUSSED CONFLICT OF INTEREST FOR 2024 REVITALIZATION AREA STRATEGY (RAS)

Georgia Henderson, Community Development Director, appeared before the Commission to discuss any conflicts of interest in the pending 2024 Revitalization Area Strategy (RAS) Designation.

Mrs. Henderson stated that the Revitalization Area Strategy designation provides incentives to communities that implement comprehensive redevelopment activities for targeted areas in their city or county. A local government with a RAS designation may receive up to 20 bonus points on its annual CDBG application and the ability to apply annually for CDBG funds for three years, provided all criteria are met. Areas chosen for this program must be located in census block group(s) with 20% or greater poverty where an Urban Redevelopment Plan has been adopted. The Conflict-of-Interest provision in the “Common Rule” (24 CFR 85.36 and 24 CFR 84.42) is applicable when a local government CDBG Recipient contracts for the procurement of goods and services AS WELL AS to all CDBG grants and activities. The attached document summarizes these regulations.

Mayor Paulk stated that he and his wife had properties on Lonnie St. Commissioner Taylor stated that he lives in the area and has properties on South Brooks Ave. Commissioner Taylor also stated that his aunt lives on Brooks Ave. Ms. Henderson stated City Attorney will draft a conflict-of-interest letter. She also stated that anyone with a conflict could not vote in any of the items. Mayor and Council gave permission for Ms. Henderson to poll the commission to confirm any conflicts of interest.

Due to not having a quorum, this item will be tabled.

DISCUSSED SUBMITTAL RESOLUTION FOR 2024 REVITALIZATION AREA STRATEGY (RAS) DESIGNATION APPLICATION

Georgia Henderson, Community Development Director, appeared before the Commission to seek approval of a resolution authorizing the submittal of the 2024 Revitalization Area Strategy (RAS) Designation Application.

Mrs. Henderson stated that the Revitalization Area Strategy designation provides incentives to communities that implement comprehensive redevelopment activities for targeted areas in their city or county. A local government with a RAS designation may receive up to 20 bonus points on its annual CDBG application and the ability to apply annually for CDBG funds for three years, provided all criteria are met. Areas chosen for this program must be located in census block group(s) with 20% or greater poverty where an Urban Redevelopment Plan has been adopted. S Peterson Ave, E College Park Drive, McDonald Rd, Juanita St, and Fleetwood Drive.

MINUTES
WORK SESSION OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
FEBRUARY 26, 2024
(amended April 8, 2024)

DISCUSSED SUBMITTAL RESOLUTION FOR 2024 REVITALIZATION AREA STRATEGY (RAS) DESIGNATION APPLICATION - CONTINUED

Mayor and Commissioner Taylor has a conflict of interest. Due to not having a quorum, this item will be tabled.

DISCUSSED THE CONFLICT OF INTEREST FOR THE 2024 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR HOUSING REVITALIZATION

Georgia Henderson, Community Development Director, appeared before the Commission to discuss any conflicts of interest in the pending FY 2024 Community Development Block Grant (CDBG) for Housing Revitalization.

Mrs. Henderson stated that the Local governments submitting 2024 Community Development Block Grant (CDBG) applications must comply with Federal “Conflict of Interest” regulations. Any person who is an employee, agent, consultant, officer, or elected official or appointed official of the state, of a unit of general local government, or of any designated public agencies or sub-recipients who are applying for CDBG funding must pay strict attention to the following information: If an employee, agent, consultant, officer, or elected official or appointed official of the state, or a unit of general local government, or any designated public agencies, or sub-recipients could be affected (in any way) by CDBG funding, a FULL DISCLOSURE must be submitted to the Georgia Department of Community Affairs (DCA) as part of the 2024 CDBG application. Additionally, the person(s) affected must not participate in project discussion, planning, or voting. The 2024 Community Development Block Grant (CDBG) application is to seek funding for the cities' housing rehabilitation efforts. The Conflict-of-Interest provision in the “Common Rule” (24 CFR 85.36 and 24 CFR 84.42) is applicable when a local government CDBG Recipient contracts for the procurement of goods and services AS WELL AS to all CDBG grants and activities. The attached document summarizes these regulations.

Mayor Paulk stated that he was related to one of the potential applicants. Commission Taylor stated that he lives in that area and also has family that lives in the area.

Due to not having a quorum, this item will be tabled.

DISCUSSED SUBMITTAL RESOLUTION FOR THE 2024 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION

Georgia Henderson, Community Development Director, appeared before the Commission to seek approval of a resolution authorizing the 2024 Community Development Block Grant (CDBG) submission to the Georgia Department of Community Affairs.

MINUTES
WORK SESSION OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
FEBRUARY 26, 2024
(amended April 8, 2024)

DISCUSSED SUBMITTAL RESOLUTION FOR THE 2024 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION - CONTINUED

Mrs. Henderson stated that the Southern Georgia Regional Commission is in the process of preparing the 2024 Community Development Block Grant (CDBG) application. The City of Douglas requires no matching funds. The 2024 CDBG application seeks funds for housing rehabilitation and reconstruction in the proposed project area, roughly binding Pine Street, Mark Hannah Street, McDonald Road, McClean Street, and Leader Street.

FUNDING:

The City of Douglas requires no Matching Funds. Resident applicant pays 3-8% of their annual income as a match depending on where they land on the HUD Income limits determined by County by Median Family Income estimates; 30% and below pays 3%, 30%-50% pays 5% and 50%-80% pays 8%.

The commission has a conflict of interest. Due to not having a quorum, this item will be tabled.

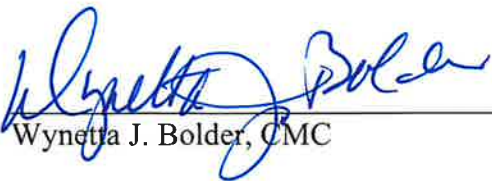
COMMENTS

Mayor Paulk stated that recognizing the Cheer Lead Elite will be added to the regular agenda.

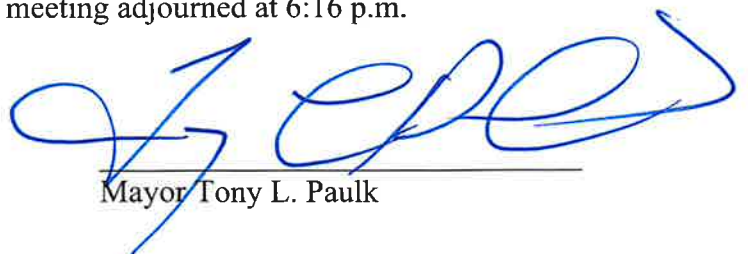
CITY MANAGER'S UPDATES

ADJOURNMENT

Without further discussion, the work session meeting adjourned at 6:16 p.m.



Wynetta J. Bolder, CMC



Mayor Tony L. Paulk

