

**MINUTES
WORK SESSION OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
DECEMBER 18, 2023**

The Board of Commissioners held a Work Session on Monday, December 18, 2023, at 6:00 p.m. at the City Hall Council Chambers. Mayor Tony L. Paulk was presiding over the meeting. Commissioners Steve Bailey, Edwin Taylor, Kentaiwon Durham, Mike Gowen, and Cindy McNeill were present. Mayor Pro Tem Olivia Pearson was absent from the work session.

REVIEW OF DECEMBER 11, 2023, MEETINGS MINUTES

The first business item presented by Mayor Tony Paulk was to review the minutes from December 11, 2023 (W.S./Reg Minutes) of the Board Commissioners. Mayor Paulk requested that the Commissioners offer any changes so that the City Clerk could correctly record the minutes for historical data.

The Commission's consensus was to move this item forward on the **Consent Agenda**.

DISCUSSED THE PURCHASE OF A NEW FIRE ENGINE

Casey Wright, Fire Chief, appeared before the Commission to seek approval to purchase of new Fire Engine to be delivered in forty to forty-two months.

Fire Chief Wright stated that One Sutphen Heavy Duty Custom Pumper agreed to furnish the following firefighting equipment. The new fire engine will replace an aging engine that will be going out of service and put up for sale. The proposal stated that One Sutphen Heavy duty customer pumper built to match HS-7128 Complete and delivered for the total sum of \$862,525.00 manufactured in approximately 42 months.

The Commission's consensus was to move this item forward on the **Consent Agenda**.

DISCUSSED RESOLUTION TO SUBMIT A HURRICANE MICHAEL DISASTER ASSISTANCE EMERGENCY SUPPLEMENTAL HISTORIC PRESERVATION FUNDS GRANT APPLICATION

Georgia Henderson, Community Development Director, appeared before the Commission to seek approval of a resolution to submit a Hurricane Michael Disaster Assistance Emergency Supplemental Historic Preservation Funds Grant application to address the identified needs at the 63RD Army Air Forces Contract Pilot School and, if awarded, authorize the acceptance of the grant by the Historic Preservation Division.

Mrs. Henderson stated that the City submitted a Hurricane Michael Disaster Assistance Emergency Supplemental Historic Preservation Funds Grant pre-application in November 2023 to address the rehab of the 63rd Army Air Forces Contract Pilot School. The city was invited to submit a round two, full application, for funding. The rehabilitation of the 63rd Army Air Forces Contract Pilot School will consist of the rehabilitation of the existing buildings; WWII Barrack II, WWII Classroom, and the Administrative Building. Each building will have its own specific list of various items to be repaired, but the following are just a fraction of the issues with these remaining buildings;

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DISCUSSED RESOLUTION TO SUBMIT A HURRICANE MICHAEL DISASTER ASSISTANCE EMERGENCY SUPPLEMENTAL HISTORIC PRESERVATION FUNDS GRANT APPLICATION-CONTINUED

replacing ceiling tiles as needed, finishing sheet rock, repairing/ replacing HVAC systems, ensuring exterior and interior doors are in working order, repair/replace any electric damage issues, reframe or replace the wood around windows, scrape and paint exterior, and/or assess and repair any plumbing or floor that is needed. The estimated cost for WWII barrack II is \$87,413.00, WWII Classroom is \$1,430,000.00 and the Administrative Building is \$142,290.00 for an estimated total project amount of \$1,659, 703.00.

The Commission's consensus was to move this item forward on the **Consent Agenda**.

DISCUSSED THE BID AWARD FOR THE CDBG 2022 PROJECT

Georgia Henderson, Community Development Director, appeared before the Commission to discuss and seek approval to award the low bid on the CDBG 2022 HeadStart/Early HeadStart Project, contingent upon other government entities funding.

Mrs. Henderson stated that on November 7, 2023, bids were opened for the FY22 CDBG Early Head Start/HeadStart Expansion Project. Bids were received from Charles Lewis Construction of Douglas, GA, Harper & Company Builders of Douglas, GA, Kellerman Construction of Valdosta, GA, and Thomas Mizell of Wray, GA. The lowest bidder was Charles Lewis Construction for the amount of \$1,512,800, which is over budget in the amount of \$396,520. The scope of the project is to add four additional classrooms and a cafeteria. This approval is contingent upon additional matching funds from the following entities: City of Douglas \$200,000, Coffee County Commission \$100,000, Board of Education \$50,000, and Economic Development Authority \$100,000, and Action Pact. **FUNDING:** \$200,000 Appropriate City Funds per City Manager

The Commission's consensus was to move this item forward on the **Consent Agenda**.

DISCUSSED THE LMIG 2024 STREETS LIST AND APPLICATION

Mike Hudson, Utilities Director, appeared before the Commission to seek approval to fill out the 2024 LMIG Application so we can get approval from Ga DOT for funding of the list of streets for paving.

Mr. Hudson stated that staff have supplied 3 Options for the 2024 LMIG Street Paving Application that has to be submitted by February 1, 2024. The option that staff and our consultant prefer is Option #3. The 2024 LMIG Funding is projected to be \$202,704. 48 with the City of Douglas having to match 10% (\$20,270.450) **FUNDING:** FY25 Highway and Streets Budget \$260,857.52 LMIG Funding \$202,704.48

The Commission's consensus was to move this item forward on the **Consent Agenda**.

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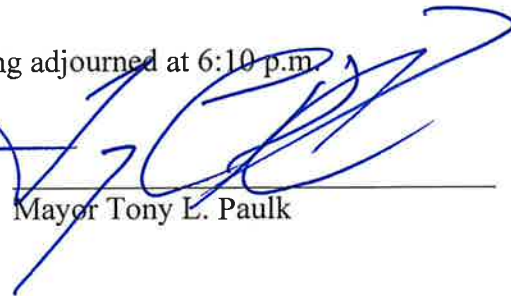
GENERAL COMMENTS

CITY MANAGER'S UPDATES

ADJOURNMENT

Without further discussion, the work session meeting adjourned at 6:10 p.m.


Wynetta J. Bolder, CMC


Mayor Tony L. Paulk

