

**MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS  
NOVEMBER 22, 2010**

**A Regular Meeting of the Board of Commissioners was held on Monday, November 22, 2010 at 7:00 P.M. The meeting was convened in the Council Chambers of City Hall with Mayor Jackie L. Wilson presiding. Mayor Pro Tem Ronnie Anderson, Commissioners Robert Moore, Dennis Josey, Johnnie Lee Roper, Olivia Pearson and Marty Swain were in attendance.**

**INVOCATION**

County Commissioner Tom Rice gave the invocation.

**PLEDGE OF ALLEGIANCE**

Lieutenant Junior Grade Moya of the Coffee County JROTC led The Pledge of Allegiance to the American Flag.

**MINUTE ADOPTION**

The following minutes were unanimously approved:

**Work Session..... November 8, 2010  
Commission Meeting..... November 8, 2010**

**A MOTION** was made by Commissioner Robert Moore to approve the minutes of the previous meeting; it was seconded by Mayor Pro Tem Ronnie Anderson. The motion was unanimously carried by the Mayor and Commission. **(7-0)**

**APPROVAL OF THE ORDER OF THE AGENDA**

The Mayor and Commission unanimously approved **(7-0)** the order of the agenda.

**MOTION** was made by Commissioner Johnnie Lee Roper, for approval of the order of the agenda; Mayor Pro Tem Ronnie Anderson seconded the motion.

**APPROVAL OF THE SECOND READING /PUBLIC HEARING/REZONING ORDINANCE / 795 E. WARD STREET**

Following the second reading of the rezoning ordinance for 795 E. Ward Street, City Attorney Jerome Adams opened the Public Hearing on the rezoning ordinance for 795 E. Ward Street. There was no one present who wished to comment on the matter. The Public Hearing was closed. The Mayor and Commission unanimously approved **(7-0)** **“AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF DOUGLAS, GEORGIA, CHANGING THE ZONING ON CERTAIN PROPERTY IN THE CITY OF DOUGLAS, GEORGIA LOCATED AT 795 EAST WARD STREET FROM R-3, RESIDENTIAL TO B-2, GENERAL BUSINESS, LANDS OF PAUL S. SPIVEY.**

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A **MOTION** was made by Commissioner Bob Moore for approval and seconded by Mayor Pro Tem Ronnie Anderson.

Ray Parker, Code Enforcement Division explained that this property is located adjacent east of the Coffee County Agriculture Center. The Planning Commission and the Southern Georgia Regional Commission staff approved the recommendation for rezoning.

**APPROVAL OF THE WASTEWATER TREATMENT PLANT POLYMER FEED SYSTEM BID**

Upon recommendation from Stanley Merritt, Assistant Purchasing Director, the Mayor and Commission unanimously approved (**7-0**) the low bid for the two (2) new Polymer Feed Systems from Siemens Water Technology located in Bradley, Illinois for a grand total of \$25,844.00.

A **MOTION** was made by Commissioner Marty Swain for approval and seconded by Commissioner Johnnie Lee Roper.

**APPROVAL OF THE FIRST READING FOR THE RETIREMENT PLAN CHANGES**

Judy Carter, Human Resources Director, informed the Mayor and Commission that all employees who qualify for in-service distribution under the City of Douglas Retirement Plan between now and 1/1/2013 (or when the IRS Regulations are finalized to be able to draw in-service distribution for three years with the understanding that when the IRS Regulations are finalized and anyone under the age of 62 will stop receiving the in-service distribution and for any employee reaching the Rule of 90 after the IRS Regulations are finalized cannot draw in-service distribution until reaching the age of 62. Also to allow elected officials to draw their in-service distribution indefinitely retroactive back to 9/1/2010, and to change the wording of the Assistant Personnel Director to Human Resource Director as the Pension Committee Secretary. Ms. Carter concluded in stating that the ordinance was ready for the first reading by City Attorney Jerome Adams.

City Attorney Jerome Adams read the first reading of the amended Retirement Plan Ordinance: **“AN ORDINANCE TO AMEND AND RESTATE THE RETIREMENT PLAN FOR THE EMPLOYEES OF THE CITY OF DOUGLAS, GEORGIA IN ACCORDANCE WITH AND SUBJECT TO THE TERMS AND CONDITIONS SET FORTH IN THE ATTACHED ADOPTION AGREEMENT ANY ADDENDUM TO THE ADOPTION AGREEMENT THE GEORGIA MUNICIPAL EMPLOYEES BENEFIT SYSTEM (GMEBS) MASTER PLAN DOCUMENT AND GMEBS TRUST AGREEMENT. ”** The second reading will be heard December 13, 2010

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**APPROVAL OF THE MGAG MAIN STREET FINANCING PROGRAM**

Upon recommendation from Michael Hudson, Gas Department Director, the Mayor and Commission unanimously approved (7-0) to approve to implement the Main Street Financing Program being offered to the city by the Municipal Gas Authority of Georgia.

**A MOTION** was made by Commissioner Robert Moore for approval and seconded by Commissioner Marty Swain.

Michael Hudson, Gas Department Director stated to the public the opportunities and benefits in purchasing updated natural gas appliance through the MGAG Main Street Financing Program. Mr. Hudson also encouraged the citizens to contact the City of Douglas Gas Department for more details on the requirements in participating in the Energy Efficiency Financing Program.

**APPROVAL OF THE SELECTION OF AIRPORT ENGINEERING FIRM**

Upon recommendation from Dale Batten, Community Development Director, Mayor and Commission approved (7-0) the recommendation to retain LPA Group. Inc., as the airport engineers

**A MOTION** was made by Mayor Pro Tem Ronnie Anderson for approval and seconded by Commissioner Johnnie Lee Roper.

**APPROVAL OF THE DOWNTOWN DEVELOPMENT AUTHORITY  
APPOINTMENTS**

Upon receiving a recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved (7-0) to reappoint Francis Lott and to appoint Denise Craft to serve on the Downtown Development Authority for the term beginning January 1, 2011 and ending December 31, 2013.

**A MOTION** was made by Mayor Pro Tem Ronnie Anderson for approval and seconded by Commissioner Dennis Josey.

**PUBLIC ANNOUNCEMENT**

Georgia Henderson, Central Services Director, informed the citizens of the following:

Applications are now being taken for the registration of the Festival of Lights Christmas Parade will be held on Saturday, 6:30 pm. December 4<sup>th</sup>. This year's parade theme will be "I'm Dreaming of a Green Christmas".

The City is asking that the citizens participate in the Mayor's Christmas Motorcade. The items will be delivered to the hospital on December 8, 2010 in Savannah Georgia.

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The Neighborhood Involvement Program will have Home Christmas Decorating contest. This program is to encourage citizens of Douglas to decorate their home for the Christmas holidays. The contest will be judged on creativity of the home exterior. Ms. Henderson also stated that all citizens must sign up by November 30, 2010.

Ms. Henderson reiterated that the participants in the parade must have lights on their entry, also that there shall not be any candy thrown in the parade. Ms Henderson encouraged citizens to contact the Central Services Department to receive more information on the rules and regulations of the parade.

**COMMISSIONERS COMMENTS**

Mayor and Commissioners wished everyone a safe and Happy Thanksgiving.

Terrell Jacobs, City Manager announced the employees had a basketball benefit for the Mayor's Motorcade in which the water department became the 2010 Champions.

**ADJOURNMENT**

With there being no further business to discuss, a **motion** was made by Commissioner Robert Moore and seconded by Commissioner Dennis Josey to adjourn at 7:27 pm. The Mayor and Commission unanimously approved **(7-0)** the motion.

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**Jackie L. Wilson, Mayor**

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**Wynetta Bolder, City Clerk**