

**MINUTES
WORK SESSION OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
FEBRUARY 23, 2023**

**DISCUSSED LAND EXCHANGE BETWEEN CITY OF DOUGLAS & NATHANIEL SMITH
CONTINUED**

In return, the City would acquire both tracts 2 and 3 as shown in red. Tract two is 0.06 acres and tract 3 is 3.16 acres, for a total of 3.22 acres. The tax assessor has this land valued at \$6,000 an acre for a total value of \$19,320. Note that it is impossible to get the acreage value to match exactly due to rounding the acreage to the hundredth decimal.

This swap will enhance our storm water system and allow us to continue to move forward on our sidewalk project as well as help encourage residential housing efforts.

It was the consensus of the Commission to move this item to the **Consent Agenda**.

**DISCUSSED 2ND ROUND OF THE AMERICAN RESCUE PLAN ACT (ARPA)
DISBURSEMENT BUDGET**

Charlie Davis, City Manager appeared before the Commission to seek approval of the disbursement of funds from round 2 of the American Rescue Plan Act Funds.

Mr. Davis stated that on March 11, President Biden signed into law the legislative pandemic relief bill called the American Rescue Plan Act of 2021.

ARPA is a \$1.9 trillion economic relief stimulus package. This legislative bill allows for aid to American states, counties, cities, tribes, and territory in response to the COVID-19 pandemic and its impacts “on the economy, public health, State and local governments, individuals, and businesses.”

The law allocated nearly \$350 billion for states, municipalities, counties, tribes, and territories. Specifically, the bill allocated \$5 billion to Georgia state government and \$3.5 billion to local governments in the state. More than \$2 billion in relief was allocated to Georgia counties with more than \$1.4 billion allocated to Georgia cities.

On 12/13/2021, Mayor and Council authorized the 1st Round of ARPA funds disbursements. The 1st Round disbursements were in the amount of \$1,795,972.39.

The 2nd round will be approximately \$2,651,194.26. The 2nd round will be disbursed in 3 categories – employee premium pay, utility credits, and general fund revenue loss replacement. Employee Premium Pay will be for current active full-time/full-time and full-time/part-time employees that were employed in 2022. Premium Pay will be \$1.00 per hour worked in 2022, not to exceed 2080 hours. Utility metered credits will be issued at the following rate: \$200 for customers with metered electric service, \$125 for customers with two metered services other than electric, and \$75.00 for customers with just one metered service. All remaining monies will be disbursed to the General Fund as City Revenue Loss Replacement. Upon approval, we will complete disbursement in March 2023.

It was the consensus of the Commission to move this item to the **Consent Agenda**.

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**DISCUSSED CHANGE ORDER #1 FOR THE AIRPORT WATER AND SEWER
EXTENSION**

Mike Hudson, Utilities Director, appeared before the Commission to seek approval to install the bore to be below and past the existing utilities

Mr. Hudson stated that this change order was prepared to avoid unknown underground utilities found in the field. I have attached a copy of the change order for your review.

It was the consensus of the Commission to move this item to the **Consent Agenda**.

DISCUSSED CONVEYANCE OF PROPERTY TO CHRISTY MANNING

Charlie Davis, City Manager, appeared before the Commission to seek approval to Conveyance of the Property Retreat CT to Christy Evans Manning.

Mr. Davis stated that the "City" has a cul-de-sac (Retreat Ct) that is encircled by the same property owner on all 3 sides. Christy Manning have asked for this property. This property is located off of Habersham Way. She has agreed to all easements that the City needs and has agreed to pay for the survey and any legal costs. According to the City's charter section 6.31 subsection (b), the city commission may quitclaim any rights it may have in property not needed for public purposes upon request by the mayor and adoption of a resolution, both finding that the property is not needed for public or other purposes and that the interest of the city has no readily ascertainable monetary value.

This property serves no purpose to the City. We have identified the easements that is required and upon approval all easements and surveys will be completed at the requestor's expense.

It was the consensus of the Commission to move this item to the **Consent Agenda**.

DISCUSSED LAND EXCHANGE BETWEEN CITY OF DOUGLAS & NATHANIEL SMITH

Charlie Davis, City Manager, appeared before the Commission to discuss and seek approval of the land exchange between the City of Douglas and Nathaniel Smith.

Mr. Davis stated that as it was communicated with the Mayor and Council earlier, Mr. Nathaniel Smith has expressed interest in parcel #0117B-007. This is a 1.91 acre parcel on Lupo that was donated to the City by Medallion Invest back in 2012. The City entered into a land swap discussion for adjoining land for storm water and sidewalks.

The goal is to swap land based on current tax assessor values so that the swap is equal from a property value standpoint. As shown, the City will give up 1.93 acres as highlighted in yellow. There is a narrow strip of land between this area and the street that the City would retain as an additional right of way for the sidewalk project. This 1.93 acres has a tax assessor value of \$10,000 per acre, for a total of \$19,300.

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DISCUSSED FY23 MULTIPLE SPORTS EQUIPMENT BID CONTINUED

Basketball Vendors	Item Award	Total
Winning Teams-Flemington, NJ	G	\$2,171.50
Krown USA-Decatur, GA	F	\$5,160.00
BSN Sports-Farmers Branch, TX	A, B, C, D, E	\$725.40
	Grand Total	\$8,056.90

Football and Soccer Vendors	Item Award	Total
Krown USA-Decatur, GA	A	\$10,950.00
BSN Sports-Farmers Branch, TX	C, E, I	\$518.01
Pyramid School Products-Tampa, FL	F	\$257.00
Riddell-North Ridgeville, OH	B, D, G, H	\$15,374.38
	Grand Total	\$27,099.39

It was the consensus of the Commission to move this item forward on the **Consent Agenda**.

DISCUSSED REQUISITION FOR SGRC HOURLY SERVICES FOR LWCF GRANT

Georgia Henderson, Community Development Director, appeared before the Commission to seek approval of a requisition for SGRC Hourly Services for LWCF Grant.

Mrs. Henderson stated that this requisition for Southern Georgia Regional Commission Hourly Services will be for a Land Water Conservation Fund Grant Application to make improvements to Eastside Park. The scope of services for the contract is for the SGRC to complete the application and submit it by the application deadline, which is March 31, 2023. To view the entire requisition for services contract; it can be found attached to this agenda item.

It was the consensus of the Commission to move this item forward on the **Consent Agenda**.

DISCUSSED STATEWIDE ENGINEERING CONTRACT FOR THE CEMETERY PAVING PROJECT

Mike Hudson, Utilities Director, appeared before the Commission to seek approval of the Statewide Engineering Contract for the Cemetery Paving Project.

Mr. Hudson stated that, as discussed in the Mayor and Commission Budget Retreat, there is a plan to do a major paving project at the City Cemetery. Therefore, the Statewide Engineering Agreement for this project in the amount of \$63,616.00 is being brought forth. Attached is a copy of the agreement for your review, and the list of services associated with these costs is broken down on page 13 of the agreement. Please review the agreement and ask any questions you feel are necessary.

It was the consensus of the Commission to move this item forward on the **Consent Agenda**.

**MINUTES
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A Work Session of the Board of Commissioners was held on Monday, February 27, 2023, at 6:00 p.m. at the C. E. Weir Center. Mayor Tony L. Paulk was presiding, and Commissioners Cindy McNeill, Steve Bailey, Kentaiwon Durham, Mike Gowen and Mayor Pro-Tem Edwin Taylor were present. Commissioner Olivia Pearson was absent.

REVIEW OF FEBRUARY 13, 2023 MEETING MINUTES

The first business item presented by City Manager Charles Davis was to review the Board of Commissioners' 02/13/2023 (Work Session/Regular) Minutes. Mayor Tony L. Paulk requested that the Commissioners offer any changes so that the City Clerk could correctly record the minutes for historical data.

It was the consensus of the Commission to move this item forward on the **Consent Agenda**.

DISCUSSED MAYOR PRO-TEM ELECTION

Kristi L. Morgan, CMC, appeared before the Commission to distribute ballots to elect the 2023 Mayor Pro Tem.

It was the consensus of the Commission to move this item forward on the **Regular Agenda**.

DISCUSSED FY23 MULTIPLE SPORTS EQUIPMENT BID

Nikki Thompson, Purchasing Agent, appeared before the Commission to seek approval to purchase new football, soccer, baseball, softball, and basketball equipment totaling **\$65,906.28** to be used by the Parks and Recreation Dept.

Mrs. Thompson stated that this bid was advertised on January 12 and 19, 2023, in the *Douglas Enterprise*. Bids were sent to forty-two (42) vendors with eight (8) responding. This new equipment being purchased will replace old and worn-out equipment currently in use by the Parks and Recreation Dept. The bids were awarded by item. Parks and Rec. Director Stevie Young and Purchasing Agent Nikki Thompson have reviewed this bid and are in agreement to accept the low bids as follows:

Baseball and Softball Vendors	Item Award	Total
Winning Teams-Flemington, NJ	B	\$520.80
Krown USA-Decatur, GA	N, O, P, Q	\$13,710.00
BSN Sports-Farmers Branch, TX	A, C, D, E, F, G, J, K	\$11,422.32
Pyramid School/Products-Tampa, FL	H, I, L, M	\$5,096.87
	Grand Total	\$30,749.99

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DISCUSSED PROCLAMATION - WORLD TEEN MENTAL WELLNESS DAY

Tony L. Paulk, Mayor, appeared before the Commission for the reading of a Proclamation for World Teen Mental Wellness Day. The proclamation is an attempt to bring more awareness to teen mental wellness across the world.

It was the consensus of the Commission to move this item to the **Regular Agenda**.

GENERAL COMMENTS

There were no comments.

CITY MANAGER'S UPDATES

There were no updates.

ADJOURNMENT

There being no further discussion, the work session meeting adjourned at 6:10 p.m.



Mayor Tony L. Paulk



Kristi L. Morgan, CMC

