

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS, GEORGIA
DECEMBER 12, 2022**

The Board of Commissioners held a regular meeting on Monday, December 12, 2022, at 6:33 p.m. at the C. E. Weir Center, with Mayor Tony L. Paulk presiding. Commissioners Mike Gowen, Kentaiwon Durham, Cindy McNeill, Steve Bailey, Olivia Pearson and Mayor Pro-Tem Edwin Taylor were present.

CALLED TO ORDER

Mayor Tony L. Paulk called to order the Regular Meeting of the Board of Commissioners.

INVOCATION (KENTAIWON DURHAM)

Pastor Timothy Warren, Impact Ministries, provided the invocation.

PLEDGE OF ALLEGIANCE

Coffee County NJROTC led the Pledge of Allegiance.

APPROVAL OF THE ORDER OF THE AGENDA

The **MOTION** carried (6-0) to approve the agenda order with the motion made by Commissioner Kentaiwon Durham and seconded by Mayor Pro-Tem Edwin Taylor.

CONSENT AGENDA ITEMS

- 1. APPROVAL OF NOVEMBER 28, 2022 MEETING MINUTES**
- 2. APPROVAL OF FY23 200 HP MOTOR BID IN THE AMOUNT OF \$28,595.00**

As discussed in the Work Session, the **MOTION** carried (6-0) to approve all Consent Agenda Items listed above, motion made by Commissioner Kentaiwon Durham and seconded by Mayor Pro-Tem Edwin Taylor.

WORK SESSION ITEMS

APPROVAL AND FIRST READING TO DESIGNATE GASKIN AVENUE HISTORIC DISTRICT AS A LOCAL DISTRICT

Jerome Adams, City Attorney, conducted the first reading to approve the designation of Gaskin Avenue Historic District as a Local District. "**AN ORDINANCE AMENDING THE ESTABLISHMENT OF A HISTORIC PRESERVATION COMMISSION IN THE CITY OF DOUGLAS TO PROVIDE FOR DESIGNATION OF HISTORIC PROPERTIES OR HISTORIC DISTRICTS; TO PRESCRIBE THE BOUNDARIES OF SUCH HISTORIC PROPERTIES OR HISTORIC DISTRICTS; TO LIST EACH PROPERTY IN THE HISTORIC DISTRICT; TO PROVIDE FOR ISSUANCE OF CERTIFICATES OF APPROPRIATENESS PRIOR TO ANY MATERIAL CHANGE IN APPEARANCE OF ANY PROPERTY WITHIN THE HISTORIC DISTRICT BE IT SHOWN ON THE OFFICIAL ZONING MAP OF THE CITY; TO PROVIDE FOR AN APPEALS PROCEDURE; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.**" Jerome Adams, City Attorney, will conduct the second reading on December 27, 2022 after properly advertising the caption as required.

No Action taken at this time.

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**APPROVAL AND FIRST READING AMENDING THE DESIGN REVIEW
COMMITTEE ORDINANCE**

Jerome Adams, City Attorney, conducted the first reading to approve the designation of Gaskin Avenue Historic District as a Local District. "**AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CODE OF ORDINANCES, CHAPTER 111, UNIFIED LAND DEVELOPMENT CODE, SECTION 111-478, DESIGN REVIEW COMMITTEE; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES**". Jerome Adams, City Attorney, will conduct the second reading on December 27, 2022 after properly advertising the caption as required.

No Action taken at this time.

APPROVAL OF APPLICATION FEE FOR CERTIFICATE OF APPROPRIATENESS

Upon recommendation from Georgia Henderson, Community Development Director, the Commission approved to implement a charge for an application fee of forty-five dollars (\$45) to process Certificates of Appropriateness (COA) to help compensate for time and efforts in research and processing any COAs submitted.

As discussed in the Work Session, the **MOTION** carried **(4-0)** to approve the implementation of an application fee for Certification of Appropriateness with the motion being made by Mayor Pro-Tem Edwin Taylor and seconded by Commissioner Cindy McNeill. Commissioners Kentaiwon Durham and Olivia Pearson opposed.

**APPROVAL AND FIRST READING AMENDING THE ANIMAL CONTROL AND
UNIFIED LAND DEVELOPMENT CODE ORDINANCE**

Jerome Adams, City Attorney, conducted the first reading to approve the designation of Gaskin Avenue Historic District as a Local District. "**AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CODE OF ORDINANCES, CHAPTER 6, ANIMALS, SECTION 6-4 BIRD SANCTUARY; WILDLIFE; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES**" and "**AN ORDINANCE TO AMEND THE CITY OF DOUGLAS CODE OF ORDINANCES, UNIFIED LAND DEVELOPMENT CODE CHAPTER 111, ARTICLE III, TABLE OF PERMITTED USES, 111-73; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES**". Jerome Adams, City Attorney, will conduct the second reading on December 27, 2022 after properly advertising the caption as required.

No Action taken at this time.

**DISCUSSION TO FILL VACANCIES ON THE DOWNTOWN DEVELOPMENT
AUTHORITY**

Upon recommendation from Georgia Henderson, Community Development Director, the Commission approved for staff to properly advertise the expiring seats on the Downtown Development Authority for two weeks, or until applications are received. At that time, an agenda item will come back before the Mayor and Commission for approved appointments.

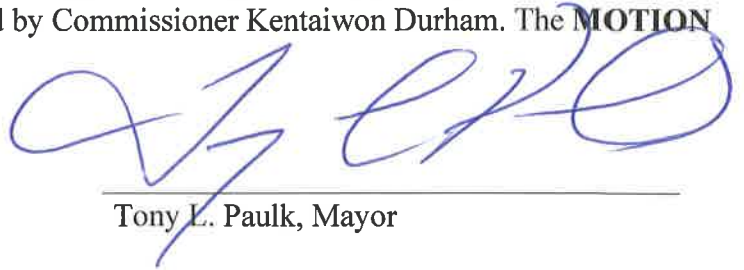
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STAFF COMMENTS

No staff comments.

ADJOURNMENT

Mayor Paulk entertained a motion to adjourn the Regular Meeting at 6:42 p.m. Mayor Pro-Tem Edwin Taylor made the **MOTION** and was seconded by Commissioner Kentaiwon Durham. The **MOTION** carried (6-0) and the meeting was adjourned.



Tony L. Paulk, Mayor

Kristi L Morgan, CMC

