

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
MAY 24, 2010**

A Regular Meeting of the Board of Commissioners was held on Monday, May 24, 2010, at 7:00 P.M. in the Council Chambers of City Hall with Mayor Jackie L. Wilson presiding and Mayor Pro Tem Ronnie Anderson, Commissioners Johnnie Lee Roper, Robert Moore, Dennis Josey, Marty Swain and Olivia Pearson present.

INVOCATION

The invocation was given by Jerald Guthrie, Purchasing Director.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Judy Carter, Human Resources Director.

MINUTE ADOPTION

The following minutes were unanimously approved:

**Work Session.....May 10, 2010
Commission Meeting.....May 10, 2010**

Commissioner Olivia Pearson made the motion for approval and Commissioner Marty Swain seconded the motion.

APPROVAL OF THE ORDER OF THE AGENDA

The Commission unanimously approved to accept the order of the agenda.

Commissioner Dennis Josey made the motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

APPROVAL OF THE PURCHASING NEW LINE VOLTAGE REGULATORS/ELECTRIC

Upon recommendation from Jerald Guthrie, Purchasing Director, the Mayor and Commission unanimously approved the recommendation by Donald Carver Electric Department Director, to purchase three (3) new line voltage regulators from Tri-State Utility Products located in Marietta, Georgia, for a grand total of \$34,362.00.

Commissioner Marty Swain made a motion for approval and Commissioner Bob Moore seconded the motion.

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
MAY 24, 2010**

**APPROVAL OF THE APPLICATION FOR ALCOHOLIC BEVERAGE
LICENSE**

Upon recommendation from Randall Parker, Building Inspector, the Mayor and Commission unanimously approved the request of Veronica Mora for an alcoholic beverage license, consumption, for 5 Points Bar & Grill at 1007 N. Peterson Ave.

Commissioner Olivia Pearson made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

APPROVAL OF THE REQUEST FROM SERVANT OF CHRIST MINISTRIES

Upon recommendation from Randall Parker, Building Inspector, the Mayor and Commission unanimously approved the request form Servant of Christ Ministries to close the portion of S. Letitia Avenue on Saturday, May 29, 2010, from 9:00 a.m. until 6:30 p.m. to host their Church Bazaar.

Commissioner Olivia Pearson made a motion for approval and Commissioner Marty Swain seconded the motion.

APPROVAL TO ADVERTISE BOARD OF APPEALS VACANCY

Upon recommendation from Randall Parker, Building Inspector, the Mayor and Commission approved for the Board of Appeals vacancy to be advertised according city policy and that the Commission appoints a new member or reappoints Mr. Leon Burch to another term that would expire June 30, 2013. This item will brought back for discussion on June 24, 2010.

No action was taken.

**APPROVAL OF A RESOLUTION TO ADOPT THE URBAN
REDEVELOPMENT PLAN AND THE FIRST READING OF THE ENTERPRISE
ZONE ORDINANCE**

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved a resolution to adopt the Urban Redevelopment Plan for the North Pearl/East Douglas area.

Commissioner Dennis Josey made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

City Attorney Jerome Adams read the first reading of the Enterprise Zone Ordinance for the North Pearl Redevelopment Area. **“AN ORDINANCE ESTABLISHING AN ENTERPRISE ZONE TO CREATE PROPER ECONOMIC AND SOCIAL ENVIRONMENT TO INDUCE THE INVESTMENT OF PRIVATE RESOURCES IN PRODUCTIVE BUSINESS ENTERPRISES, SERVICE ENTERPRISES, AND ENCOURAGE RESIDENTIAL REHABILITATION AND NEW RESIDENTIAL**

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
MAY 24, 2010**

**CONSTRUCTION LOCATED IN AN AREA MEETING CRITERIA
ESTABLISHED UNDER AND SET FORTH IN TITLE 36, CHAPTER 88
ct.seq. AND SUBSEQUENTLY AMENDED, KNOWN AS THE
ENTERPRISE ZONE ACT OF 1997 FOR THE STATE OF GEORGIA AS
SET FORTH IN GEORGIA CODE ANNOTATED.**Second reading will be
held June 14, 2010.

APPROVAL OF THE 2010 ASSISTANCE TO FIREFIGHTERS GRANT

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved a resolution authorizing 1) Mayor Wilson to execute a grant application with the Federal Emergency Management Agency (FEMA) for the assistance to Fire Fighters Grant Program in the amount of \$19,000 to purchase a Hurst Tools Set, (Jaws of Life) 2) that the grant will be matched by \$1,000 from City of Douglas Fire Department FY' 11 Budget funds, and 3) that Mayor Wilson execute grant documents if awarded the grant.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

**APPROVAL OF THE RESOLUTION APPROVAL-DOT TRAFFIC
SIGNALIZATION PROJECT-COST AGREEMENT-ELECTRIC
DISTRIBUTION FACILITIES**

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved a resolution authorizing Mayor Jackie L. Wilson to execute the Actual Cost Agreement-Electric Distribution facilities for DOT Project No: CSSTP-0007-00(368) P.I.No: 0007368 for traffic signalization improvements along SR 31 and SR 158.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

**APPROVAL OF THE INTERGOVERNMENTAL AGREEMENT BETWEEN
THE CITY OF DOUGLAS AND GEFA FOR THE ENERGY EFFICIENCY
CONSERVATION BLOCK GRANT PROGRAM**

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved to authorize Mayor Jackie L. Wilson to execute the Intergovernmental Agreement between the City of Douglas and the Georgia Environmental facilities Authority for the Energy Efficiency and Conservation Block Grant Program in the amount of \$293,327.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Dennis Josey seconded the motion.

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
MAY 24, 2010**

APPROVAL OF PILGRIM'S PRIDE GAS LINE EXTENSION

Upon recommendation from Mike Hudson, Gas Department Director, the Mayor and Commission unanimously approved to give the City Manager and Natural Gas Director approval to proceed with the necessary measures to provide the Pilgrim's Pride Feed Mill with natural gas, contingent that the meeting with Bernie Shepard (Senior Director of Engineering for Pilgrim's Pride) on Wednesday May 26, 2010 is successful in getting all information necessary to go forward with this installation. If all information is gathered and agreed upon the staff would then go forth with the bid contracts for any/all work which would need to be done by an outside contractor and decide what portion if any can be done in house by natural gas department employees. Staff will report back to the Mayor and Commissioners the full details of the final plan of action to be taken at the June 14, 2010 Work Session.

Commissioner Bob Moore made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

APPROVAL OF THE PUBLIC AWARENESS SURVEY/PUBLIC OFFICIALS

Upon recommendation from Michael Hudson, Gas Department Director, the Mayor and Commission unanimously approved to implement this mandate (#RP 1162) as part of our Public Awareness Plan from this point forward to be in compliance with the request by PHMSA thru the Ga PSC. This mandate states that all natural gas systems having a public awareness program must complete a survey on all public officials, excavators, emergency officials, and the general public to see how effected their particular program works. To be in compliance this survey must be done every (4) years.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Dennis Josey seconded the motion.

**APPROVAL OF THE GEORGIA DEPARTMENT OF TRANSPORTATION
(GADOT) CONTRACT FOR FUEL FARM AND CLEARING AND GRINDING
DOUGLAS MUNICIPAL AIRPORT**

Upon recommendation from Dale Batten, Community Development Director, the Mayor and Commission unanimously approved Mayor Jackie L. Wilson to be authorized to execute GDOT Contract No AP100-9016-25(069) for a new fuel farm and clearing and grinding at the Douglas Municipal Airport in the amount of \$560,307.75 and authorized local funding in the amount of \$15,461.75 to be funded from SPLOST 2000 Funds.

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
MAY 24, 2010**

**APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE
ECONOMIC AUTHORITY**

Upon recommendation from Mayor Jackie L. Wilson, the Commission unanimously approved to authorize Mayor Jackie L. Wilson to execute a Memorandum of Understanding with the Economic Development Authority, Coffee County Commission, City of Douglas and the bank that will do the construction financing. This is on the Spec Building that is being funded by the One Georgia Grant.

Commissioner Olivia Pearson made a motion for approval and Mayor Pro Tem Ronnie Anderson seconded the motion.

GENERAL COMMENTS

Kimberly Tucker, Administrative Assistant of Central Services announced the City of Douglas has launched a newly designed website. Ms Tucker informed the citizens that enhancements have been made to the website that allows greater functionality for the public, some of which are Citizens Request Tracker, Notify Me, E-Commerce, A-Z Resource Guide, Frequently Asked Questions Section, and Emergency Alert. These features will allow citizens to easily access the City of Douglas website for informative information, events and work orders.

Ms. Tucker also announced that the 4th of July Freedom Feast will be held Sunday, July 4, 2010 at the J C Adams Municipal Park and the Night of the Living History event was a success. She stated the total funds raised for the Legions of Heritage Campaign were approximately \$3,000.00. On behalf of the Central Services Department, Ms. Tucker thanked everyone for their participation.

Terrell Jacobs, City Manager announced to the public that the City Cemetery Advisory Committee will have a Memorial Day Program, Friday, May 28, 2010 at the City of Douglas Cemetery. The American Legion will host a Program on Monday May 31, to dedicate Hwy 158 between City limits of Douglas and the Ware County line as Coffee County Veterans Hwy.

Mayor Jackie L. Wilson acknowledged that Commissioner Johnnie Lee Roper was presented the Five Star award from the Job Corp Program.

Commissioner Johnnie Lee Roper stated that it's important to encourage young adults ages 18-25 years of age to consider participating in Job Corp.

Mayor Jackie Wilson announced that on May 26, 2010 at 4:30 at Central Square Complex the Governor along with the CEO of Pilgrim's Pride will be in Douglas to help our community celebrates the return of Pilgrim's Pride.

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
MAY 24, 2010**

ADJOURNMENT

With there being no further business to discuss in the regular meeting, a motion was made by Commissioner Bob Moore, and seconded by Commissioner Johnnie Lee Roper. The Mayor and Commission unanimously approved to adjourn to the Executive Session

EXECUTIVE SESSION

PERSONNEL

Terrell Jacobs, City Manager discussed personnel issues with the Mayor and Commission.

Mayor Pro Tem Ronnie Anderson made the motion to return to the regular meeting from executive session and the motion was seconded by Commissioner Olivia Pearson, and approved by all.

ADJOURNMENT

With there being no further business to discuss, Mayor Pro Tem Ronnie Anderson made the motion to adjourn and seconded by Commissioner Olivia Pearson, and approved by all at 8:20 pm.

Jackie L. Wilson, Mayor

Wynetta J. Bolder, City Clerk

AFFIDAVIT

Personally appeared before the undersigned attesting officer, duly authorized to administer oaths, Mayor Jackie L. Wilson, who, after being duly sworn, deposes and on oath states the following:

- (1) I was the presiding officer of a meeting of the Douglas City Commission held on the 24th day of May, 2010.
- (2) That it is my understanding that O.C.G.A. 50-14-4(b) provides as follows:
When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the chairperson or other person presiding over such meeting shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.
- (3) The subject matter of the closed meeting or closed portion of the meeting held on the 24th day of May 2010, which was closed for the purpose(s) of Personnel Issues as allowed by O.C.G.A., Title 50, Chapter 24, was devoted to matters within those exceptions and as provided by law.
- (4) This affidavit is being executed for the purpose of complying with the mandate of O.C.G.A. 50-14-4(b) that such an affidavit be executed.

This 24th day of May 2010.

Mayor Presiding Officer

Sworn to and subscribed before me

This _____ day of _____, _____,

Notary Public

MOTION TO ENTER INTO A CLOSED MEETING OF A CITY COUNCIL

Commissioner Bob Moore makes the following motion:

- (1) That this Mayor and City Commission now enter into closed session as allowed by O.C.G.A. 50-14-4 and pursuant to advice by the City Attorney, for the purpose of discussing the following:

Personnel Issues

- (2) That this body, in open session, adopt a resolution authorizing and directing the mayor or presiding officer to execute an affidavit in compliance with O.C.G.A. 50-14-4, and that this body ratify the actions of the council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law, said resolution to be in the form as attached hereto.

Motion Approved

Those voting in favor of the motion for closure: Commission Members:

Commissioner Dennis Josey, Commissioner Bob Moore, Mayor Pro Tem Ronnie Anderson, Commissioner Johnnie Lee Roper, Commissioner Bob Moore, Olivia Pearson and Commissioner Marty Swain.

Those voting against the motion for closure: Commission Members

_____, _____,
_____,
_____, _____,
_____, _____.

RESOLUTION OF THE DOUGLAS CITY COMMISSION

BE IT RESOLVED by the Douglas, Ga City Commission as follows: At the meeting held on the 24th day of May, 2010 the Commission entered into closed session for the purpose of discussing Personnel Issues. At the close of the discussions upon this subject, the Commission did vote to re-enter into open session and herewith takes the following action in open session:

- (1) The actions of the Council and the discussions of the same regarding the matter set forth for closed session purposes are hereby ratified.
- (2) Each member of this body does hereby confirm that to the best of his or her knowledge, based upon the advice of the City Attorney, the said subject matter of the meeting and of the closed session portion was devoted to matters within the specific relevant exception(s) as set forth above.
- (3) The Mayor, or the presiding officer, is hereby authorized and directed to execute an affidavit, with full support of the members of this Commission, in order to comply with O.C.G.A. 50-14-4(b).
- (4) The affidavit shall be included and filed with the official minutes of the meeting and shall be in a form as required by the statute, which shall be substantially as follows:

Approved this 24th day, of May, 2010.

Jackie L. Wilson, Mayor

Attest:

Wynetta J. Bolder, City Clerk