

**MINUTES  
WORK SESSION OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS, GEORGIA  
FEBRUARY 14, 2022**

**A Work Session of the Board of Commissioners was held on Tuesday, February 14, 2022, at 6:00 p.m. at the C. E. Weir Center. Mayor Tony L. Paulk was presiding over the meeting. Mayor Pro Tem Edwin Taylor and Commissioners Cindy McNeill, Kentaiwon Durham, Olivia Pearson, and Mike Gowen were present.**

**REVIEW OF JANUARY 25, 2022 MEETINGS MINUTES**

The first business item presented by Mayor Tony Paulk was to review the minutes from January 25, 2022 ( W.S./Reg Minutes) of the Board Commissioners. Mayor Paulk requested that the Commissioners offer any changes so that the City Clerk could correctly record the minutes for historical data.

It was the consensus of the Commission to move this item forward on the **Consent Agenda**

**DISCUSSED THE FY22 BASEBALL, SOFTBALL, AND SWIM EQUIPMENT (BID 1-24-22)**

Nikki Thompson, Purchasing Agent appeared before the Commission to seek approval from the Mayor and Board of Commissioners to purchase new baseball, softball, and swimming equipment to be used by the Parks and Recreation Dept.

Mrs. Thompson stated that this bid was advertised on December 9 and 16, 2021 in the Douglas Enterprise and was publicly opened on January 24, 2022, at 2:30 p.m. Bids were sent to fifteen (15) venders with seven (7) responding. This new equipment will be used by the Parks and Rec. Dept. for upcoming sports seasons to replace old equipment. The bids were awarded by items. Parks and Rec. Athletics Coordinator Landy Gomez and Purchasing Agent Nikki Thompson have reviewed this bid and are in agreement to accept the low bids as followed:

Vendor	Award	Total
The Sports Shop: Waycross, GA	C, F, O, P, Q	\$ 14,583.70
BSN Sports: Dallas, TX	A, B, D, G, I, J	\$ 3,314.00
Pyramid School Products: Tampa, FL	E, K, M, N	\$ 5,482.59
Riddell: North Ridgeville, OH	H, L	<u>\$ 2,311.90</u>
	Grand Total	\$ 25,692.19

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**DISCUSSED THE ANNUAL CONCRETE WORK BID 1-24-22 REPAIR & MAINTENANCE (SEVERAL DEPARTMENTS)**

Nikki Thompson, Purchasing Agent, appeared before the Commission to seek approval for the Annual Repair and Maintenance Bid Concrete Work Bid to be utilized by the Gas, Public Works, and Water/Wastewater Departments.

Mrs. Thompson stated that the bid was advertised on December 23rd and 30th, 2021 at the Douglas Enterprise and was publicly opened on January 24, 2022, @ 2:30 P.M. Bids were sent to eight (8) vendors with only one (1) vendor responding. This bid also has a renewal option for five (5) one-year extensions. This is an annual bid on concrete work based on unit prices for new sidewalks, replacement of old sidewalks, street patchwork, and other related concrete work as needed and specified. This bid is only to be used for repair and maintenance.

Mrs. Thompson also stated that if work is to be over \$10,000, work will be brought back before the Commission for approval. The City of Douglas and ESG Inc. reserves the right to perform any and all concrete work internally if the need arises and is in the best interest of the City. Kevin Davis, ESG Operation Manager, and Michael Hudson, Utilities Director have both reviewed this bid and are in agreement with the Purchasing Department to approve this bid received from S&S Asphalt of Douglas, Georgia as specified in the attached tabulation.

It was the consensus of the Commission to move this item forward on the **Consent Agenda**

**DISCUSSED THE WOODROW SAPP QUOTE TO REMOVE DEBRIS FROM WELL 4**

Mike Hudson, Utilities Director, appeared before the Commission to seek approval to get debris out of well 4 so it can be repaired.

Mr. Hudson stated that the City of Douglas had Woodrow Sapp Well Drilling Inc pull the pump from Well 4 on 1/13/2022 due to a pump failure. On 1/18/2022, we also had them perform a video inspection camera of well 4 and found pump bowls/other items stuck in the well at 275'. I have attached a copy of what Woodrow Sapp's findings were and their recommendation for the next steps to get the Well back running. FUNDING: FY22 Water/Wastewater Budget Line-Item Repair/Maintenance -Wells-Tanks 505/4430-53.1116

It was the consensus of the Commission to move this item forward on the **Consent Agenda**

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**DISCUSSED THE ESG ENGINEERING TASK ORDER FOR AERATION-FILTRATION UPGRADES AT WWTP**

Mike Hudson, Utilities Director, appeared before the Commission to provide engineering services dealing with aeration and filtration at the WWTP.

Mr. Hudson stated that staff was presented with an evaluation of upgrade options for the Aeration and Filtration Systems at the City of Douglas Wastewater Treatment Facility. Currently, the plant aeration capacity is insufficient to reliably treat the plant influent due to high industrial loads combined with mechanical issues plaguing the existing disc aerators. Filtration capabilities at the plant are also lacking due to mechanical issues associated with the traveling bridge filters. While the aeration system struggles at full 6 MGD flow, neither system can adequately treat anticipated future flows of 8 MGD. The scope of Task Mr. Hudson will include evaluation of upgrades to the existing disc equipment along with evaluation of alternate technologies (aspirating aerators, diffuse air, etc.). Budget pricing will be provided for each viable option, including equipment, installation, and any electrical/structural changes that may be required.

Mr. Hudson explained that each option will also be examined for available oxygen supply at the 6 MGD treatment level. Note that based on prior evaluations of the plant aeration system, the current disc aeration is NOT sufficient to fully treat 6 MGD with the high industrial loadings typical for the Douglas WWTP. This analysis will, however, aim to provide the best solution possible in the given basins and without the ability to fully take either basin offline for construction. After an analysis of the options, a recommendation will be provided to the city. The scope of Task 2 will include the evaluation of repair of the existing traveling bridge filter or replacement of the units with disc technology in the existing basin. Evaluation of both options will include the need to meet future 8 MGD flow requirements. Budget pricing for each option and an engineering recommendation for improvements will be provided. The scope only includes the evaluation of options and recommendations for consideration by the city. Construction plans and specifications are specifically excluded from this scope. FUNDING: FY22 Water/Wastewater Budget Line Item 505/4340-54.1303 Improvements

It was the consensus of the Commission to move this item forward on the **Consent Agenda**

**GENERAL COMMENTS**

Commissioner Olivia Pearson appeared before the Commission to discuss the following:

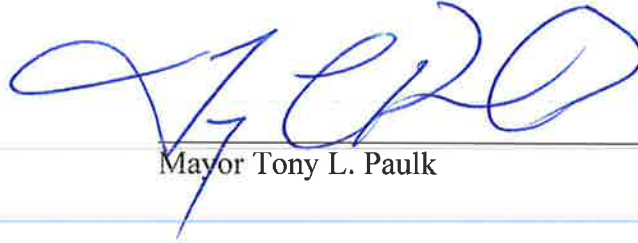
- Redistricting-City manager responded to the question of redistricting, that was referenced from the State of Georgia.
- ARPA. Funds were presented to her based on the categories.

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Mayor Pro Tem Edwin Taylor recommended that the Commission recognize the Cheer Leads Elite at the regular meeting.

**ADJOURNMENT**

There being no further discussion, the work session meeting adjourned at 6:53 p.m.



Mayor Tony L. Paulk



Wynetta J. Bolder, CMC