

**MINUTES  
WORK SESSION OF THE BOARD OF COMMISSIONERS  
CITY OF DOUGLAS, GEORGIA  
JULY 19, 2021**

**A Work Session of the Board of Commissioners was held on Monday, July 19, 2021, at 6:00 p.m. at the C. E. Weir Center with Mayor Tony L. Paulk presiding and Commissioners Edwin Taylor, Mike Gowen, and Cindy McNeill were present. Commissioner Kentaiwon Durham, Olivia Pearson, and Mayor Pro-Tem Bob Moore were absent.**

**REVIEW OF JUNE 28, 2021 MEETINGS MINUTES**

The first business item presented by Mayor Tony L. Paulk was to review the minutes from June 28, 2021 ( (Work Session./Regular Minutes) of the Board Commissioners. Mayor Tony L. Paulk requested that the Commissioners offer any changes so that the City Clerk could correctly record the minutes for historical data.

It was the consensus of the Commission to place this item on the **Consent Agenda**

**DISCUSSED APPROVAL TO PURCHASE OF ANNUAL FOOTBALL AND SOCCER EQUIPMENT (BID 6-14-21) (PARKS & RECREATION DEPARTMENT)**

Nikki Thompson, Purchasing Agent, appeared before the Mayor and Commission to seek approval for the FY22 Annual Football/Soccer Equipment purchase.

Mrs. Thompson stated that this bid was advertised on May 6th and 13th, 2021, in the Douglas Enterprise and publicly opened at the City Electric Department on June 14, 2021. @ 2:30 p.m. The bids were sent to twenty-two (22) vendors, with twelve (12) responding. These items were bid for the Recreation Department FY22 Athletic Program and ordered on an as-needed basis. The bids were reviewed by Parks & Recreation Department Director Stevie Young & Athletics Coordinator Landy Gomez. They agree with the Purchasing Department to accept the low bids as was submitted for a total of request \$11,933.92.

It was the consensus of the Commission to place this item on the **Consent Agenda**

**DISCUSSED APPROVAL OF THE AGREEMENT FOR CARES ACT FUNDING FOR DOUGLAS MUNICIPAL AIRPORT**

Georgia Henderson, Community Development Director, appeared before the Mayor and Commission to seek approval of the Coronavirus Response and Relief Supplemental Appropriations ACT between Georgia Department of Transportation and Douglas.

Mrs. Henderson stated that on December 27, 2020, "The Coronavirus Response and Relief Supplemental Appropriations Act" ("CRRSA Act") (Public L. 116-260) was enacted, through which \$1,510,648 in allocating funding to the Georgia Department of Transportation. This funding was used for formulaic distribution to eligible general aviation airport sponsors in Georgia through the Federal Aviation Administration's ("FAA's") Airport Coronavirus Response Grant Program ("ACRGP"). The City of Douglas Municipal Airport applied and allocated \$13,000. The fund shall become exclusively used for the airport's operation in the manner outlined in EXHIBIT A of this agreement.

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**DISCUSSED APPROVAL OF THE AGREEMENT FOR CARES ACT FUNDING FOR DOUGLAS MUNICIPAL AIRPORT-CONTINUED**

Mrs. Henderson also stated that this allocation provided a 100% federal share for no local match required. The Douglas Municipal Airport shall require no repayment of any or all of the funding if the allocation is used in conformity with the CRRSA Act, other federal laws and regulations, applicable FAA program requirements, and the terms of this agreement.

It was the consensus of the Commission to place this item on the **Consent Agenda**

**DISCUSSED APPROVAL TO RATIFY AGREEMENT FOR PROFESSIONAL ACTIVITY DELIVERY 2021 CDBG-MITIGATION WITH SOUTHERN GEORGIA REGIONAL COMMISSION**

Georgia Henderson, Community Development Director, appeared before the Mayor and Commission to seek the approval of an Agreement for Professional Activity Delivery of the 2021 CDBG- Mitigation between the City of Douglas and Southern Georgia Regional Commission.

Mrs. Henderson stated that the City of Douglas requested assistance from the Southern Georgia Regional Commission to administer the FY 17 CDBG- Mitigation grant. The Activity Delivery Costs for this project shall be \$90,000.00. The Regional Commission writes and administers the grant, processes tribunals, environmental reports, and historic preservation guidelines, along with other scope services ranging from construction acts, civil rights, and state and federal guidelines.

**FUNDING:** Southern Georgia Regional Commission Activity Delivery Costs for the FY 17 CDBG-Mitigation shall be \$90,000.00.

It was the consensus of the Commission to place this item on the **Consent Agenda**

**DISCUSSED & RATIFY 2017 COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION SUB-RECIPIENT**

Georgia Henderson, Community Development Director, appeared before the Mayor and Commission to seek the approval of the CDBG-MIT Sub-recipient Agreement and Mayor Tony L. Paulk to execute the agreement.

Mrs. Henderson stated that the city was awarded 2017 Community Development Block Grant-Mitigation funds for \$1,788,761.00 to improve infrastructure on W. Jefferson Street and Fleetwood Circle. This agreement is an understanding between the Georgia Department of Community Affairs (DCA) and the City of Douglas for the awarded funds. This agreement aims to define the project description and deliverables to assure compliance outlined in the Sub-recipient Agreement.

It was the consensus of the Commission to place this item on the **Consent Agenda**

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**DISCUSSED AND APPROVE T-HANGAR LEASE AGREEMENT FOR BRIAN COULLIETTE AND KEVIN INGRAM.**

Georgia Henderson, Community Development Director, appeared before the Mayor and Commission to seek approval for the T-Hangar leases with Brian Coulliette and Kevin Ingram.

Mrs. Henderson stated that Dr. Jeffrey Silveira had notified the City of Douglas, in writing, that he is no longer interested in leasing hangar T-2. Brian Coulliette, who currently occupies T-8 and T-1, would like to rent T-2 to have his hangars side by side. Kevin Ingram is the next person on the waiting list, and he agrees with occupying hangar T-8. These hangars and leases are identical.

It was the consensus of the Commission to place this item on the **Consent Agenda**

**DISCUSSED APPOINTMENTS TO CITIZENS ADVISORY COMMITTEE**

Georgia Henderson, Community Development Director, appeared before the Mayor and Commission to seek permission to publicize two vacant seats on the Citizens Advisory Committee.

Mrs. Henderson stated that the Citizens Advisory Committee is seeking to fill two (2) vacancies on the committee board. Citizens must live within the city limits of Douglas. One (1) vacancy must be a citizen from Ward 2, and one (1) vacancy must be an at-large, living inside the City of Douglas. Staff would like to follow the standard procedure to publicize for two weeks or until applications are received and then bring the item back before Mayor and Commission for approval of appointments.

It was the consensus of the Commission to move this item to the **Regular Agenda**

**DISCUSSED FIRST READING TO AMEND THE ALCOHOLIC BEVERAGE, CLOSE AND CLEAR ORDINANCE**

Georgia Henderson, Community Development Director, appeared before the Mayor and Commission to seek approval to conduct the first reading of the amendment of the Alcoholic Beverages, Close and Clear of Premises ordinance.

Mrs. Henderson stated that in n December 2018, 201, Katina Berry spoke with the Mayor and Commission about amending City Ordinance 4-8, Close and Clearing of Class III establishment. The ordinance currently states that alcoholic beverages sales must cease at 2:00 a.m., and the establishment must be cleared by 2:30 a.m. Mrs. Berry expressed that she would like to extend the close and clear ordinance so she may serve food until 4:00 a.m. The Mayor and Commission agreed as long as Mrs. Berry would hire off-duty officers to ensure that the sales of alcoholic beverages would cease at 2:00 a.m. and be cleared by 4:00 a.m.

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**DISCUSSED FIRST READING TO AMEND THE ALCOHOLIC BEVERAGE, CLOSE AND CLEAR ORDINANCE-CONTINUED**

Former City Manager Terrell Jacobs was to bring the amendment back before Mayor and Commission. However, it was never officially presented back to amend.

Mrs. Henderson also stated that alcohol sales would cease at 2:00 a.m., and the establishment will close at 3:00 a.m. it is now officially presented to the Mayor and Commission and conduct the first reading.

It was the consensus of the Commission to move this item to the **Regular Agenda**

**DISCUSSED THE RE-ADOPTING THE NOISE CONTROL ORDINANCE**

Georgia Henderson, Community Development Director, appeared before the Mayor and Commission regarding time restrictions for the use of fireworks. Also, to allow the City Attorney to conduct the first reading of the re-adoption of the Noise Control Ordinance as required by state law.

Mrs. Henderson explained that the City Police Department and the Marshal's Office had received numerous complaints regarding fireworks being ignited in the evening hours while citizens are trying to sleep.

Mrs. Henderson stated that in 2018, the State of Georgia amended the fireworks ordinance by changing the time that fireworks can be ignited. State Law specifies that fireworks may ignite from 10:00 a.m. until 11:59 p.m. State law does give the exception for January 1, from 12:00 a.m. until 1:00 a.m.

Mrs. Henderson also commented that the State law also states that cities and counties may restrict the times by ordinance, and the city must re-adopt the loud noise ordinance as it relates to fireworks. It must be advertised in the newspaper. Our current ordinance states that fireworks can be ignited on any day from 10:00 a.m. until 9:00 p.m. Except on January 1st, July 3rd, July 4th, and Dec 31 from 9:00 a.m. until 11:59 p.m. On January 1st, can fireworks are allowed until 1:00 a.m.

It was the consensus of the Commission to move this item to the **Regular Agenda**

**DISCUSSED DATE CHANGE OF UPCOMING MEETING**

Charles W. Davis, City Manager, appeared before the Mayor and Commission to change the first meeting from August 9th to August 16th, 2021, due to the GMA Annual Convention held August 6-10.

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**DISCUSSED DATE CHANGE OF UPCOMING MEETING-CONTINUED**

Mr. Davis stated that the first meeting in August was initially scheduled for Monday, August 9th, 2021, due to GMA's Annual Convention on August 6th - August 10th. The conference usually is held in June, but due to Covid-19, it was postponed. Staff recommends we have the first meeting of August on Monday, August 16, 2021.

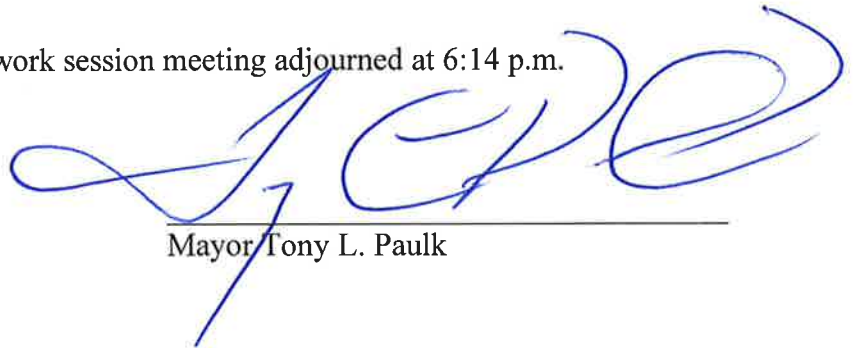
It was the consensus of the Commission to place this item on the **Consent Agenda**

**GENERAL COMMENTS**

No comments

**ADJOURNMENT**

There being no further discussion, the work session meeting adjourned at 6:14 p.m.



Mayor Tony L. Paulk



Wynetta J. Bolder, CMC

