

**MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
CITY OF DOUGLAS
SEPTEMBER 28, 2009**

A Regular Meeting of the Board of Commissioners was held on Monday, September 28, 2009, at 7:00 P.M. in the Council Chambers of City Hall with Mayor Jackie L. Wilson presiding and Mayor Pro Tem Ronnie Anderson, Commissioners Johnnie Lee Roper, Robert Moore, Dennis Josey, and Marty Swain. Olivia Pearson was absent.

INVOCATION

Commissioner Bob Moore introduced Pastor Britt Peavy of West Ward Church of God, gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by the Coffee County JROTC, Petty Officer 3rd Class Bivens and Seaman Diaz.

MINUTE ADOPTION

The following minutes were unanimously approved:

**Called Meeting..... September 21, 2009
Work Session.....September 28, 2009
Commission Meeting.....September 28, 2009**

Mayor Pro Tem Ronnie Anderson made the motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

APPROVAL OF THE ORDER OF THE AGENDA

The Mayor and Commission unanimously approved to accept the order of the agenda.

Commissioner Bob Moore made the motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

PROCLAMATION SIGNING OF FIRE PREVENTION WEEK

Timothy White, Fire Chief informed the Commission and the Community that October 4-10, 2009 as Fire Prevention Week. The campaign theme is "Stay Fire Smart! Don't Get Burned". Chief White informed citizens to protect their homes, and families by heeding the important safety messages of Fire Prevention Week.

Mayor Pro Tem Ronnie Anderson made the motion for approval and Commissioner Dennis Josey seconded the motion.

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SECOND READING OF TELEPHONE ORDINANCE

Following the second reading by City Attorney Jerome Adams, the Mayor and Commission unanimously approved **“AN ORDINANCE BY THE CITY OF DOUGLAS GEORGIA. TO AMEND THE CODE OF ORDINANCES OF CITY OF DOUGLAS, GEORGIA TO ESTABLISH DUE COMPENSATION APPLICABLE TO ANY TELEGRAPH OR TELEPHONE COMPANY CHARTERED BY THE LAWS OF THIS OR ANY OTHER STATE BY ADOPTING A NEW SECTION ; TO PROVIDE FOR CODIFICATION, TO REPEAL CONFLICTING ORDINANCES, TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.”**

Commissioner Johnnie Lee Roper Bob Moore made the motion for approval and Commissioner Marty Swain seconded the motion.

SECOND READING OF RIGHT-OF-WAY ORDINANCE

Following the second reading by City Attorney Jerome Adams, the Mayor and Commission unanimously approved **“AN ORDINANCE TO AMEND CHAPTER 78 OF THE OFFICIAL CODE OF THE CITY OF DOUGLAS, GEORGIA IN ORDER TO ADMINISTER AND REGULATE THE PUBLIC RIGHT-OF-WAY IN THE PUBLIC INTEREST; TO PROVIDE FOR THE ISSUANCE AND REGULATION OF RIGHT-OF-WAY PERMITS; TO PROVIDE AN EFFECTIVE DATE; AND OTHER PURPOSES.”**

Commissioner Bob Moore made the motion for approval and Commissioner Dennis Josey seconded the motion.

SECOND READING/PUBLIC HEARING/RE-ZONING ORDINANCE AT 212 SOUTH COLLEGE AVENUE

Following the second reading and the public hearing City Attorney Jerome Adams, the Mayor and Commission unanimously approved **“AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF DOUGLAS, GEORGIA, CHANGING THE ZONING ON CERTAIN PROPERTY IN THE CITY OF DOUGLAS, GEORGIA LOCATED AT 212 SOUTH COLLEGE AVE FROM R-3, RESIDENTIAL TO I, INSTITUTIONAL, LAND OF TERESA LEWIS.”**

No comment from the audience.

Commissioner Bob Moore made the motion for approval and Commissioner Marty Swain seconded the motion.

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APPROVAL OF CLOSING OF ALUNZA STREET FOR FALL FESTIVAL

Upon recommendation from Randall Parker, Permit and Inspections Division, the Mayor and Commission unanimously approved the request from First Congregational Christian Church to close a portion of Alunza Street on Saturday, October 17, 2009, from 2:00pm until 5:00pm during their Fall Festival activities for safety purposes. This will not affect the houses behind Alunza Street.

Commissioner Dennis Josey made the motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

APPROVAL OF REFUGE OF NEW HOPE OUTREACH MINISTRIES

Upon recommendation from Randall Parker, Permit and Inspections Division, the Mayor and Commission unanimously approved the request of Refuge of New Hope Outreach Ministries to conduct a Prayer March on Sunday, October 4, 2009, at 12:00pm on the sidewalk along South Gaskin Avenue beginning at The Atlantic Coast Bank and ending at Roundtree Center and approve assistance from the Police Department, if needed

Mayor Pro Tem Ronnie Anderson made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

GRANT ANNOUNCEMENTS

Dale Batten, Community Development Director announced that the city has been awarded the following grants:

CHIP (Housing Rehab Funds).....	\$282,605.00
CDBG Down Payment Assistance Program.....	\$210,000.00
CDBG Stimulus (Equipment/Machinery-Poultry Plant)....	\$500,000.00
JAG (Police Department).....	\$ 13,741.00
FEMA & GEMA (Funds due to April flooding).....	\$ 57,994.27

Mrs. Batten stated that the Housing Rehab and the Down Payment Assistance Program grant funds may not be available until December, due to environmental issues and grant requirements to work through. She also pointed out that Ken Hayes, City Grants Writer, had written these grants.

Mayor Wilson commended the Community Development Staff on their hard work and efforts for preparing and obtaining grants for the city.

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APPROVAL OF PURCHASING TWO POLICE CARS

Upon recommendation from Jerald Guthrie, Purchasing Director, the Mayor and Commission unanimously approved the State Contract price to purchase two (2) police cars from Akins Ford Dodge Jeep Chrysler of Winder, Georgia, with specifications available for a grand total of \$43,679.72. Also, that the Mayor and Commission approve a budgeted amount up to \$57,420.00 for the purchase of two in-stock police cars if the cars from Akins noted above are sold before receiving approval.

Mayor Pro Tem Ronnie Anderson made the motion for approval and Commissioner Marty Swain seconded the motion.

APPROVAL OF PERSONNEL POLICY REVISIONS

Upon recommendation from Judy Carter, Human Resources Director, the Mayor and Commission unanimously approved the new policy and revisions made to the Personnel Policy from the City of Douglas for the following policies:

1. Affirmative Action Plan- Add
2. Overtime/Comp time- Policy #028
3. On-Call Time- Policy #029
4. Vacation Leave- Policy #039
5. Sick Leave-Policy #040
6. Workers Compensation-Policy #049

Commissioner Marty Swain made a motion for approval and Commissioner Johnnie Lee Roper seconded the motion.

APPROVAL OF THIRD PARTY ADMINISTRATORS (TPA) HEALTH INSURANCE

Upon recommendation from Judy Carter, Human Resources Director, the Mayor and Commission approved changing Third Party Administrations from Kanawha Heath Care Services to Meritain Health Service.

Commissioner Marty Swain made a motion for approval and Commissioner Dennis Josey seconded the motion.

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COMMISSIONER COMMENT

Mayor Jackie L. Wilson informed the citizens that Halloween will be observed on Saturday October 31, 2009.

Terrell Jacobs, City Manager, also informed the citizens that there will be Trick or Treating activities held during the National Bar-B-Q Festival.

Commissioner Bob Moore expressed concern of the curfew and the traffic on Golf Club Road on Halloween night.

Mayor Jackie L. Wilson and City Manager Terrell Jacobs recognized Commissioner Johnnie Lee Roper as a founding member of the Southern Georgia Regional Council.

ADJOURNMENT

With there being no further business to discuss, a motion was made to adjourn by Mayor Pro Tem Ronnie Anderson, and seconded by Commissioner Johnnie Lee Roper. The Commission unanimously approved to adjourn the Regular Meeting at 7:24 p.m.

Jackie L. Wilson, Mayor

Wynetta Bolder, CMC